

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE SUMMER VILLAGE OF VAL QUENTIN
April 19, 2023**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE
SUMMER VILLAGE OF SUNSET POINT, AB**

COMMENCING AT 7:01 P.M.

ATTENDANCE: Kathy Dion, Mayor; Alan Christiansen, Deputy Mayor
Roger Montpellier, Councillor; Marlene Walsh, Administration
Janice Christiansen, Director of Emergency Management
Shantelle Walsh; Dave R. McLennan, Resident (Virtual)

1 Call to Order: The meeting was called to order at 7:01 PM by Mayor Kathy Dion.

**Res. # 021
23-04-19**

2. Acceptance of Agenda:
MOVED by Councilor Roger Montpellier the Agenda be accepted as amended.

CARRIED

**Res. # 022
23-04-19**

3. Adoption of the Previous Minutes:
MOVED by Deputy Mayor Alan Christiansen that the March 15, 2023 Council Meeting Minutes be accepted as presented.

CARRIED

4. Public Hearings: No Public Hearings for this meeting

5. Delegations: Dale Johnston & Lena Fulton Rogers Support Tower are currently working on application within Lac Ste County for installation of 13 towers, of which two are in Summer Villages. The goal is to also expand to internet service. The anticipated timeline for completion is approximately 18 months.

Lena Fulton / Dale Johnston, with Scott Land & Lease Ltd. have been retained by Rogers Communications Inc. to inquire with the Summer Village of Val Quentin as the property owner if the village may be interested in having a Rogers communications tower - potentially on the vacant treed property located south of 50 avenue between 61 street and 62 street. (NE 16-54-3 W5)

The proposed lattice structure tower would be 30m in height. The lease size would require a clearing of approximately 10m x 10m in size. The leased area would be a gravelled pad with a chain-link perimeter fencing. Access would be off the residential alley. Power would be installed to the site and on Rogers own meter as well. Access would be south into the site from 50 avenue into the Rogers tower location.

Initial term is a five-year rental term with three, five-year automatic term extensions. Rental is paid per year with a market rate rental increase paid out at the end of each five-year term. Initial yearly rental offer is approx.\$8000 per year and payments would commence when construction starts. Community engagement sessions will be held if the project proceeds. A site visit will be conducted on April 25, 2023 at 10:00 AM with Scott Land & Lease Ltd.

6. BUSINESS ARISING

Res. # 023
23-04-19

- i. **Grass Cutting Contract** - Mayor Kathy Dion moved that the J R Wilson and Holdings 2023 Grass Cutting be approved.

CARRIED

- ii. **Land Use Development** - Letters to Residents Administration will follow up with the Development Officer on the status of the letters to be sent to residents as a result of the village site visit completed in August 2022.
Development Permit Application 23DP01-35 - Fence Variance in progress.
Compliance Certificate - as per Real Property Report dated April 11, 2023. Lot 11, Block 3, Plan 5719 HW : 5006 – 62nd Street - Correspondence sent to resident April 17, 2023

Res. # 024
23-04-19

- iii. **VQ Strategic/Asset Management Plans 3 Year & 5 Year - Draft Framework**
Council has this item on the Joint Tri Region Meeting to confirm if there is interest in working collaboratively on some of the regional plans.

CARRIED

iv. Unspent Municipal Sustainability Initiative Capital Funding

Councillor Montpellier will identify and mark road hazards in the Summer Village. Administration will arrange for onsite visits, and once these are completed with the 3 paving companies who have submitted quotes, the contract will be awarded to the successful contractor in order to ensure the work is completed within the 2023 timeframes.

v. Budget: 2023 - Operating & Capital Budget for Approval

CARRIED

The 2023 Operating Budget was presented for review and discussion. Councillor Montpellier moved that the 2023 Operating Budget be approved as presented.

vi. Land Use Bylaw

Council made the decision to delay the review and rewrite of the Land Use Bylaw until 2024. Opportunities for regional collaboration and grant funding will be explored.

vii. Municipal Development Plan (MDP) Intermunicipal Development Plan (IDP) Review

The previous MDP plan was completed in 2007 - this plan requires review and updates. IDP - previous plan completed in 2012 - this plan requires review and update.

**Res. # 025
23-04-19**

viii. WILD Water - 2023 Requisition and Debenture Payments

CARRIED

Mayor Kathy Dion moved acceptance of the Debenture Agreement as presented. Administration will proceed with the annual debenture payments as scheduled.

ix. Connect Mobility

Alberta Broadband Funding - The application was submitted. Following are the current number of submissions processed per municipality to date: AB – 7, SSP – 14, and VQ – 10. The deadline for submission of speed testing results has been extended. Social Media blitz is underway to share the information and encourage residents to complete their speed test and

forward the results to aboffice@albertabeach.com for compilation.

