



**MINUTES FOR THE REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF VAL QUENTIN
Wednesday, April 16, 2025 COMMENCING AT 7:00 P.M.
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND
HELD ELECTRONICALLY VIA ZOOM**

ATTENDANCE:

Kathy Dion, Mayor
Alan Christiansen, Deputy Mayor
Roger Montpellier, Councillor
Marlene Walsh, Municipal Administrator
Shantelle McDermid
Development Officer Tony Sonleitner Joined virtually at 8:05 PM

Residents in Gallery: 1
Residents Attending Virtually: 2 arriving at 7:00 PM and 7:10 PM

Land Acknowledgement

The Summer Village of Val Quentin is honoured to acknowledge the land we work, play, and make our homes on as Treaty 6 territory, and the Métis Homeland. This is sacred land that holds the hearts, footsteps and spirits of many First Nation, Métis and Inuit Peoples, and in particular, Paul First Nation, Enoch Cree Nation, Alexis Nakota Sioux Nation, Michel First Nation, Alexander First Nation, the Lac Ste. Anne Métis, and Métis Nation of Alberta District 8.

We recognize and acknowledge Indigenous values, traditional teachings, ways of being, contributions, and historical inequities.

	1.	Call to Order: Mayor Kathy Dion called the meeting to order at 7:03 PM.	
Res. #135 25-04-16	2.	Acceptance of Agenda: Councillor Roger Montpellier moved acceptance of the Agenda as presented.	CARRIED
Res. #136 25-04-16	3.	Adoption of the Previous Minutes: Moved by Deputy Mayor Alan Christiansen the March 19, 2025 Council Meeting Minutes be approved as presented.	CARRIED
	4.	Public Hearings: No Public Hearings	
	5.	Delegations: No Delegations	
Res. # 137 25-04-16	6.	Business Arising i) 2025 Operating Budget + 3 Year Operating Plan Kathy Dion moved approval and adoption of the 2025 Operating Budget and 3-year Operating Plan.	CARRIED
		ii) Val Quentin 5 Year Capital Plan Tabled to Special Meeting being held virtually on April 29, 2025 at 10 AM	

		<p>iii) Water Distribution Feasibility Study (WDFS) Joint Tri-Village Meeting - April 3, 2025 - AB Council Chambers Mike Andrews, MPE Engineering led the discussion and review of the schematic layout for the proposed distribution system. Confirmation on Val Quentin right of way and suitable location for an approximate 50 m by 50 m footprint for a future reservoir adjacent to the existing reservoir.</p>	
<p>Res. # 138 25-04-16</p>		<p>iv) Bylaws</p> <ul style="list-style-type: none"> 300-29 2025 Tax Rate Bylaw Moved by Mayor Kathy Dion, Bylaw No. 300-29, the 2025 Tax Rate Bylaw be given first reading. The motion was seconded by Deputy Mayor Alan Christiansen and carried unanimously. 	CARRIED
<p>Res. # 139 25-04-16</p>		<p>Moved by Councillor Roger Montpellier that Bylaw No. 300-29, the 2025 Tax Rate Bylaw be given second reading. The motion was seconded by Deputy Mayor Alan Christiansen and carried unanimously.</p>	CARRIED
<p>Res. # 140 25-04-16</p>		<p>Moved by Councillor Roger Montpellier, consideration be given for approval to proceed with the third reading of Bylaw 300-29 Tax Rate Bylaw. The motion was seconded by Deputy Mayor Alan Christiansen and carried unanimously.</p>	CARRIED
<p>Res. # 141 25-04-16</p>		<p>Following the 3rd and final reading, Mayor Kathy Dion moved Bylaw 300-29 Tax Rate Bylaw be adopted upon signing.</p>	CARRIED
<p>Res. # 142 25-04-16</p>		<ul style="list-style-type: none"> 300-28 Fees & Charges Bylaw Moved by Mayor Kathy Dion that Bylaw No. 300-28, Fees and Charges be given second reading. The motion was seconded by Deputy Mayor Alan Christiansen and carried unanimously. 	CARRIED
<p>Res. # 143 25-04-16</p>		<p>Moved by Councillor Roger Montpellier that Bylaw No. 300-28 be given approval for third reading. The motion was seconded by Deputy Mayor Alan Christiansen and carried unanimously.</p>	CARRIED
<p>Res. # 144 25-04-16</p>		<p>Following the 3rd and final reading, Mayor Kathy Dion moved Bylaw 300-28 Fees and Charges Bylaw be adopted upon signing.</p> <ul style="list-style-type: none"> 300-27 Procedure Bylaw (Tabled Under Legal Review) 300-26 No Truck Route Bylaw (Tabled Under Legal Review) 300-30 Animal Control Bylaw (draft shared for review and discussion at the Special Council Meeting April 29, 2025) 	CARRIED

