

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE SUMMER VILLAGE OF VAL QUENTIN  
Wednesday, December 20, 2023  
AT THE SUNSET POINT MULTI PURPOSE FACILITY IN THE  
SUMMER VILLAGE OF SUNSET POINT, AB  
COMMENCING AT 7:00 P.M.**

**ATTENDANCE:** Kathy Dion, Mayor; Alan Christiansen, Deputy Mayor  
Roger Montpellier, Councillor; (Via ZOOM)  
Marlene Walsh, Administration; Shantelle Walsh  
Janice Christiansen, Director of Emergency Management  
Dave R. McLennan, Resident (Via ZOOM)

**Land Acknowledgement**

The Summer Village of Val Quentin acknowledges that we are on Treaty 6 Territory, the ancestral and traditional territory of the Cree, Dene, Blackfoot, Saulteau, Nakota Sioux, as well as the Metis. We acknowledge the many First Nations, Metis and Inuit peoples whose footsteps have marked these lands for generations.

**1 Call to Order:** The meeting was called to order at 7:00 PM by Mayor Kathy Dion.

**Res. #107  
23-12-20**

**2. Acceptance of Agenda:**  
Deputy Mayor Alan Christiansen moved acceptance of the Agenda as presented.

**CARRIED**

**Res. #108  
23-12-20**

**3. Adoption of the Previous Minutes:**  
Moved by Councillor Roger Montpellier that the [November 15, 2023 Council Meeting Minutes](#) be accepted as presented.

**CARRIED**

**4. Public Hearings:** No Public Hearings for this meeting

**5. DELEGATION: Alberta Recycling Management Authority**  
presentation by Gabrielle Betts  
Mayor Kathy Dion moved the presentation be accepted for information

**6. BUSINESS ARISING**

**i) Letters to Residents**

Status Update Invoices 272; 273; 274; 275 - end of January 2024  
Followup - Feb 28, 2024 tax notice

- Administration forwarded invoices to residents for the payment for required boulevard cleanup. Any outstanding

amounts will be applied to applicable individual Tax Rolls in March, 2024.

- File: 23STOP03-35: working with resident and Development Officer to arrange for site visit by a qualified engineer.

**ii) Unspent Municipal Sustainability Initiative Capital Funding**

As a followup to **Res. #99 23-11-15** at the November 15, 2023 Council Meeting, Cheque #3462 in the amount of \$251,920.87 was processed for completion of Phase I of Lac Ste Anne Trail Paving Project. Alberta Municipal Affairs has been advised, and paperwork has been submitted.

Phase II projected costs will be provided by Border Paving upon receipt of a pavement recommendation from JR Paine. A request has been sent to JR Paine for this information. Administration will invite Kim Koda from Border Paving to the January 17, 2024 Council Meeting.

**iii) Indigenous Acknowledgement**

Cathy McLennan and Administration will work together in 2024 and provide updates to Council as this project progresses.

**iv) Tree Damage 5001 65 Street Val Quentin**

Property Damage Claim 47210-166276 ZGY  
Alberta Municipalities (formerly AMSCIS) decision has been shared with resident.

**v) ACP Water Distribution Feasibility Study**

Administration connected with MPE Engineering. Revised quote has been provided for review and decision by the Sub-Committee. Meeting being scheduled for Dec 21, 2023 with Vice Chairperson Gwen Jones.

**Res. # 109  
23-12-20**

**7. NEW BUSINESS**

**i) Alberta Recycling Management Authority's (ARMA) Stewardship Program**

- Bring recycling service to your community at no cost to your municipality.
- Divert material from your waste stream, reducing processing costs.

Mayor Kathy Dion moved that Administration proceed with sign up for Phase 1 for the Summer Village of Val Quentin

**CARRIED**

**Res. # 110**  
**23-12-20**

**ii) Electricity Option for the Village of Val Quentin**

In response to Keith Kowalsky and Michele Aasgard, Alberta Municipalities request for a signed contract confirming selection of the Electricity Option contract for the two street lights located at NE 16 54 03W5, Deputy Mayor Alan Christiansen moved that Administration proceed with submission.

**CARRIED**

**Res. # 111**  
**23-12-20**

**iii) Newsletter - Draw for Holiday Basket**

Congratulations to the lucky winner of the Holiday Basket Val Quentin Resident Cathy VandenBiggelaar  
Mayor Kathy Dion will manage the purchase and delivery of this basket. .

**CARRIED**

**iv) IRTMP Steering Committee**

**Next Steps Workshop: Follow-up Items (AC)**

Deputy Mayor Alan Christiansen attended the meeting.  
The Steering Committee have completed their project  
The report has been submitted for information at this time.

**v) AISC Conference**

Olds Registration fee \$250 includes break and meal service  
Although Val Quentin will not be sending a representative to the Conference, the information will be shared with LSACE to confirm if there may be interest in sending a representative.

**vi) LGFF Funding Model Advocacy**

- ASVA -Advocacy Campaign

**vii) Alberta Counsel - Grant Funding**

ASVA can retain Alberta Counsel with an Umbrella Retainer (no cost to the ASVA) so that the Summer Villages can use their services for grant writing and grant research as mentioned above. If Summer Villages choose to utilize these services, your cost to Alberta Counsel would be 5% of the amount of the grant received. Town Hall - More Information  
Tri Region Agenda Item

**viii) FCSS Administration**

Quotes have been received for management of FCSS Administration. A meeting will be held December 21, 2023 to determine who the successful service provider will be.

ix) **FCSS Home Support Agreement**

- tabled to January 17, 2024 Council meeting.

