

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE SUMMER VILLAGE OF VAL QUENTIN
Wednesday, August 16, 2023**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE
SUMMER VILLAGE OF SUNSET POINT, AB
COMMENCING AT 7:00 P.M.**

ATTENDANCE: Kathy Dion, Mayor; Alan Christiansen, Deputy Mayor;
Roger Montpellier, Councillor; Marlene Walsh, Administration
Janice Christiansen, Director of Emergency Management
Shantelle Walsh; Tony Sonnleitner, Development Officer
Dave R. McLennan, Resident (Virtual)

Land Acknowledgement

1 Call to Order: The meeting was called to order at **7:06** PM by Mayor Kathy Dion.

**Res. #62
23-08-16**

2. Acceptance of Agenda:
Deputy Mayor Alan Christiansen moved acceptance of the Agenda with the following additions:

- Memorial Park Bench - Ronaldson Family
- Tri Village Open House
- Patriot Law

CARRIED

**Res. # 63
23-08-16**

3. Adoption of the Previous Minutes:
Moved by Councillor Roger Montpellier the [July 19, 2023 Council Meeting Minutes](#) be accepted as presented.

CARRIED

4. Public Hearings: No Public Hearings for this meeting

5. DELEGATION: Resident Judy Oxley - Letter to Council

6. BUSINESS ARISING

i) Land Use Development

Resident Judy Oxley presentation Received for information

Use of Storage Containers will be addressed in the rewrite of the Land Use Bylaw

Storage Container - New application request

Following discussion, Administration was advised to share the following information with the resident who submitted the applicaitoin for a storage container:

The use of Sea Cans is not provided for under the Summer Village of Val Quentin Land Use Bylaw, where they are not in keeping with the residential nature of the community.

Where temporary storage is required, for a period of less than 30 days, a storage container may be placed in the driveway of the property under a Temporary Development Permit, where the need for such development is described.

Subdivision Request

- 1) Council reviewed the request for subdivision received from Craig Matthiessen. Administration will advise the resident that additional discussion with the Development Officer is required prior to further movement on this request.

- 2) Subdivision Authority - following discussion, Councillor Roger Montpellier moved that Council become the Subdivision Authority for the Summer Village of Val Quentin and the Development Officer will process subdivision applications.

**Res. # 64
23-08-16**

[Development Officer Report](#)

CARRIED

ii) Letters to Residents

Administration will followup with Registered Letters to residents who have not completed the required cleanup of Untidy/Unsightly Property outlined in the previous letters sent out to them.

Development Permit Application 23STOP03-35

As per Res. #55 23-07-19

Moved by Mayor Kathy Dion that Administration seek Legal Council to proceed with enforcement of the stop order.

Recorded Vote: July 19, 2023

Deputy Mayor Alan Christiansen abstained

Mayor Kathy Dion/Councillor Roger Montpellier in favor

iii) VQ Strategic/Asset Management Plans

3 Year & 5 Year - Draft Framework

Ongoing work being completed on this initiative.

(Share at the Information Meeting - Sept 9 for input)

iv) Unspent Municipal Sustainability Initiative Capital Funding

Two attempts have been made to obtain additional quotes for the completion of the identified roadwork on Ste Anne Trail, Mayor Kathy Dion moved that the project proceed. Council requested that the Administration advise Border Paving of our intent to proceed with the one section of the work as identified in red on the map attached 50th Ave. (Ste. Anne Trail) Hot Mix Asphalt Paving and Related Work – S.V. Val Quentin, Alberta

Administration was also requested to connect with J R Paine to obtain the quote in order to proceed with additional testing in the identified areas of Ste Anne Trail.

v) Land Use Bylaw/MDP/IDP Review - Grant Application

The Tri Village Municipalities are planning to work collaboratively on the Land Use Bylaw review/rewrite in 2024.

vi) Connect Mobility/Alberta Broadband Funding

Scott Land & Lease Ltd. have advised they are doing a followup with Rogers and will provide an update to advise if there is any further interest for the Rogers Self-Support Tower in Val Quentin.

vii) Signage - Indigenous Acknowledgement

Cathy McLennan and Administration will work together and provide updates to Council as this project progresses.

**Res. # 65
23-08-16**

CARRIED

viii) Tree Damage 5001 65 Street Val Quentin

Administration advised that once the resident provides the quotes obtained for damage estimates we will proceed accordingly.

ix) ACP Grant Committee and Request for Proposal

Information from County reviewed at the July 28, 2023 meeting. Decision proceed with Request for Proposals.

**Res. # 66
23-08-16**

x) Playground Signage

Administration has obtained Quote # 1120-50070998 from ATSttraffic to order "Use at Your Own Risk" signs. Councillor Roger Montpellier moved the expenditure of \$249.75 be approved for the purchase of 7 signs. Administration will obtain quotes for the purchase of 2 stop signs, boat lift storage signage, and no camping signage.

CARRIED

xi) Parade Entry Debrief

Val Quentin received 1st Place for the Float entry in the Polynesian Days event in Alberta Beach on the Heritage Day long weekend!

