

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE SUMMER VILLAGE OF VAL QUENTIN  
Wednesday, September 20, 2023**

**AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE  
SUMMER VILLAGE OF SUNSET POINT, AB  
COMMENCING AT 7:00 P.M.**

**ATTENDANCE:** Kathy Dion, Mayor; Alan Christiansen, Deputy Mayor;  
Roger Montpellier, Councillor; Marlene Walsh, Administration  
Janice Christiansen, Director of Emergency Management  
Shantelle Walsh; Tony Sonnleitner, Development Officer  
Hank Smit and Wendy Sears, Yellowhead Regional Library

**Land Acknowledgement**

**1 Call to Order:** The meeting was called to order at **7:00 PM** by Mayor Kathy Dion.

**Res. #69  
23-09-20**

**2. Acceptance of Agenda with Additions:**  
Deputy Mayor Alan Christiansen moved acceptance of the Agenda with the following additions:

- Trunk and Treat

**CARRIED**

**Res. #70  
23-09-20**

**3. Adoption of the Previous Minutes:**  
Moved by Councillor Roger Montpellier the  
[August 16, 2023 Council Meeting Minutes](#) be accepted as presented.

**CARRIED**

**4. Public Hearings:** No Public Hearings for this meeting

**5. DELEGATION:** Hank Smit and Wendy Sears,  
Yellowhead Regional Library - Hank and Wendy provided an  
overview of the services offered by YRL

**6. BUSINESS ARISING**

**i) Land Use Development**

Development Officer, Tony Sonnleitner  
Sea Can Application - Order will be issued.

- Consider approval for 30 days for temporary storage

**ii) Letters to Residents**

Final reminder to Cut Ditches and clean up boulevards, otherwise  
Administration will arrange for work to be completed by J R Wilson  
Holdings and invoice residents.

**Safety Codes** - Residential property information will be provided to Alberta Safety Codes to proceed with an inspection at 4912-63 Street to confirm that all required standards are being met.

**STOP ORDER ESTATE**

information will be provided to Administration to share with resident regarding estimated costs associated with demolition.

**iii) VQ Strategic/Asset Management Plans**

**3 Year & 5 Year - Draft Framework**

Ongoing work being completed on this initiative.

**iv) Unspent Municipal Sustainability Initiative Capital Funding**

- J R Paine has proceeded with additional testing in the identified areas of Ste Anne Trail.
- When Border Paving proceeds with the paving project, the plan is for driveways to match existing driveway elevations.
- Councillor Roger Montpellier moved that the invoices for the work completed by Border Paving at 63 Street be processed for payment.
- Administration will connect with Border Paving to obtain a status update on when the remainder of the paving project will commence.

**v) Land Use Bylaw/MDP/IDP Review - Grant Application**

The Tri Village Municipalities are planning to work collaboratively on the Land Use Bylaw review/rewrite in 2024.

**vi) Indigenous Acknowledgement**

Cathy McLennan and Administration will work together and provide updates to Council as this project progresses.

**vii) Tree Damage 5001 65 Street Val Quentin**

Administration will submit the invoices provided to the Insurance Company for consideration for compensation for the Tree damage - 5001 65 Street SV Val Quentin

**viii) ACP Grant Committee and Request for Proposal**

Alberta Beach would like to proceed with MPE Engineering for the Water Feasibility Study

**Res. # 71  
23-09-20**

**CARRIED**

**Res. # 72  
23-09-20**

**CARRIED**

**ix) Playground Signage**

Playground signage has been installed

**xi) Conference Registrations ASVA**

All Council/SVREMP members attending are registered.  
Councillor Roger Montpellier moved that expenses for RDEM Janice Christiansen attendance on Oct 19 be approved and reimbursed by the Summer Village of Val Quentin.

**xii) Potholes - Back Alley between 65 - 66 Street**

Administration provided an update from Lac Ste Anne County. Administration will also invite Border Paving to assess the site and confirm if they may be able to complete the project.

**Res. # 73  
23-09-20**

**xiii) Memorial Bench**

Deputy Mayor Al Christiansan moved that the Ronaldson family be advised the plan for the installation of the memorial bench in Ronaldson Park is approved as presented.

**CARRIED**

**7. NEW BUSINESS**

**i) Missing Street Signs - have been located and reinstalled.**

**CARRIED**

**ii) NEXT GENERATION**

**9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT**

reviewed and signed

**iii) FCSS Funding Emergency Response Event**

RDEM Janice Christiansen will confirm details with CAO Wendy Wildman - FIRESMART Grant funding may be approved for some of the funding for this event.