- | | | |
|--------------------------------------|--|--|
| Res. # 026
23-04-19 | x. 2023 Tax Bylaw Approval - Bylaw 290-23
MOVED by Councillor Roger Montpellier that Bylaw 290-23 being a bylaw to authorize the several rates of taxation imposed for all purposes for the 2023 tax year for the Summer Village of Val Quentin, be given 1st reading.

MOVED by Deputy Mayor Alan Christiansen that Bylaw 290-23 be given second reading.

MOVED by Councillor Roger Montpellier that Bylaw 290-23 be considered for third reading.

MOVED by Mayor Kathy Dion that Bylaw 2290-23 be given third and final reading. | CARRIED

CARRIED

UNANIMOUSLY CARRIED

CARRIED |
|--------------------------------------|--|--|

7. NEW BUSINESS

- | | | |
|--------------------------------------|--|----------------------------|
| Res. # 027
23-04-19 | i. Name Change from Northwest Fire / ORFS - Fire Rescue International
Following discussion, Councillor Roger Montpellier moved that Val Quentin Council is in support of Onoway Regional Fire Services negotiating a new agreement with a name change of the fire services provided from North West Fire Rescue to Fire Rescue International, a non-profit service provider. Administration will forward the letter of confirmation to ORFS. | UNANIMOUSLY CARRIED |
| Res. # 028
23-04-19 | ii. Signage - Indigenous Acknowledgement
Council discussed a suggestion from a resident regarding the opportunity to enhance the Summer Village entrance signage to acknowledge Indigenous Peoples. Councillor Roger Montpellier moved that Administration contact Alexis First Nation and the Metis Association to invite further discussion. | CARRIED |
| Res. # 029
23-04-19 | iii. Microsoft Office Installation
Mayor Kathy Dion requested approval to purchase a license for Microsoft Office. Councillor Roger Montpellier moved the Council to approve this expenditure. | CARRIED |

Res. #030 23-04-19	<p>iv. Elected Officials Education Program (EOEP) Training</p> <p>Mayor Kathy Dion requested approval for payment of the training course she is attending in the amount of \$309.75. Councillor Roger Montpellier moved that Council approve this expenditure.</p>	CARRIED
Res. #031 23-04-19	<p>v. Committee of the Whole</p> <p>After discussion, Mayor Kathy Dion moved that Council proceed with one Committee of the Whole meeting monthly to work on the Strategic plan and additional projects, plans and initiatives. Administration will confirm Sunset Point office availability and proceed with scheduling the meetings.</p> <p>vi. Fire Incident Recovery Invoice</p> <p>Administration brought forward an invoice dated February 15, 2023 for Job 2022-264 #401 Structure Fire for direction from Council. After discussion, it was recommended that Administration pursue recovery from the landowner, and the invoice be processed for payment.</p> <p>vii. ACP Grant Application</p> <p>Conditional Grant Agreement - Alberta Community Partnership - 2223-IC-50 - Summer Village of Val Quentin Mayor Kathy Dion witnessed Administration signature and the conditional agreement will be forwarded to acp.grants@gov.ab.ca for processing.</p>	CARRIED
Res. #032 23-04-19	<p>viii. Cantin Park Signage</p> <p>Council discussed upgrades to the Cantin Park Sign to enhance this communication tool for residents. Councillor Roger Montpellier moved that an expenditure for \$700.00 be approved in order for the materials to be purchased.</p>	CARRIED
Res. #033 23-04-19	<p>ix. Tablet Screen Replacement</p> <p>Mayor Dion moved the expenditure for replacement of the cracked screen for Councillor Roger Montpellier's tablet.</p>	CARRIED

8. BYLAWS & POLICIES - None

**Res. #034
23-04-19**

9. FINANCIAL REPORTS

**Financial Statement - Year Ended December 31, 2022
Independent Auditor's Report**

MOVED by Mayor Kathy Dion that the Auditor's Report as presented, be accepted for information.

10. FINANCIAL REPORTS

- Reconciliation Report
- Balance Sheet as of the end of March 2023
- Cash Disbursement Journal for March 2023
- Profit and Loss Year to Date
- Profit and Loss March 2023

CARRIED

**Res. #035
23-04-19**

MOVED by Mayor Kathy Dion that the Financial Reports for March 2023, as presented, be accepted for information.