		<ul style="list-style-type: none"> • Land Use Bylaw Review On March 21, 2025, Council, Development Officer Sonnleitner and Municipal Planning Services completed review of the first draft of the Land Use Bylaw. Administration will confirm if the next update may be available for review and discussion at the May 28, 2025 Val Quentin Council Meeting, 	
Res. # 145 25-04-16		<p>v) Lac Ste Anne Trail Road Remediation The Alberta Beach Public Works team submitted a quote to manage the Lac Ste Anne Trail road remediation project.</p> <p>Deputy Mayor Alan Christiansen moved approval of a \$3,500.00 expenditure for purchase of dirt, grass seed, and completion of the roadside work.</p> <p>Additional grass seed will also be purchased for Cantin Park and will be spread following the Picnic in the Park Event in July 2025.</p>	CARRIED
		<p>vi) Municipal Election 2025</p> <p>Nomination Day: Saturday, July 19, 2025 11 AM - 1 PM Advance Poll: Saturday, August 9, 2025 9 AM - 1 PM Election Day: Saturday, August 16, 2025 10 AM - 7 PM</p> <p>2025 Candidate Forum Orientation Sessions Presenter: Teresa Olsen with the Town of Stony Plain</p> <p>Saturday May 3, 2025: 10am – 12 noon Stettin-Nakamun Hall</p> <p>Saturday, May 24, 2025: 10am – 12 noon Darwell Seniors Center</p> <p>Association of Summer Villages of Alberta (ASVA) webinars for potential candidates April 23, 2025 from 7:30 pm to 8:30 pm May 6, 2025 from 12:00 pm to 1:00 pm</p> <p><u>AB Munis Training</u></p>	
	7.	<p>NEW BUSINESS</p> <p>i) Police Funding Model (2024-25) Municipal Adjustment The Government of Alberta legislates collection of municipal policing costs under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors including population, equalized assessment, crime severity, shadow population, and detachment location. For (2024-25) Val Quentin share of front-line policing costs is \$11,508. This is \$4,854 less than the \$16,362 share of costs for 2023-24.</p>	

ii) Asset Management and GIS ACP Grant

Submission of an ACP grant funding application is being considered for the Tri Region. If successful, this would aid with the completion of a core asset condition assessment, asset management plan, and GIS mapping.

The Association of Summer Villages of Alberta (ASVA), approved membership with Infrastructure Asset Management Alberta (IAMA) to support initiatives that advance asset management practices for Summer Villages across Alberta.

**Res. # 146
25-04-16**

ii) Speed Table Review

Following a discussion of quotes received, and pending confirmation of CCBF grant funding availability, Deputy Mayor Alan Christiansen moved the municipality proceed with the quote received from Border Paving.

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	New Speed Table	1.00	EACH	\$2,500.00	\$2,500.00
2	Raise and Shape Existing Speed Tables	6.00	EACH	\$1,275.00	\$7,650.00
Total Bid Price:					\$10,150.00

Border Paving would install one additional speed table and then mill off the edges of the six existing speed tables to build them back with a steeper angle, rather than adding to the height of the existing speed tables.

