

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE SUMMER VILLAGE OF VAL QUENTIN
Wednesday, May 17, 2023**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE
SUMMER VILLAGE OF SUNSET POINT, AB
COMMENCING AT 7:00 P.M.**

ATTENDANCE: Kathy Dion, Mayor; Alan Christiansen, Deputy Mayor
Roger Montpellier, Councillor; Marlene Walsh, Administration
Janice Christiansen, Director of Emergency Management
Shantelle Walsh; Dave R. McLennan, Resident (Virtual)

Land Acknowledgement

1 Call to Order: The meeting was called to order at 7:02 PM by Mayor Kathy Dion.

**Res. # 037
23-05-17**

2. Acceptance of Agenda:
Items 7C - 7I added under new business
MOVED by Councilor Roger Montpellier the Agenda be accepted as amended.

CARRIED

**Res. # 038
23-05-17**

3. Adoption of the Previous Minutes:
MOVED by Deputy Mayor Alan Christiansen that the April 19, 2023 Council Meeting Minutes be accepted as presented.

CARRIED

4. Public Hearings: No Public Hearings for this meeting

5. DELEGATION: Sterling Preddie - provided an overview of concerns with items stored on adjacent property. Council received the presentation for information and followup.

6. BUSINESS ARISING

**Res. # 039
23-05-17**

i. Land Use Development - Letters to Residents
Administration will follow up with the Development Officer on the status of the letters to be sent to residents as a result of the village site visit completed in August 2022.

CARRIED

Development Permit Application 23DP01-35

Untidy/Unsightly Property

Following discussion, Deputy Mayor Alan Christiansen moved that Development Officer Tony Sonnleitner proceed with a new Enforcement Letter to the landowner.

**ii. VQ Strategic/Asset Management Plans
3 Year & 5 Year - Draft Framework**

Administration will prepare a draft timeline for review at the Committee of the Whole Meeting on June 16, 2023.

The Strategic Plan will be shared for public engagement for input digitally and at the Cantin Park Picnic on July 8, 2023.

**Res. # 040
23-05-17**

iii. Unspent Municipal Sustainability Initiative Capital Funding CARRIED

Following discussion, Deputy Mayor Alan Christiansen moved that Council proceed with the Proposal for Geotechnical Services Proposed 2023 Road Improvements 50th Avenue, between 60th Street & Windmill Harbour. Administration will forward the signed proposal and advise J.R. Paine & Associates Ltd. to proceed with this work immediately. Administration will also followup with Alberta Beach regarding the proposed roadwork for 60 Street.

iv. Land Use Bylaw/MDP/IDP Review

Following the presentation by James Haney, MPS at the May 9, 2023 Joint TriVillage Municipalities Meeting, Mayor Gwen Jones advised that Sunset Point Administration will be submitting a Regional ACP Grant Application for completion of this work. If successful, the Tri Village Municipalities will work collaboratively on the Land Use Bylaw review/rewrite in 2024.

v. Connect Mobility/Alberta Broadband Funding

The application has been submitted

vi. Signage - Indigenous Acknowledgement

Administration will research further and provide an update to Council at the June 21, 2023 meeting.

7 NEW BUSINESS

A. Picnic in the Park - Saturday, July 8, 2023

Planning is underway

B. Tree Damage

As a result of a resident concern, Administration is completing additional research with FORTISA Alberta and the municipal insurance provider. Information will be shared with Council and the resident.

**Res. #041
23-05-17**

C. ACP Grant - Terms of Reference

CARRIED

After review, and pending no further edits from Alberta Beach / Sunset Point, Mayor Dion moved acceptance of the Terms of Reference. Upon confirmation of acceptance from Alberta Beach and Sunset Point, Administration will proceed with the Request for Proposal.

D. Enhanced Policing

Administration has contacted Alberta Beach Administration to provide an update on current Crime Statistics. Administration will advise that Val Quentin will not be participating in the Enhanced RCMP Policing at this time.

E. Yellowhead Regional Library Representation

Mayor Dion represents Sunset Point and Val Quentin at the YRL Meetings. Administration will discuss joint remuneration with Sunset Point Administration.

F. Development Permit

Development Permit Application No. 23DP01-35 Plan 5194 KS, Block 2, Lot 5
Administration will confirm and provide a status update

G. Playground Audit

Reviewed the audit - overall very positive results. Administration will followup with the Parks Inspector to confirm what other communities doing to address the phone number for parks concerns.

**Res. #042
23-05-17**

H. Weedeater

CARRIED

Mayor Dion moved that a new weedeater be purchased for the Summer Village Public Works team.

Res. #043
23-05-17

I. Accounting Software Package Upgrade

Councillor Roger Montpellier moved that Administration work with Seniuk and Company to proceed with the software accounting package upgrade.

CARRIED

8. BYLAWS & POLICIES - None

9. FINANCIAL REPORTS

Res. #042
23-05-17

- Balance Sheet as of the end of April 2023
- Cash Disbursement Journal for April 2023
- Profit and Loss Year to Date April 2023
- Profit and Loss April 2023

CARRIED

MOVED by Mayor Kathy Dion that the Financial Reports for April 2023, be approved at the June Meeting.