CARRIED

Special thanks to Dave & Cathy McLennan and family, the Mayor Kathy Dion and Councillor Rogern Montpellier and the children who rode the float, and Council for the great collaboration and teamwork!

xii) Conference Registration

CARRIED

- 1) **ASVA** - Mayor Kathy Dion has registered;
- Deputy Mayor Alan Christiansen and Janice Christiansen (SVREMP) and Marlene Walsh will register - Event Dates: October 19, 20, 2023

xiii) Potholes - Back Alley between 65 - 66 Street

CARRIED

Per **Res. # 60 23-07-19** Councillor Montpellier moved that \$3,000.00 from MSI Funds be used to complete the roadwork on this project. Administration will followup with Greg Edwards at Lac Ste Anne County to confirm if and when this project can proceed.

xiv) Overhanging Trees

Tree trimming will proceed.
Clr Montpellier will meet onsite when work is being completed.

7. NEW BUSINESS

Res. # 68
23-08-16

- i) **Fire Rescue International** **CARRIED**
Soliciting Advice About Your Intent to Enter a New Agreement
When Current Agreement Expires -
Deputy Mayor Alan Christiansen moved that a letter of intent be
sent to Fire Rescue International.

ii) **Communications Plan** - timeline will be added

iii) **FCSS Funding Increase** - 4.5% Update
- Administration working with Onoway FCSS

iv) **Memorial Park Bench - Ronaldson Family**
Council supports the request for the Ronaldson Family to place a
Commemorative Bench in Dave Ronaldson Park in memory of
Dave Ronaldson. Administration will invite the family to provide a
proposal outlining specifications including the desired location for bench
placement and an update will be provided at the September 20, 2023
Council meeting.

v) **Tri Village Open House - Saturday, September 9, 2023**
Beng held from 9:00 A.M. - noon at the Alberta Beach Agliplex
Val Quentin Council and SVREMP are invited to participate.

Res. # 67
23-08-16

vi) **Patriot Law** **CARRIED**
Administration shared invoice 12848 in the amount of \$420.00 for
approval for the general legal services provided by Patriot Law for
Boat Lift/Pier Section Release and Waiver for Liability and
Indemnity Agreement. Mayor Kathy Dion moved the approval of
this expenditure.

8. **FINANCIAL REPORTS** - the transition of Financials from
AccountEdge to QuickBooks is nearing completion.
Financial Reports for April - June 2023 were approved.

9. **CORRESPONDENCE - No Correspondence**

10. REPORTS

Emergency Management

Janice Christiansen - Regional Director of Emergency Management

- Alberta Beach Emergency Management Audit completed
- Alberta Beach Open House - SVREMP will host an information table

- Meeting with FRIAA to discuss the Grant Funding.
- SVREMP will work together with Laura Stewart from FireSmart to confirm residents who want FireSmart Inspections and Neighbourhood Inspections
- SANG AGM - Janice, Marlene and Laura from FireSmart are invited to attend and host an information table on August 24, 2023
- MSP Package - Next meeting is with CAO's to discuss the logistics and rationale for emergency management being part of their workload
- Trunk or Treat - Halloween - Oct 28 - 4 pm - 7 pm Decorate cars
5000 - 49 avenue, Alberta Beach
- Dave McLennan will explore opportunity to participate with the Community League

Development Officer: Tony Sonnleitner No further report

**Councillor Roger Montpellier and Deputy Mayor Alan Christiansen
Public Works Report: Val Quentin Public Works Report to August 16, 2023**

- Monthly playground inspection.
- Weekly play ground inspection. (3)
- Rake pea gravel at parks
- Spray and pick scentless Chamomile
- Remove dead trees Burton Park
- Meet with Tim Hay about grass cutting at burn pit
- Spray Himalayan Balsam at Burn Pit
- Haul Junk to Dump
- Pick up boat for Parade
- Bring boat to dump

Mayor Kathy Dion - Report July 2023

Attended Water Feasibility Meeting - July 28, 2023 with
Councillor Roger Montpellier and Marlene Walsh

Deputy-Mayor Alan Christiansen attended:

- Trail Masterplan Committee Meeting
 - Plan assembled, reviewed and approved in principle
 - Priority - Darwell to Onoway
 - Val Quentin; Alberta Beach; Sunset Point; Windmill Estates best route being determined. Cost per yard being determined - basic trail gravel
 - Master Plan - ongoing - mtce
- 2 properties with water concerns - discussed with residents
 - some modifications made to create positive outfall

Councilor: Roger Montpelier attended:

- Trail Masterplan Committee - no commitment - costing details in final draft
 - non motor/motor separate - some harmonized
 - funding breakdown - by municipality
 - preparation of draft for public engagement - public and indigenous
 - Steering Committee will present finalized report to Council
 - Municipalities will determine trails within community
 - Recommended \$60 - \$80 per lot to fund trails
- Park Bench Restoration - Roger will use the \$500.00 FCSS Grant funding through the Home Depot \$500.00 Gift Certificate to purchase supplies for bench restoration.

CAO: Marlene Walsh

- Transition from AccountEdge to Quickbooks nearing completion
- Ongoing ASVA Conference Organizing Committee
- ACP Grant - Sub-Committee; Request for Proposal Meeting
- Strategic Plan Updates
- Communication Plan
- Attended Silver Sands and SouthView Picnics - Emergency Management

**Res. #68
23-08-16**

MOVED by Mayor Kathy Dion the reports presented be accepted for information.

12. CONFIDENTIAL MATTERS: There were no confidential matters

13. NEXT MEETING DATE, TIME & LOCATION:
September 20, 2023 at 7:00 PM at the Sunset Point Multipurpose Facility

14. ADJOURNMENT:
Having no further business to attend to, Mayor Kathy Dion adjourned the meeting at 9:30 PM.

Mayor
Kathy Dion

Municipal Administrator
Marlene Walsh