If the project proceeds, one speed table will be revised and tested to confirm the desirable results are achieved, prior to proceeding with the milling of the additional 5 speed tables.

CARRIED

**Res. # 147
25-04-16**

8.

Financial Reports

i) March 2025 Financials

Mayor Kathy Dion approved the financials as presented.

**2024 Audit Review scheduled for April 29, 2025 at 10 AM
ZOOM MEETING**

CARRIED

9.

Correspondence

- Summary of Bill 50 - Municipal Statutes Amendment Act, 2025
- Alberta Municipal Affairs: Honourable Ric McIver, Minister: Voter Assist Terminal
- Provincial Priorities Act

10.

REPORTS

Tony Sonnleitner Development Officer, Val Quentin

joined the Council Meeting virtually at 8:02 PM and shared his report.

Summer Village of Val Quentin

Report to Council

Meeting: April 16, 2025 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Val Quentin

Development Permits:

25DP01-35

Plan 5194 KS, Block 1, Lot 12 : 6006 – 51 Avenue
"AS-BUILT" CONSTRUCTION OF A DETACHED GARAGE
(18.6 SQ. M.)

The landowner was issued a Refusal for this application.

25DP02-35

Plan 5255 KS, Block 5, Lot 7 : 6604 – 50 Avenue
CONSTRUCTION OF AN ACCESSORY BUILDING (Privacy
Wall: 40' X 8' Tall X 6" Thick).

The landowner was issued an Approval for this application.

Letters of Compliance:

NONE

Enforcements:

25STOP01-35

Plan 5301 KS, Block 4, Lot 2 : 6330 Ste Anne Trail
The landowner was issued an Order, pursuant to MGA
Section 645; for development without a valid Development
Permit.

Regards,

Tony Sonnleitner, Development Officer

Page 1 | 1

Mayor Kathy Dion - Report April 2025

Council Attended Tri Village Municipal Meeting

Allysa Weatherall, Compliance Manager Environment and Protected Areas and Leigh-ann Lowrie, AB Environmental Protection Officer shared a presentation on Shoreline Management

Water Feasibility Distribution Study, (WFDS) Mike Andrews from MPE Engineering discussed the Distribution System Schematics

Mike provided an overview of opportunity for Grant Funding to proceed with Municipal Asset Management and GIS Mapping for Tri Region municipalities.

AB Invasive Plants of Alberta Guide - discussion on opportunity to purchase 100 educational guides for sharing at community events.

Attended Alberta Beach Library Meeting

Volunteer Appreciation Tea April 29, 2025

The Library will be open on Fridays during July and August 2025

Attended Alberta Summer Villages Association Meeting

Discussion on creating a policy for public participation that focuses on Fostering a Culture of Respect for Municipal Leaders

Elected Officials Orientation and Training Opportunities for Fall 2025 are planned

LILSA and Lake Isle Project water cleaning grant funding approved.

Attended Mayor/Reeve Meeting

Onoway Medical Clinic

2 Doctors full time, 1 Doctor in training,

9000 visits last year. ORMS is exploring options for Nurse Practitioners

Funding model discussion

WILD - Reviewing AI technology options

Darwell Water Fill Station to be commissioned. Plan for installation 2025/2026/ Sewer Transmission Line - update on progress and funding options.

School Board Elections - seeking confirmation on Summer Village voter eligibility.

