

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE SUMMER VILLAGE OF VAL QUENTIN DECEMBER 21, 2022**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE  
SUMMER VILLAGE OF SUNSET POINT, AB**

**COMMENCING AT 7:00 P.M.**

**UNAPPROVED**

	<b>1) CALL TO ORDER</b>	
	Mayor Kathy Dion called the meeting to order at 7:06 PM.	
<b>Res. # 606 22-12-21</b>	<b>2) ACCEPTANCE OF AGENDA</b>	<b>CARRIED</b>
	Moved by Deputy Mayor Alan Christiansen the Agenda be accepted with additions.	
<b>Res. # 607 22-12-21</b>	<b>3) ADOPTION OF THE PREVIOUS MINUTES</b>	<b>CARRIED</b>
	Councillor Roger Montpellier moved the October 19, 2022 Council Meeting Minutes be approved as presented.	
	<b>4) PUBLIC HEARINGS</b>	
	No Public Hearings for this meeting	
	<b>5) DELEGATIONS</b>	
	<b>Chief Ives Fire Chief at Onoway Regional Fire Services</b>	
	<b>6) BUSINESS ARISING</b>	
<b>Res. # 608 22-12-21</b>	<b>i. Grass Cutting Contract</b>	<b>CARRIED</b>
	Mayor Kathy Dion moved that Marlene contact James Hill at JR Wilson Holdings to invite him to the next Council Meeting or confirm a date that will work well to have a conversation regarding the 2023 grass cutting contract.	
	<b>ii. Land Use Development - Letters to Residents in April 2023</b>	
	Letters to Residents regarding land use concerns will be sent out by the Development Officer in the spring of 2023.	
<b>Res. # 609 22-12-21</b>	<b>iii. VQ Strategic/Asset Management Plans 3 year and 5 year - Framework</b>	<b>CARRIED</b>
	being drafted for review and public engagement. Councillor Roger Montpellier moved that Marlene Walsh contact the facilitators ASVA worked with for their Strategic Planning Sessions to confirm if they are available and willing to lead the planning process.	
	<b>iv. Water Distribution Feasibility Study Grant Application</b>	
	Application has been submitted.	

**Res. # 610  
22-12-21**

- v. **Unspect Municipal Sustainability Initiative Capital Funding**  
Several administrative program changes were announced in June 2022 to support the wind-down of the MSI program in 2023 and facilitate the transition to the Local Government Fiscal Framework in 2024. One of these changes is strict enforcement of time limits to spend MSI capital funds. Specifically, municipalities that have not spent their 2007-2018 allocations, including credit items, on or before December 31, 2023, will be required to refund the unspent portion or if any of these allocations remain unpaid, they will be permanently forfeited.

Deputy Mayor Alan Christiansen moved that Marlene Walsh contact Greg Edwards with Lac Ste Anne County to followup on the status of working collaboratively on Road Projects as per discussion at the December 12, 2022 hybrid meeting. Marlene will provide an update at the January 18, 2023 Council Meeting.

- vi. **Budget: 2023 - Operating & Capital**  
Interim budget in place. 2023 Draft being created for review and approval prior to March 31, 2023.

- vii. **GIC Update - Marlene**

GIC Reinvestment - 1YR Cashable of 3.25%.

Certificate 23 is locked in until July 6,2023 and will likely be reinvested at that time. The GICs can be redeemed at any time without penalty, partial or full.

**Res. # 611  
22-12-21**

- viii. **FortisAlberta Grant Application/Yard Light**

**Sponsorships and events** - SV of Val Quentin is invited to submit a 2023 sponsorship request to [Grants | FortisAlberta](#). Marlene will submit an application for Sponsorship fo the Picnic in the Park and a Grant Application for FortisAlberta to be a Corporate Sponsor of the Cantin Park Sign being planned for upgrade.

Yard/Street Light has been replaced and is working properly. Follow up to our conversation, since attending Council meeting, Nicole Smith provided an update that FortisAlberta Maintenance department came back with the below options of which will both be at Fortis cost.

The recommendation from FortisAlberta is to install a new pole with new LED light. After discussion, Council suggested that if the light is working properly, we table the conversation regarding upgrade to the Spring of 2023. Deputy Mayor Alan Christiansen moved that Marlene Walsh have additional conversation with Nicole Smith regarding the Rate 41 Sites to confirm locations and who is responsible for paying the fees for those locations.

- ix. **Candidate Disclosure Statement**  
Forms have been completed and submitted by all candidates

## 7. NEW BUSINESS

- i. **Motor Vehicle Accident Invoice** received by the SV of Val Quentin Chief Ives confirmed that an invoice received from the Town of Onoway be redirected to the Village of Alberta Beach for reimbursement.

- ii. **FCSS Agreement Agreement** - Discussion and Signature

**CARRIED**

**FCSS Funding Agreement FCFA0001945 will be signed by Marlene Walsh and submitted prior to the December 31, 2022 deadline.**

In accordance with clause 2(b) of the Agreement, the Municipality shall perform FCSS Services in alignment with the following Provincial Prevention Priorities;

- Homelessness and housing insecurity
- Mental health and addictions
- Employment
- Family and sexual violence across the lifespan
- Aging well in community

In accordance with clause 2(b) of the Agreement, the Municipality shall perform FCSS Services in alignment with the following Provincial Prevention Strategies;

- Promote and encourage active engagement in the community
- Foster a sense of belonging
- Promote social inclusion
- Develop and maintain healthy relationships
- Enhance access to social supports; and
- Develop and strengthen skills that build resilience

**Res. # 612  
22-12-21**

- iii. **Municipal Assessment Services Group Inc.**  
Renewal contract term period of three years.  
(January 1, 2023 to December 31, 2025).

