

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE SUMMER VILLAGE OF VAL QUENTIN
Wednesday, July 19, 2023**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE
SUMMER VILLAGE OF SUNSET POINT, AB
COMMENCING AT 7:00 P.M.**

ATTENDANCE: Kathy Dion, Mayor; Alan Christiansen, Deputy Mayor;
Roger Montpellier, Councillor; Marlene Walsh, Administration
Shantelle Walsh; Dave R. McLennan, Resident (Virtual)
Resident (in person)
Doug Parth, E.I.T. Hoggan Engineering & Testing (1980) Ltd.
Absent: Janice Christiansen, Director of Emergency Management

Land Acknowledgement

1 Call to Order: The meeting was called to order at **7:02 PM** by Mayor Kathy Dion.

**Res. #53
23-07-19**

2. Acceptance of Agenda: Deputy Mayor Alan Christiansen moved acceptance of the Agenda with the following additions:

- GIC Renewal
- High Interest Savings Account
- Facility Use Agreements
- Potholes - Back Alley between 65 - 66 Street

CARRIED

**Res. # 54
23-07-19**

3. Adoption of the Previous Minutes: Moved by Mayor Kathy Dion that the [June 21, 2023 Council Meeting Minutes](#) be accepted with the following corrections: Change MayorKathy Dion to Mayor Kathy Dion and change Kathy to Cathy McLennan.

CARRIED

4. Public Hearings: No Public Hearings for this meeting

5. DELEGATION: Doug Parth E.I.T. Hoggan Engineering & Testing (1980) Ltd. [Geotechnical Report Discussion](#)

Doug provided an overview of the findings of the report and outlined the areas where total reconstruction is recommended.

As a followup action, Doug will do a recap and will provide recommended priorities and best processes for each area.

Request for Proposals from two paving companies will be invited, followed by a Meeting for review and decision for awarding of contract.

6. BUSINESS ARISING

1. Land Use Development - [Development Officer Report](#)

2. Letters to Residents

Unkempt Ditches mailed July 17, 2023

Followup with residents after July 31, 2023

Development Permit Application 23DP01-35

Untidy/Unsightly Property

Following discussion, Mayor Kathy Dion moved that the extension be granted to July 1, 2023

A followup with the Development Officer will be completed and additional steps may be taken if required.

Development Permit Application 23STOP03-35

Moved by Mayor Kathy Dion that Administration seek

Legal Council to proceed with enforcement of the stop order.

Recorded Vote:

Deputy Mayor Alan Christiansen abstained

Mayor Kathy Dion/Councillor Roger Montpellier in favor

**Res. #55
23-07-19**

3. VQ Strategic/Asset Management Plans

3 Year & 5 Year - Draft Framework

Administration prepared a timeline for review. The Strategic Plan was shared for public engagement at the Cantin Park Picnic on July 8, 2023.

**Res. # 56
23-07-19**

4. Unspent Municipal Sustainability Initiative Capital Funding

CARRIED

72m2 Radius Widening on 60th Street at Ste Anne Trail

In addition to the \$25,000 MSI Funds Val Quentin has committed for the 60 street roadwork with Alberta Beach, the quote for the corner widening at 60 street - Ste Anne Trail was received and reviewed. The additional charges for this work are the lump sum of \$4,494.00 + G.S.T. The work includes: Removing and disposing of the existing broken up asphalt surface.

Shaping and recompact the existing base materials to widen the intersection. Supply and place a 50mm bottom lift of Hot Mix Asphalt. Supply and place a 75mm top lift of Hot Mix Asphalt.

Councillor Roger Montpellier moved that this work proceed and recommended Val Quentin assume responsibility for the payment in the amount of \$4,494.00.

5. Land Use Bylaw/MDP/IDP Review - Grant Application

The Tri Village Municipalities are planning to work collaboratively on the Land Use Bylaw review/rewrite in 2024.

6. Connect Mobility/Alberta Broadband Funding

The application has been submitted.
This item will be removed from future agendas, until further updates are available. Administration will confirm if there may be any further interest in the near future for the Rogers Self-Support Tower in Val Quentin.

7. Signage - Indigenous Acknowledgement

Cathy McLennan and Administration will continue with research and provide updates to Council.