11. CORRESPONDENCE - No Correspondence

12. REPORTS

Emergency Management

Janice Christiansen - Regional Director of Emergency Management

- A Sub Committee is reviewing Emergency Management Bylaw, Terms of Reference, and Partnership Agreements for the Agency and Advisory Committee to ensure the alignment of verbiage and consistency in the documents.
- Advisory Committee Meeting May 18, 2023 to further review documents and discussion regarding the letter of withdrawal received from the Summer Village of Yellowstone, and Alberta Beach expression of interest to join the SVREMP.
- Virtual SVREMP Agency Meeting being held on Wednesday, May 24, 2023
- 2024 - Training Exercise - working collaboratively with regional partners to confirm if regional training will proceed.
- Janice and Marlene assisted at the Lac Ste Anne County Emergency Operations Centre
- SVREMP FRIAA Grant in the amount of \$500.00 received.
- SVREMP Regional FireSmart Application in progress
- The Association of Summer Villages of Alberta (ASVA) annual conference and Annual General Meeting (AGM) is being held October 19 & 20, 2023 and on October 20, 2023 the focus will be on Emergency Management. All DEMs and DDEMs and municipal representatives are invited to attend this information sharing session.

Development Officer: Tony Sonnleitner No further report

**Public Works Report: Val Quentin Public Works Report to May, 17, 2023
Councillor Roger Montpellier and Deputy Mayor Al Christiansen**

- Monthly playground inspection.
- Weekly play ground inspection. (3)
- Remove and replace 1 pipe rail at Burton Park.
- Repair and reinstall compost sign at compost pit.
- Meet with Tim Hay to clean burn pit
- Meet with Tim Hay to discuss alley regrading and gravel
- Level exterior toilet at Cantin Park
- Re-install two road signs near bridge.
- Replace new post for stop sign at 50 Ave and 60 St.
- Install new post for street sign at Cantin Park

Mayor Kathy Dion - Report May 2023

- **Attended Alberta Beach Library Meeting**

Attendance March 476 and Attendance in April 529

Meet Someone New in March - was a modest success this year, with 26 attendees over the five nights (about 15 of these were hosts)

Book Club met on the last Monday in March, with 15 attendees,

April with 13 attendees; Crochet/Knit group continues to meet on Tuesdays had 27 visitors over the four weeks;

Writers' group continues to meet every two weeks, between 4 and 7 people at each session.

Judey Jackson taught two nights of water colour painting, extremely popular, hope to offer a series of classes in the fall.

The next month will be busy.

On-going - Walking Wednesdays; May 17 & 31 Writer's Group

June 3 – Soapstone Carving; 10yr+- June 10 - Petting Zoo/Reading

- **Attended Municipal Joint Tri-Village Meeting**

- Sunset Point is putting in a joint Grant Application for the Villages to work in tandem to review and update our IDP/MDP/LUB and Strategic Plans.
- All 3 Villages will not do line painting but will use the allocated funds in other budget areas for 2023.
- Broadband Grant application has been submitted for review even though we did not get enough test results from the Summer Villages.
- Interlakes Trail Grant application will be submitted even though the survey response was very low.
- Alberta Beach is contracting in Enhanced RCMP servicing for high crime times in the community. Val Quentin will review need and participation options.

- Discussion around the inconsistency of Fire Ban activation, each Village will review process on how best to proceed.
 - Villages signed a letter of support of the Alberta Beach Snowmobile Club Grant Application.
- **Attended FCSS Meeting** - Approved round 2 applications, final review and approvals will be completed in the fall of 2023.
 - **Attended LSAC Mayor's Meeting**
 - Wildfire Update** - Everything is under control or contained, 5 houses were lost. Help from Northwest Fire/ORFS (Fire Rescue International), Barrhead, Alexis, Alexander, Sturgeon, St Albert, Lacombe. Will do an debriefing to evaluate and share with municipalities - the cost recovery process is now underway.
 - Mutual Aid Agreements** – Will discuss ATV's being included in all Fire Ban's as well as benefit of the County being able to put signs on highway. **Water and Sewage Line Update** – Phase B discharge for Darwell lagoon, is proceeding and will be completed in October. Phase A will be going through tender in a month. Phase C is being worked on. Lac Ste Anne County has the funding to complete Phase A,B,C. Working on a plan for rate pay,with the same individual who managed the WILD project.
 - Water Levels at Lac Ste. Anne** – the lake is traditionally always fluctuating in height. Adjustable Weir. [Government of Canada Water levels website](#) Mayor Duncan shared that water levels were lower in 2010 than this year. Weir is still working just has less debris against it. Silversands Mayor, Bernie Poulin will be meeting with the Sturgeon Watershed Alliance. Advised of the importance of being aware of others down the line that also need access to our water. Explore Sewer Bylaw will allow sewer inspection - speak to Matt for resources. Ask for list of those properties connected to Tri-Village Sewer from AB Beach. IDP (Intermunicipal Development Plan - County only has SV IDP's with Tri-Village, Municipal Service and Infra-structures Package. Dwight sent an email for meeting on May 24 with CAO's
 - **Attended Alberta Summer Villages Association Board Meeting**
 - Gained a better understanding of Summer Villages connections, concerns and successes throughout Alberta.

Deputy-Mayor: Alan Christiansen attended:

- **Joint Tri Village Regional Meeting**

Councilor: Roger Montpellier attended:

- **Joint Tri Village Regional Meeting**

CAO: Marlene Walsh

- Property Tax payment processing is underway
- Attended ASVA Meeting and Conference Organizing Committee Planning
- Organized the Joint TriVillage Municipalities Meeting
- ACP Grant - Terms of Reference reviewed and editing - awaiting approval
- Strategic Plan Updates underway

**Res. #043
23-05-17**

MOVED by Mayor Kathy Dion the reports presented be accepted for information.

12. CONFIDENTIAL MATTERS: There were no confidential matters

13. NEXT MEETING DATE, TIME & LOCATION:
June 21, 2023 at 7:00 PM at the Sunset Point Multipurpose Facility

ADJOURNMENT:

Having no further business to attend to, Mayor Kathy Dion adjourned the meeting at 9:15 PM.

Mayor
Kathy Dion

Municipal Administrator
Marlene Walsh

UNAPPROVED