11. CORRESPONDENCE - No Correspondence

12. REPORTS

Emergency Management

Janice Christiansen - Regional Director of Emergency Management

- A Sub Committee is reviewing Emergency Management Bylaw, Terms of Reference, and Partnership Agreements for the Agency and Advisory Committee to ensure the alignment of verbiage and consistency in the documents.
- March 10, 2023 - a Municipal Aid Partners Meeting was held with representation from SVREMP, Lac Ste Anne County, Alberta Beach and Mayerthorpe.
- March 25, 2023 - Emergency Exercise - Special thanks to Karen Bradbury at the Sunset Point Christian Bible Camp for providing the space for the exercise. The training was well attended and there was full participation from all who attended the exercise.
- 2024 - Training Exercise - working collaboratively with regional partners to confirm if regional training will proceed.

- SVREMP has received a letter of withdrawal of the Summer Village from the Ste Anne Regional Emergency Management Partnership
- Marlene will send an email to SVREMP to confirm if Cost Sharing for ICS400 Training may be an option.

Development Officer: Tony Sonnleitner
Summer Village of Val Quentin No further report

Public Works Report

Val Quentin Public Works Report to April 19, 2023
 Councillor Roger Montpellier / Deputy Mayor Alan Christiansen

- Monthly playground inspection.
- Weekly playground inspection. (3)
- Remove and replace 3 pipe rails at Burton Park.
- Change locks on all gates.
- Cut and remove 3 trees off the walking trail after the storm.
- Street cleaning co-ordination.
- Flags to half mast and return. (5)

UNAPPROVED

Mayor: Kathy Dion
Mayor's Report April 2023

- **Attended and Completed Elected Officials Education Program**
 - Land Use and Development Course
- **Attended Alberta Beach Library** - No Meeting in April
- **Attended Yellowhead Regional Library** - Continued and expanded partnerships with neighboring partnership; presented advocacy package for Provincial Funding for Libraries sent to local MLA's
- **Attended Onoway Regional Fire Services** - Summer Village of Silver Sands is giving their Volunteer FireFighter an Honorarium, encourage communities to consider this for recruitment and retention of volunteers.

Annual Report: Majority of calls are for Medical check or support until EMS arrives and this has been a good arrangement. Good working relationships have been built with neighboring Fire Departments resulting

in better service to the community. Outstanding invoices and budget presented.

Deputy-Mayor: Alan Christiansen attended:

- **Tri Village Regional Sewer Services Committee Meeting**
Review and edits will be made to the draft MOU received from Lac Ste Anne County
- Doyle & Company presented the Audited Financial Statements
- Surplus funds will be allocated to capital reserve; sewer revitalization and a new operating reserve
- Currently, the sewer system is working well.
- **McCullough Centre Event at Gunn on April 19, 2023.** When the centre reopens, it will operate as an addictions recovery community.

Councilor: Roger Montpellier attended:

- **Darwell Lagoon Commission Meeting - April 5, 2023**
At this meeting there was consensus to have all Commissions and Municipalities within the Sturgeon Watershed pass motions supporting the regional concept and the proposed discharge of effluent into engineered wetlands. Letters of Support are being requested. Administration will connect with CAO Mike Primeau to further discuss. Marlene will also share the contact information with ASVA in order to invite Stantec to be a sponsor and a presenter at the ASVA Conference in October 2023.
- **Fire Services Meeting**
- **McCullough Centre Event** at Gunn on April 19, 2023.

CAO: Marlene Walsh

- Monthly and Year End Processes
- Budget Meeting - Val Quentin
- Taxation Processes
- Land Title Updates
- Website Updates
- ASVA Meeting and Conference Organizing Committee Planning
- Joint TriVillage Municipalities Meeting Agenda

Emergency Management

- FRIAA Grant Application approved
- Attendance Mock Emergency Training
- 2 Special SVREMP Advisory Committee Meetings

Res. #036
23-04-19

MOVED by Mayor Kathy Dion the reports presented be accepted for information.

12. CONFIDENTIAL MATTERS: There were no confidential matters

13. NEXT MEETING DATE, TIME & LOCATION:

May 17, 2023

SUNSET POINT MULTI PURPOSE FACILITY COMMENCING AT 7:00 P.M.

ADJOURNMENT:

Having no further business to attend to, Mayor Kathy Dion adjourned the meeting at 9:15 PM.

Mayor
Kathy Dion

Municipal Administrator
Marlene Walsh

UNAPPROVED