**Res. # 57
23-07-19**

8. Picnic in the Park - debriefed logistics. Some recommendations for 2024 have been noted. Administration will process a \$100.00 honorarium for the participation and assistance provided by the Alberta Beach Municipal Library.

CARRIED

Deputy Mayor Alan Christiansen moved that 2 additional T Shirts be ordered and provided to volunteers.

9. Tree Damage 5001 65 Street Val Quentin

Administration advised that the resident has been advised to provide the quotes obtained for damage estimates once she has received them.

10. ACP Grant Committee and Request for Proposal

Meeting on July 28, 2023 at Alberta Beach Council Chambers to formalize Terms of Reference, Sub Committee Representation, and proceed with Request for Proposals.

Res. # 58
23-07-19

11. Playground Audit

Administration will work with ATStraffice to obtain a quote for “Use at Your Own Risk” signs that indicate the Summer Village of Val Quentin does not provide supervision or accept responsibility for any injuries from the use of the playground. Playground hazards or broken equipment can be reported to cao@valquentin.ca.

CARRIED

Res.# 59
23-07-19

12. Parade Entry

Following discussion, Mayor Kahy Dion made the motion to proceed with a parade float entry. \$350.00 will be allocated for purchase of decorations and candy. Administration registered the parade entry. Deputy Mayor Alan Christiansen will provide the trailer and Mayor Dion and residents, Dave and Cathy McLennan will work together to build the float.

CARRIED

13. Conference Registration

Attending:

- 1) **ASVA** - Mayor Kathy Dion; Deputy Mayor Alan Christiansen
Marlene Walsh - October 19, 20, 2023
- 2) **AUMA** - September 27 - 29, 2023
- Councillor Montpellier will confirm if he is attending

CARRIED

14. GIC

Reinvestment of a 1 Year non-redeemable \$200,000 - 5 % GIC completed.

15. High Interest Savings Account (for information only)

[AB Municipalities](#) have partnered with the Government Finance Officers Association of Alberta and Canadian Western Bank (CWB) to bring members a High Interest Savings Account (HISA).

16. Facility Use Agreements - Municipal Reserve

It was strongly recommended that each owner provides proof of insurance (each year) for all personal items stored on municipal property in order to cover any liability; so the Summer Village is not held liable for permitting storage on municipal property. Release and Waiver for Liability and Indemnity Agreement provided by Councillor Montpellier will be reviewed by Patriot Law prior to sharing with residents.

**Res. # 60
23-07-19**

17. Potholes - Back Alley between 65 - 66 Street

CARRIED

Councillor Montpellier moved that \$3,000.00 from MSI Funds be used to complete the roadwork on this project. Administration will contact Greg Edwards at Lac Ste Anne County to arrange for the completion of this project.

7. BYLAWS & POLICIES

The following approved policies, will be uploaded to the website:

P-2 Municipal Reserve Use for Storage of Boat Lifts and Pier Sections

P-3 Purchasing Policy

8. FINANCIAL REPORTS - the transition of Financials from AccountEdge to QuickBooks is underway. Reports will be presented for review at the August Council Meeting.

9. CORRESPONDENCE - No Correspondence

10. REPORTS

Emergency Management

Janice Christiansen - Regional Director of Emergency Management

- **Confirmed DEM for Alberta Beach**

Development Officer: Tony Sonnleitner No further report

Public Works Report: Val Quentin Public Works Report to July 19, 2023

Councillor Roger Montpellier and Deputy Mayor Alan Christiansen

- Monthly playground inspection.
- Weekly play ground inspection. (3)
- Rake pea gravel at parks
- Pick up Skunk Trap
- Spray and pick scentless Chamomile
- Install new info sign at Cantin Park
- Remove timbers at entrance sign
- Remove dead trees Cantin Park
- Install new Flowering Rush sign at Boat Launch
- Repair and replace zebra mussel sign at Boat Launch
- Meet with Tim Hay about gravel on alleys