Mayor Dion will further discuss this agreement with the Tri Village FCSS Committee.

8. **Bylaws & Policies:** acceptance of the SVREMP Bylaw and Agreement approval moved by Councillor Roger Montpellier - motion to approve.

**CARRIED**

Fees & Charges Review - table to January 17, 2024

**Res. # 112**  
**23-12-20**

9. **FINANCIAL REPORTS**

**CARRIED**

i) **Financial Reports for November 2023**

Moved by Mayor Kathy Dion that the financial reports be approved as presented.

**Res. # 113**  
**23-12-20**

ii) **2024 Interim Operating and Capital Budget**

**CARRIED**

Moved by Mayor Kathy Dion that a 2024 Interim Operating & Capital Budget be approved at ½ of the 2023 approved Operating and Capital Budget, and that this 2024 Interim Operating & Capital Budget cease to have any force and effect once the 2024 Operating and Capital Budget is approved.

**Res. # 114**  
**23-12-20**

iii) **GIC Investment - HISA vs RBC**

**CARRIED**

Discussion regarding GIC reinvestment. RBC has confirmed rates for a 180 day Non-Redeemable at 5.45% and a 1 year cashable investment at 4.5%. Moved by Mayor Kathy Dion that Administration proceed with the RBC reinvestment.

9. **CORRESPONDENCE - CHRISTMAS CARDS**

10. **REPORTS**

**Emergency Management**

Janice Christiansen - Regional Director of Emergency Management

Budget - submitted - not changed from October - still at 3,900 - increase from previous year from \$3,500 - based on full scale exercise OH Costs  
Consultant to lead us through it

Grant Option available - regionalized approach being explored with Lac Ste Anne County, the Towns of Onoway and Mayerthorpe, SVREMP, Castle Island, Alberta Beach and Indigenous Community.

### **Val Quentin Public Works Report - Alan Christiansen**

Minimal activity in this area

Burn Pile - no snow - no burn

### **Mayor Kathy Dion - Report December 2023**

#### **Attended Yellowhead Regional Library**

- Board Trustee Elections, 2024 Budget approval, presented 2023-2025 Plan of Service, 2023 Accomplishments: Transitioned YRI and all member libraries to new website; Stronger Together Conference with Northern Lights huge success; Advocacy resulted in biggest overall library funding from the province in the last 10 years.

#### **Attended Alberta Beach Library Meeting**

- Welcomed 584 people; crochet/knit group continues with an 5 to 8 people attending; writer's club has disbanded due to lack of interest; book club met at the end of November; 25 members enjoyed a pizza supper and social time before book talk; Four adult watercolour painting classes were held in November and December all spots (13) were filled. Excellent feedback from those who attended. A children's watercolour Christmas card painting held in early December and enjoyed by the attendees. Big thank you to Judey Jackson for sharing her many talents; Four drop-in kids' craft nights were held in late November/December over 20 attendees. Will definitely offer this type of program again in spring, extremely grateful for the help of our volunteers – Linda, Darcie, Trudy, Tonya Revised the 2024 Plan of Service based on feedback from last meeting and added some pictures. The work on the 2025-2029 Plan of Service will begin in early 2024.

2024 draft budget will present a draft to the board in February just before it will need to be submitted to PLSB.

Agreed on contractor to update lighting

As Library continued to move forward with hot water tank and softener renovations the board motioned to close the library December 19 with plans to open again December 28th.

New Occupational Health Safety and HR committee created with board members Riley will be the Board representative for renovations. Not surprising but as renovations began deficiencies have been found in plumbing. attic airflow etc. AB Beach Board will work with Ag Society to explore expense sharing options.

## **ASVA**

- Annual Conference was a great success with more funders, attendees and increase in profit/Discussion of the benefit of sharing a Grant Writer to ensure small SV have good grant application support/Great concern over the decrease in LGFF funding for SV. Need to bring awareness to the AB Gov of the need and importance of funding for SV's.

## **Deputy Mayor Alan Christiansen**

- Trails Master Plan - Next Steps
- Tri Village RSS Special Meeting Darwell Lagoon Commission
  - Recoup Administrative costs

## **Councilor: Roger Montpellier**

- Nothing further to report

## **Administration**

- Newsletter
- Attended MA Virtual Training Sessions
- 2024 Budget being worked on
- Bylaw Review underway
- ASVA - assisted with Executive Director Review
- Electronic Sign Research

**Res. # 115  
23-12-20**

**MOVED** by Mayor Kathy Dion the reports presented be accepted for information.

**12. CLOSED SESSION:**

**13. NEXT MEETING DATE, TIME & LOCATION:**

**January 17, 2024 at 7:00 PM at the Sunset Point Multipurpose Facility**

**14. ADJOURNMENT:**

Having no further business to attend to, Mayor Kathy Dion adjourned the meeting at 9:05 PM.

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Mayor Kathy Dion

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Municipal Administrator  
Marlene Walsh