

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE SUMMER VILLAGE OF VAL QUENTIN NOVEMBER 16, 2022**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE  
SUMMER VILLAGE OF SUNSET POINT, AB**

**COMMENCING AT 7:00 P.M.**

**UNAPPROVED**

**Res. # 594** **Acceptance of Agenda: MOVED** by Deputy Mayor Alan Christiansen the Agenda **CARRIED**  
**22-11-16** be accepted as presented

**Res. # 595** **Adoption of the Previous Minutes:** **CARRIED**  
**22-11-16** **MOVED** by Clr Roger Montpellier the October 19, 2022 Council Meeting Minutes be approved.

**Public Hearings:** No Public Hearings for this meeting

1) **Delegations: Community Peace Officer: Bruce Pano** **CARRIED**

- i. Discussion regarding the services for Enhanced Police Service coverage. Additional charges are not incurred for service outside of the regular patrol service levels of 2 hours per week. Coverage is available Thursday - Sunday - 10 hour days and includes service to Val Quentin, Alberta Beach and Sunset Point. There may be some flexibility for shift changes if required. Outside of the service hours, the RCMP provide coverage for Monday - Wednesday.
- ii. Discussion regarding Posted 30 KM Speed Limit some concern as a result of inconsistency of speed limit on Ste Anne Trail. With the installation of the electronic radar signs, some improvement has been noted on traffic speeds.
- iii. Installation of a 4 way stop at 60 street and 50 ave may also help to slow traffic
- iv. CPO Pano is willing to provide support for a Block Volunteer Program in collaboration with Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP) if it is launched. Tri Village Open House in 2023 - discussion on Block Volunteer Program and other regional concerns

Presentation and discussion completed and CPO Bruce Pano left the meeting at 7:45 PM.

1. BUSINESS ARISING		
<b>Res. #596 22-11-16</b>	i. <b>CPO Services Agreement:</b> Deputy Mayor Alan Christiansen moved that the Summer Village of Val Quentin proceed with the enhanced CPO Services Agreement, effective January 1, 2023.	<b>UNANIMOUSLY CARRIED</b>
<b>Res. 597 22-11-16</b>	ii. <b>Grass Cutting Contract:</b> Moved by Mayor Kathy Dion that Marlene arrange a meeting with James Hill for Council to review the 2022 services including cut cycle. The 2023 Contract will also be reviewed at this meeting.	
	iii. <b>Street Signage:</b> order has been received and the new signage will be installed in the spring of 2023.	
	iv. <b>Land Use Development:</b> Letters to Residents regarding land use concerns will be sent out by the Development Officer in the spring of 2023.	
	v. <b>VQ Strategic/Asset Management Plans:</b> 3 year and 5 year - Framework being drafted for review and public engagement.	
	vi. <b>Water Distribution Feasibility Study Grant Application:</b> In progress	
	vii. <b>Sno Mo Days:</b> letter sent to confirm that funding will not be provided this year.	
2. NEW BUSINESS		
	i. <b>Unspent Municipal Sustainability Initiative Capital Funding</b> Discussion regarding working the County of Lac Ste Anne to complete road work that is being planned for completion Val Quentin's 2007-2018 allocations are required to be fully allocated prior to December 31, 2022.	
<b>Res. # 598 22-11-16</b>	Mayor Kathy Dion moved that Marlene contact the County of Lac Ste Anne to discuss the opportunity for regional collaboration on road maintenance projects in 2023. Projects and timelines to be confirmed and brought back to Council for discussion and decision.	<b>CARRIED</b>
<b>Res. # 599 22-11-16</b>	ii. <b>Budget: 2023 - Interim</b> Moved by Deputy Mayor Alan Christiansen that a 2023 Interim Operating & Capital Budget be approved at ½ of the 2022 Budget and that this 2022 Interim Operating & Capital Budget cease to have any force and effect once the 2023 Operating and Capital Budget is approved.	<b>CARRIED</b>
	iii. <b>Financial Overview for Budget Preparation</b> Municipal Affairs Training (MAATI) 2022 - Budgeting Overview Marlene shared information in case anyone else wishes to attend Tuesday, November 29, 2022 Budget Session with MA	