**Res. # 74  
23-09-20**

**iv) Trunk and Treat**

After discussion, Deputy Mayor Alan Christiansen moved that the Summer Village of Val Quentin will purchase \$100.00 of treats for Trunk and Treat.

**CARRIED**

**Res. # 75  
23-09-20**

**8. FINANCIAL REPORTS - the transition of Financials from**

AccountEdge to QuickBooks is nearing completion.  
Financial Reports for July and August were approved by Mayor Kathy Dion.

**CARRIED**

## **9. CORRESPONDENCE - No Correspondence**

## **10. REPORTS**

### **Emergency Management**

#### **Janice Christiansen - Regional Director of Emergency Management**

- Alberta Beach Emergency Management Audit completed
- Alberta Beach Open House - SVREMP hosted an information table in collaboration with FIRESMART
- SVREMP continues to work together with Laura Stewart from FireSmart to confirm residents who would like FireSmart Inspections
- SANG AGM - Janice, Marlene attended and hosted an SVREMP information table on August 24, 2023
- MSP Package - Meeting with CAO's to discuss the logistics and rationale for emergency management being part of their workload was postponed
- Trunk or Treat - Halloween - Oct 28 - 4 pm - 7 pm Decorate cars  
5000 - 49 avenue, Alberta Beach

**Development Officer: Tony Sonnleitner** No further report

#### **Councillor Roger Montpelier and Deputy Mayor Alan Christiansen Val Quentin Public Works Report to September 20, 2023**

- Monthly playground inspection.
- Weekly play ground inspection. (3)
- Rake pea gravel at parks
- Spray and pick scentless Chamomile
- Spray Himalayan Balsam at compost pit
- Cut trees on walking trail
- Replaced damaged stop sign
- Cut trees Jeffery Heaney Park
- Place signs in parks.
- Replaced stolen signs
- Relocated sea can
- Repaired 2 park benches Cantin Park

#### **Mayor Kathy Dion - Report September 2023**

- **Attended Alberta Beach Library Meeting**  
Book Sale (Polly Days) and Value village Fundraiser (July)

Received \$1800 EQUS Grant to replace lighting in the library, plan to replace this fall/ SANG \$5000 Grant for new outbuilding  
Welcomed 2800 people through our doors June-August  
Will be celebrating 50 years in 2026  
Crochet-knit group continues to meet on Tuesdays  
Writers' group will start up September  
Children's Summer Wednesday (average 18 children per session)and Friday (average 9 children per session)  
Poly Days book/dvd sale well attended  
Garage sale made significant profit but due to challenging logistics will likely not do next year  
Plan underway for fall through Christmas programming/Casino March 2024.

- Marlene and Kathy attended Alberta Summer Villages Association Meeting

**Deputy-Mayor Alan Christiansen attended:**

- Tri Village - Darryl Weber - new representative for AB
- Environmental Liability Insurance being added to policy
- Policy Updates - Purchasing and Procurement
- Electronic Payment Policy
- One failed pump at lift station - new pump - warrant
- County MOU has not yet been signed
- Regional Trails Masterplan - nearing completion - ready for public consumption
- Price per yard has been included in plan - cost vary from 160/m to 450/m based on trail types

**Councillor: Roger Montpellier attended:**

- Tri Village Meeting
- Trails Update - consider tax per resident
- Boat Tags - collections underway

On behalf of Val Quentin Residents, Council thanks Councillor Roger Montpellier and Deputy Mayor Alan Christiansen for their ongoing efforts Through their efforts with Public Works, the Summer Village has realized a \$6,000 savings from work completed by them.

**CAO: Marlene Walsh**

- Transition from AccountEdge to Quickbooks nearing completion - focus is on reporting capabilities

- ASVA Conference Organizing Committee - registration is well underway  
Strong support received from business in Lac Ste Anne County for this event
- ACP Grant - Sub-Committee; Request for Proposal Meeting

**Res. #76  
23-09-20**

**MOVED** by Mayor Kathy Dion the reports presented be accepted for information.

**12. CONFIDENTIAL MATTERS:** There were no confidential matters

**13. NEXT MEETING DATE, TIME & LOCATION:**  
**Wednesday, October 18 2023 at 7:00 PM at the  
Sunset Point Multipurpose Facility**

**14. ADJOURNMENT:**  
Having no further business to attend to, Mayor Kathy Dion  
adjourned the meeting at 9:30 PM.

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Mayor  
Kathy Dion

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Municipal Administrator  
Marlene Walsh

Unapproved