Mayor Kathy Dion - Report June 2023

Attended by Mayor Dion; Councillor Montpellier; CAO Marlene Walsh

- **Summer Villages of Lac Ste Anne County East Meeting (SVLSACE)**
 - Presentation on the Regional Waste Water Project
 - Highway 43 East Water
 - Plan to crush concrete and can be used by residents
 - LSAC East End Bus passenger usage has increased to 56 from 37
 - Wild Water - 3 summer villages and Alexander Reservation joining Phase 3 and 4 are on the [website](#)
 - LILSA - Hired 3 summer students to work this summer - monitoring and working on Sturgeon River between the lakes.
 - Explore the east basin of LSA Lake
 - ASVA Conference 65th anniversary Oct 19/ 20, 2023
 - AB Munis - priority made to meet with political parties during AB election, working to inform MLA's of needs, continue to focus on infrastructure, health, EMS.
 - Policing. 1 million request annual for infrastructure.
 - June 22 AB Muni
 - Water levels at the lake - North Saskatchewan Watershed Alliance Group have applied for a grant to study water levels
 - Ross Haven will be the host for the grant

- **Attended Alberta Beach Library Meeting**
 - Book Sale (Poly Days) and Value Village Fundraiser (July)
 - Received EQUUS Grant to replace lighting in the library.
 - Welcomed 531 people at the library in May.
 - Will be celebrating 50 years in 2026.
 - Crochet-knit group continues to meet on Tuesdays.
 - Writers' group continues to meet every two weeks until June 14.
 - Book Club continues to meet until June 26.
 - Beginner soapstone carving classes were extremely popular and well attended.
 - "Read to Baby Animals" event was a great success.
 - Ongoing - Walking Wednesdays.

- **Attended Yellowhead Regional Library Meeting**
 - Watched a Workplace and Diversity Inclusion Video
 - Created the Finance and Membership Agreement Committee
 - (YRL) receives the On-Reserve/On-Settlement (OROS) Grant funding from the Public Library Services Branch (PLSB) in order to support services to Alexis Nakota Sioux Nation and Paul First

Nation. YRL member libraries also provide services to Indigenous cardholders from the following Reserves and Settlements: Enoch Cree Nation, Ermineskin First Nation, Louis Bull Tribe, Maskwacis First Nation, Montana First Nation, and Samson Cree Nation. YRL will be using a portion of the grant to purchase literacy kits that the Knowledge Keeper will deliver to the Indigenous communities

- Welcome SV of Sandy Beach to YRL
- Policy Manual Revisions presented

- **Attended LSAC Regional Meeting (Kathy, Roger, Alan and Marlene)**

Parkland RCMP Update: As expected calls increase during good weather and aware of increased property offences around AB Beach. There is increased drug use activity in Onoway.

- NEW: Body worn camera pilot project - is very effective
- NEW: Taser 7 - more effective and safer
- Project Capture - get locals to identify if they have cameras on their property - information is only requested by RCMP if needed
- Doing more remote patrols - to learn more about their community/county they are policing
- SANG presented their learnings from the fires and future opportunities to work closely with Emergency Management teams in the community. There was regional benefit for Marlene and Janice to work in the LSAC Emergency Center - it was a rich experience
- Fire Smart your community, eg overgrown areas
- Presentation from LSACE and WILD Water Update

Deputy-Mayor Alan Christiansen attended:

- Tri Village Sewer Commission Meeting
 - Angela Duncan has been appointed as the CAO
 - Sunset Point, Mayor Gwen Jones is the Acting Chair
- Reviewed MOU
- Farm Lease Agreement renewed
- Jason Madge provided an update - DLC Overview of challenges - additional research underway

Councilor: Roger Montpellier attended:

- Tri Village Sewer Commission
- Public Works

CAO: Marlene Walsh

- Property Tax payment processing completed.
- Transition from AccountEdge to Quickbooks underway.
- Ongoing ASVA Conference Organizing Committee
- ACP Grant - Sub-Committee; Request for Proposal
- Strategic Plan Updates
- Attended the LGAA Conference - June 26 - 29, 2023 in Canmore

**Res. #61
23-07-19**

MOVED by Mayor Kathy Dion the reports presented be accepted for information.

12. CONFIDENTIAL MATTERS: There were no confidential matters

13. NEXT MEETING DATE, TIME & LOCATION:
August 16, 2023 at 7:00 PM at the Sunset Point Multipurpose Facility

ADJOURNMENT:

Having no further business to attend to, Mayor Kathy Dion adjourned the meeting at 9:30 PM.

Mayor
Kathy Dion

Municipal Administrator
Marlene Walsh