<b>Res. # 600</b> <b>22-11-16</b>	<p><b>iv. GIC Update - Marlene</b> Following discussion on GIC's Mayor Kathy Dion moved that Marlene work with RBC to confirm dates, rates, terms and flexible options and bring the information back to the December 21, 2022 Council meeting for further discussion.</p> <p><b>v. FCSS Funds Management</b> Meeting will be held on Monday, November 20, 2022 with representatives from the Tri Village. Options are being explored for Funds Management The Town of Onoway has now shared an update on funds allocation.</p> <p>Mayor Dion is in receipt of the \$500.00 for the flower upgrade</p>	<b>CARRIED</b>
<b>Res. # 601</b> <b>22-11-16</b>	<p>Clr Roger Montpellier moved that that the funds be used to purchase a \$500.00 gift certificate to purchase the materials to redesign the flower garden at the front entrance to Val Quentin. Work to be completed in the spring of 2023.</p> <p><b>vi. FortisAlberta Grant Application/Cantin Light Replacement</b></p> <p><b>Sponsorships and events</b> - we are invited to submit our 2023 sponsorship request to <a href="#">Grants   FortisAlberta</a>.</p>	<b>CARRIED</b>
<b>Res. 602</b> <b>22-11-1</b>	<p>Progress has been made on the issue with the yard light being out. Mayor Kathy Dion moved that Marlene obtain a quote from FortisAlberta to replace the yard light with an LED street light on 62 Street..</p> <p>As of 2023, FortisAlberta will no longer be sending the GIS mapping data. FortisAlberta is recommending our municipalities subscribe to Altalis to download the GIS mapping data in the future. Altalis has the option of downloading data monthly or annually.</p> <p><b>vii. Candidate Disclosure Statement</b> Marlene shared information from Municipal Affairs confirming that candidates were required to submit Form 26 to their respective municipalities, including those candidates that were unsuccessful, withdrew, or were acclaimed. This item is on the agenda for discussion at the ASVA Meeting being held on November 21, 2022. An update will be provided at the December 21 Val Quentin Council Meeting.</p> <p><b>viii. Municipal Assessment Services Group Inc. Renewal</b> Discussion regarding access to Market Value Assessment information for comparable purposes. Marlene will confirm with the Municipal Assessment Services Group Inc. if a report can be provided that summarizes services on a regular basis for presentation to Council Deputy Mayor Alan Christiansen moved that the payment be processed for the annual assessment services provided.</p>	<b>CARRIED</b>
<b>Res. # 603</b> <b>22-11-16</b>		<b>CARRIED</b>

<b>Res. # 604</b> <b>22-11-16</b>	<p>ix. <b>Bylaws &amp; Policies:</b> Anti Semitism - Marlene Walsh is confirming with the Ministry of Justice and the ASVA, the specific bylaws that may require the inclusion of the antisemitism definition be included.</p> <p><b>Land Use Bylaw</b> - exploring opportunities for collaboration with other Summer Villages. Mayor Kathy Dion moved that Marlene continue the discussion with Silver Sands and ASVA to confirm the best approach for the review and revisions to the Land Use Bylaw.</p>	<b>CARRIED</b>
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<b>3.</b>	<b>FINANCIAL REPORTS</b>	
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- October 2022 financial reports:
- Revenue & Expenditure Statement YTD
  - Balance Sheet as of the end of October
  - Cash Disbursement Journal for October
  - Bank Reconciliation for October, 2022
  - Profit and Loss Statement

<b>Res. # 605</b> <b>22-11-16</b>	<p><b>MOVED</b> by Mayor Kathy Dion the Financial Reports for October 2022, as presented, be accepted for information.</p>	<b>CARRIED</b>
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<b>4.</b>	<b>CORRESPONDENCE</b>	
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**No correspondence to share**

<b>5.</b>	<b>REPORTS</b>	
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**Mayor: Kathy Dion**

**ASVA Convention (Attended by AI, Roger, Kathy and Marlene)**

**AB Munis** - Municipality updates - highlights growth in Summer Villages is increasing at the rate of cities. Most Summer Villages are approximately 40% Permanent residency - Val Quentin is approx 50%, average age is 52.7yrs - These statistics support the Increase in Government funding request

**RCMP** - presentation in regards to new processes and adjustments to processing complaints and addressing community concerns

**Action item: Tri-Village to consider a town Hall meeting to meet with our local detachment -Parkland (Kevin McGilvery)**

Also included presentations from : Alberta Invasive Species, Alberta Lake Management, U of C Community Planning, Emergency Management, and Healthy Council Panel Discussion

**Attended Regional Municipalities Meeting**

RCMP currently seeing a downward trend in rural crimes; Parkland RCMP - Community Supports - Health App, Cameras, Parkland Capture (resident cameras), Catalytic Converter Laser engraved "Engrave it to Save it", Crime Prevention through Environmental Design

**AB Beach - Broadband** availability is very varied around the community - frustration for many residents.

Thank you from the Parish planning team to LSAC and Summer Villages for support with the Pope's visit

**Onoway Medical Clinic Update:** In the process of hiring a replacement doctor - a plaque has been installed to acknowledge partnering municipalities. Continuing to review to ensure that we can increase capacity when able to.

**Northern Gateway:** Darwell and Alberta Beach School will remain in their respective communities and will move toward modernizing the current facilities.

**Attended Summer Villages of Lac Ste Anne County East (LSACE)**

**Highway 43 Rate Commission:** Cell completed, working to improve the recycling process, attend 3 day workshop - goal to provide a better rate management system than have currently.

**LILSA:** Department of Fishing - working with the Metis Nation of Alberta to work together sharing grant applications; have a 5 year Government funded flowering rush plan.

**Attended St Anne SV Regional Emergency Management (SVREMP)**

We are current with our preparations as a community. Thanks to our RDEM (Janice Christianson) and RDeputy DEM (Marlene Walsh)

**Attended Alberta Beach Library**

Exploring Value Village fundraiser options

Need a new water heater - Friends of the Library may be able to cover expense.