**CARRIED**

Mayor Kathy Dion moved that Marlene Walsh arrange for a presentation to provide an overview of the assessment process at the January 18, 2023 Council Meeting.  
Marlene will contact Dan Kanuka, Municipal Assessment Services Group Inc. with AMAA, Appointed Assessor/Designated Officer for the SV of Val Quentin

**8) Bylaws & Policies: There are no Bylaws or Policies**

**9) Financial Reports for November**

November 2022 financial reports:

- Revenue & Expenditure Statement YTD
- Balance Sheet as of the end of November
- Cash Disbursement Journal for November
- Profit and Loss Statement

**CARRIED**

**Res. # 612  
22-12-21**

**Councillor Roger Montpelier** moved the Financial Reports for November 2022, be accepted for information.

**10) CORRESPONDENCE**

**Holiday Greeting Cards received from MP Gerald Soroka**

**11) REPORTS**

**Mayor Kathy Dion**

**Attended ABMunis information session in regards to new LGFF Allocation for 2024**  
(Municipal Sustainability Initiative)

**Attended Wireless Broadband Information Session** - consider in our long term plan should a bigger partner like Alberta Beach or LSAC entertain it. It would benefit our community to continue to attract residents, both seasonal and permanent, for future sustainability. Still very new technology, worth watching how other larger communities embrace it and work through the process.

**Attended Yellowhead Regional Library** - Annual Organisational Meeting, presentation of 2023 budget, 2012-2022 Off-Reserve/On-Settlement Grant resulted in "*rich examples of community building and the generous sharing of Indigenous knowledge with Spruce Grove community members, the local Indigenous communities and the YRL community.*"

**Attended Tri-Village FCSS** - Met with new CAO and Director of Onoway. Renewed working with Onoway as administrators for 2023. List of TriVillage-Village FCSS sponsorship posted in local papers. Have extra FCSS funds allocated for Home Support and Preventative were not utilised. We will focus on additional promotion for 2023.

**Attended Tri-Village Regional Sewer Services Commission meeting**

**Onoway Regional Fire Services** - Update from Chief Ives: Medical is #1 callout for all regions. Due to shortage of ambulance often administer medical aid for 1-2 hours until paramedics arrive. Working on a letter to share municipalities concern with delay in Ambulance service to forward to Provincial Leaders. Legal advice presented for consideration of transition from NWFRO to Non-Profit status. Board will review next steps.

## **Deputy-Mayor: Alan Christiansen**

### **Interlakes Regional Trails Master Plan: Steering Committee Update**

The online survey has been shared in the Val Quentin Newsletter emailed to residents in December. The online survey link has also been posted on the Val Quentin Social Media facebook page.

Representation will be required for each User Group: ie: Walking; Horseback; Snowshoe; Cross Country Skiing, etc.

### **Tri-Village Regional Sewer Services Commission Meeting**

Reeve Blakeman shared information on the DLC Transmission to Sturgeon River and potential benefits.

Additional legal advice to be provided by a Utilities Lawyer on possible connection of Darwell Lagoon to Tri-Village and the potential resulting impacts

Wendy Wildman was awarded the Tri-Village Regional Sewage Services Commission Chief Administrative Officer and Administration Support Services Position

**Attended the MATI Budget - 101 Session** offered by Municipal Affairs

**Burn Pile** - get a permit and work with Tim Hay to do a controlled burn. Provided provided Tim a key. Purchase and install new locks

## **Councilor: Roger Montpelier**

### **Meetings Attended:**

- Interlakes Regional Trails Master Plan: Steering Committee
- Joint Infrastructure Meeting with County of Lac Ste Anne
- SVREMP - Advisory Committee Meeting
- Tri-Village Regional Sewer Services Commission Meeting
- ASVA Association of Summer Villages of Alberta

## **Regional Director of Emergency Management: Janice Christiansen Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP)**

With the departure of AEMA Field Officer, Mark Pickford, recruitment is underway for a replacement officer to work with AEMA Field Officer John Swist.

The SVREMP Audit Review is being scheduled for February 16, 2023, at the Sunset Point Office and will be attended by:

Chairperson Ren Geisbrecht, RDEM Janice Christiansen, and RDDEM, Marlene Walsh

Focus is on completion of online training for DEMs/DDEMS and submission of outstanding signed documentation in preparation for audit review Formation of a Sub Committee

- Regional Mock Emergency Exercise to be organized
- Mutual Aid Partners Meeting being arranged with Lac Ste Anne County and Regional partners
- NAIT Training - Role Specific - Grant Funding may be available through AEMA and would support regional collaboration.
- Contract renewal for the RDEM and DRDEM for 2023/2024.

**Development Officer: Tony Sonnleitner**

Shares Seasons Greetings

**12) ADMINISTRATOR'S REPORT: Marlene Walsh**

- ACP Grant Application and Submission
- Attended ASVA Meetings (2)
- Tri Village Regional Meeting
- Strategic Plan
- Financial Administration
- Newsletter and Social Media Updates
- SVREMP Emergency Management Advisory Committee Meeting

**13) CONFIDENTIAL MATTERS - There were no confidential matters**

**14) NEXT MEETING DATE AND LOCATION**

**Wednesday, January 18, 2023 at 7:00 PM at Sunset Point Multipurpose Facility**

These minutes approved this 18th day of January, 2023.

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Mayor  
Kathy Dion

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Municipal Administrator  
Marlene Walsh