

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF VAL QUENTIN IN THE PROVINCE
OF ALBERTA, HELD ON AUGUST 24, 2022
AT THE SUNSET POINT MULTI PURPOSE FACILITY
IN THE SUMMER VILLAGE OF SUNSET POINT, AB.
COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Mayor Kathy Dion
Deputy-Mayor Alan Christiansen (hybrid)
Councillor Roger Montpellier
Municipal Administrator Dennis Evans
Director - Emergency Management - Janice Christiansen
Municipal Administrator Elect Marlene Walsh
Development Officer Mr. Tony Sonnleitner

ABSENT

CALL TO ORDER

The Council meeting was called to order at 7:31 p.m. by Mayor Kathy Dion.

**ACCEPTANCE OF
AGENDA**

Additions to the Agenda added by Council members.
Groundskeeping Contract; Ditches - Lac Ste Anne Trail
Signage; ALMS Meeting; ASVA Conference; Parks
Business Cards; Fall Newsletter; Land Use

Res. P22-566

Moved by Councillor Roger Montpellier that today's agenda, as amended, be adopted. CARRIED

**APPROVAL OF
MINUTES**

Res. P22-567

Moved by Deputy-Mayor Alan Christiansen the Minutes of the Regular Meeting of Council held on July 13, 2022, be approved, as presented. CARRIED

PUBLIC HEARINGS

There were no Public Hearings for this meeting.

DELEGATIONS

There were no Delegations for this meeting.

BUSINESS ARISING

There were no matters arising from the minutes of the previous meeting.

NEW BUSINESS

Development Officer Update - Tony Sonnleitner
Bylaw Review will be undertaken.
Land Use Bylaw Review to be undertaken
Recreation Vehicle Bylaw to be created

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Boulevard Maintenance education campaign outlining the responsibilities for residents to be shared with residents through newsletter and social media.

Parks, Property assessment - village walk about planned for Tuesday, August 30, 2022 to identify any areas that require follow up action.

CPO Service

Administration will liaise with Sunset Point/Alberta Beach to determine the level of CPO Service Val Quentin will commit to for 2022-2023. Further discussion and review will occur at the September 14 regular Council meeting.

Street Signs

Confirmation of sign inventory, purchase and installation during the village assessment walk about being held on Tuesday, August 30, 2022 between 9 AM - Noon

CAO Appointment - RBC Banking

Chief Administrative Officer appointment assigned to Marlene Walsh effective August 24, 2022

Grounds Maintenance

Administration to review and discuss the contractual and service level expectations with the Grounds Maintenance contractor for the Summer Village of Val Quentin.

Fortis Powerline Vegetation Management

Will complete final review and approvals with Emily Duckett

Utility Vegetation Planner with ArborMetrics Solutions Canada ULC during the walkabout on Aug 30, 2022.

Res. A22-687

ALMS Conference - Deputy Mayor Alan Christiansen made the motion for Councillor Roger Montpellier to attend the Annual Conference being held in St. Albert on September 28/29, 2022. **CARRIED**

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ASVA Conference - Mayor Kathy Dion made the motion to support Council members' attendance at the Annual Conference in Leduc being held on October 20/21, 2022. A Silent Auction Item will also be provided. CARRIED

Parks - Mayor Kathy Dion will explore the opportunity for availability of FCSS Funding in order to purchase additional parks equipment including installation of a picnic table at Lori Jeffery-Heaney Nature Park.

Business Cards - K. Dion made the motion that administration will revise and provide business cards for Council members. CARRIED

Fall Newsletter - digital and printed versions will be created and shared, along with the Emergency Management Brochure and the Contact List.

Citizen Concerns RV Parking

BYLAWS & POLICIES

Bylaws 289-22 - Chief Administrative Officer appointment assigned to Marlene Walsh effective August 24, 2022

FINANCIAL

Financial Reports for June:

Municipal Administrator Dennis Evans presented to Council the June financial statements as follows:

- Revenue & Expenditure Statement YTD.
- Balance Sheet as of the end of July.
- Cash Disbursement Journal for July.
- Bank Reconciliations for July.

Res. P22-568

Moved by Deputy-Mayor Kathy Dion that the Financial Statements for June, as presented, be accepted for information. CARRIED

CORRESPONDENCE

Yellowhead Regional Library Strategic Plan and Annual report shared for information.

**COUNCILLORS
REPORTS**

Mayor Kathy Dion: No report

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Deputy Mayor Alan Christiansen and
Councillor Roger Montpellier: reported on the Interlakes
Regional Trails Master Plan meeting they attended.

The Summer Village of Val Quentin together with Lac Ste. Anne County, the Town of Onoway, Village of Alberta Beach and the Summer Villages of Sunset Point and West Cove (project partners) are working collaboratively to develop the Lac Ste. Anne Regional Trails Master Plan for the Interlake Region. The project will focus on the value of trails to the quality of life and wellbeing of residents as well as the potential for trails to grow and diversify the region's economy, while supporting provincial tourism goals. The plan will lay the groundwork for improving its trail tourism readiness and becoming a trails destination. The Plan is focused on "off-street" trails on municipal lands as well as Crown Lands including summer, winter, all-season, mixed-use, motorized, non-motorized and activity optimized trails.

**EMERGENCY
MANAGEMENT
REPORT**
for Signature

DEM Janice Christiansen
Bylaw 258-17 and Terms of Reference shared for review

**ADMINISTRATORS
REPORT**

Marlene Walsh - No report
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NEXT MEETING DATE

September 14, 2022 at 7:00 PM at the Sunset Point Office.

**CONFIDENTIAL
ITEMS**

There were no confidential items to be discussed

ADJOURNMENT

Having no further business to attend to for this meeting,
Mayor Kathy Dion adjourned the meeting at 10:04 p.m.

These minutes approved this 14th day of September, 2022.

Mayor Kathy Dion

Municipal Administrator

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Marlene Walsh