**Community Member donations:** Big thank you to our community member donations including the "Iced Tea" Fundraiser and individual donations. Thank you to the board and staff that ensure all community members whether seasonal or permanent feel welcomed when they visit the library.

**Attended Meeting with Northern Gateway Superintendent Kevin Bird**

Discussed options for Day-care and Out of School Care needs in Tri-Village and surrounding community. School Board is aware of the need for this service in our communities, and open to have the conversation with local communities. Is moving toward the model of childcare in their schools if able to facilitate. Try-Village Mayors will continue to pursue to see if this is a viable option at Grassmere School.

**Deputy-Mayor: Alan Christiansen**

Attended the Tri Village Regionalization Meeting

Attended LSACE Meeting

Attended the ASVA

Reviewing the Trails document

**Tri Village Sewer Commission - November 17, 2022**

Darwell Regional Wastewater Committee - Regional Wastewater Transmission Line Conceptual Design

Clinic Update: physician recruitment underway - currently 2 full time physicians on staff

**Councilor: Roger Montpelier**

Reviewing the Trails document

ASVA Conference - excellent speakers

Tri Village Sewer Commission - collaboration

**Regional Director of Emergency Management: Janice Christiansen absent  
Report presented by Marlene**

Block Captain/Volunteer Initiative - training; tshirts;

Advisory Committee Meeting - October 29, 2022

Focus is on completion of online training for DEMs/DDEMS and submission of outstanding signed documentation in preparation for audit review Formation of a Sub Committee

- Regional Mock Emergency Exercise to be organized
- Mutual Aid Partners Meeting being arranged with Lac Ste Anne County and Regional partners
- Budget Update - no increase in fees for municipalities for Emergency Management for 2023
- Discussion on Work Plan for 2023
- Contract renewal for the RDEM and DRDEM for 2023/2024.

**CAO: Marlene Walsh**

October 19 & 20, 2022: Attendance at the ASVA Conference in Leduc  
Honored former CAO, Dennis Evans for his service to the Summer Village of Val Quentin. Dennis received a Life Time Membership award for his contributions to the ASVA.

October 24, 2022 - attended the Regional Municipalities Meeting at the Alberta Beach Heritage Centre

November 2, 2022 Municipal Affairs Meeting to discuss municipal governance and operations

October 29, 2022 LSACE and SVREMP Emergency Meeting in Sandy Beach

Administration

- Transition
- Budget Preparation
- Preparation of Tax Certificates; Website Updates; Social Media Updates; Strategic Plan Updates; Accounts Management; Minutes and Agendas for SVREMP - Agency and Advisory Committee; Minutes and Agenda for Council Meeting

# Summer Village of Val Quentin

Report to Council

**Meeting:** November 2022 - Regular Council Meeting  
**Originated By:** Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

## Development Permits:

**22DP05-35 Plan 4890 HW, Block 1, Lot 9 : 6001 – 52 Avenue (the "Lands")**  
CONSTRUCTION OF A SINGLE DETACHED DWELLING (113.34 SQ. M.).

**22DP06-35 Plan 5301 KS, Block 4, Lot 11A : 6312 – 50 Avenue (the "Lands")**  
CONSTRUCTION OF A DETACHED GARAGE (41.6 SQ. M.).

**22DP07-35 Plan 762 0200, Block 14, Lot 36 : 5021 – 64 Street (the "Lands")**  
CONSTRUCTION / RENOVATION OF AN ADDITION TO AN EXISTING MOBILE HOME (COVERED DECK – 35.9 SQ. M.).

**22DP08-35 Plan 5301 KS, Block 4, Lot 13 : 6308 – 50 Avenue (the "Lands")**  
DEMOLITION OF AN EXISTING PORCH, CONSTRUCTION OF A DECK (29.0 SQ. M.).

**22DP09-35 Plan 5194 KS, Block 2, Lot 4 : 6008 – 50 Avenue (the "Lands")**  
CONSTRUCTION OF A DETACHED GARAGE (41.6 SQ. M.) C/W VARIANCE TO THE SITING REQUIREMENTS SPECIFIED IN THE LAND USE BYLAW.

## Letters of Compliance:

None

## Subdivision:

**Bylaw 287-22**  
**Consolidation of Plan 5301 KS, Block 4, Lots 11 and 12 (the "Lands") 6310 and 6312 – 50 Avenue**

**Bylaw 288-22**  
**Consolidation of Plan 6255 KS, Block 12, Lots 64 and 65 (the "Lands") 5007 and 5009 – 65 Street**

## 6. CONFIDENTIAL MATTERS

There were no confidential matters

## 7. ADJOURNMENT

Having no further business to attend to, Mayor Kathy Dion adjourned the meeting at 9:53 PM.

**8. NEXT MEETING DATE & LOCATION**

**Wednesday, December 21, 2022 at 7:00 PM at Sunset Point Facility**

These minutes approved this 21st day of December, 2022.

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Mayor  
Kathy Dion

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Municipal Administrator  
Marlene Walsh