SCHOOL BOARD ELECTIONS - MUNICIPAL - RESIDENTS

NON RESIDENTS - WARD ELECTIONS - AB COUNCIL

Regional Mock Emergency Event to be completed before March 31 2026

Ambulance Services - discussion regarding ambulance service coming back in Onoway

Emergency Management Report

Marlene Walsh for Janice Christiansen

Following submission of information for the Ministerial Order Revisions to for SVREMP, we are now working collaboratively with the Ministry of Public

		<p>Safety and Emergency Services. With Bill 49 and amendments to the ACT pending, as well as further changes to the Emergency Management regulations an updated “draft” bylaw will be developed to incorporate the new legislation and regulations. The revisions will aim to provide clarity around roles and responsibilities and the delegation of authorities between parties.</p> <p>SVREMP Annual Audit 2024 SVREMP Plan and Hazard and Risk Assessments for all participating municipalities were submitted in March to AEMA for completion of the Annual Audit. Virtual meeting is being organized with John Swist and John Carriere, AEMA Field Officers to review the outcomes of the submission.</p> <p>Bringing the following item forward from the March council Meeting:</p> <ul style="list-style-type: none"> • Janice suggested organizing a FIRESMART Community Cleanup Event during Emergency Preparedness Week or following the May long weekend. • Work in collaboration with Fire Rescue International (FRI) and other Summer Villages in the Region to complete FireSmart Home Assessments. <p>Administration will confirm if FRI may be available to participate and lead Firesmart Home Assessments during Emergency Preparedness Week May 4 to May 10, 2025</p>	
		<p>Val Quentin Public Works Report to April 16, 2025</p> <p>Roger Montpellier / Al Christiansen</p> <ul style="list-style-type: none"> • 3 Weekly play ground inspections completed • Raked pea gravel at park • Transport two donated artificial xmas trees to sea can • Opened creek to lake • Opened various culverts • Christmas Trees - Solar Lighting - cheaply done - to have Christmas Tree at the front - all year 	
		<p>Deputy Mayor Alan Christiansen</p> <ul style="list-style-type: none"> • Attended Tri Region Meeting 	
		<p>Councillor Roger Montpellier</p> <ul style="list-style-type: none"> • Attended Tri Region Meeting • Volunteers will be acknowledged at the Picnic in the Park 	
		<p>Administration - Marlene Walsh</p> <p>Financial</p> <ul style="list-style-type: none"> • 2024 Audit underway • 2025 Budget - Worked collaboratively with Council to review the Strategic Plan to establish priorities for 2025 	

	<ul style="list-style-type: none"> • Establishment of Tax Levy based on Assessment Values provided by Municipal Planning Services and priorities Council established during the Strategic Plan Review Process - minimum tax levy per parcel will increase from \$1,275 to \$1,325. • The Government of Alberta increase to education property tax, will be rising by approximately 6.25 per cent for Alberta ratepayers. • 300-29 2025 Tax Rate Bylaw prepared and reviewed by auditor in preparation for approval. • Tax Recovery underway <p>Administration</p> <ul style="list-style-type: none"> • Bylaw Review ongoing • 2025 Election working with Returning Officer Cathy McCarthy • Water Feasibility Distribution Study <p>Training</p> <ul style="list-style-type: none"> • Municipal Affairs provides MAATI Training for Administration annually at no cost to the municipality. To date, Administration has completed 4 modules of the 10 module program. <p>SPECIAL THANKS TO FORTISAlberta for their ongoing Community Support. We sincerely appreciate their contribution for the 2025 Annual Picnic in the Park!</p> <p>ASVA Meeting Updates: Discussion on Police Funding Model As the provincial police funding model expires in 2024-25, Public Safety and Emergency Services will proceed work on a renewed model in 2025.</p> <p><u>Drought Preparations and Water Conservation</u> ABmunis continues to support drought preparations including a drought webpage to consolidate provincial drought updates.</p>	
Res. # 148 25-04-16	Mayor Kathy Dion moved the reports be received for information	CARRIED
Res. # 149 25-04-16	<p>Mayor Kathy Dion moved a special meeting of Council be held virtually on April 29, 2025 at 10 am</p> <p>Agenda Items will include: 2024 Audit Review Capital Budget Bylaw Revision Updates</p>	CARRIED

13.

ADJOURNMENT: As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 8:46 PM.

Next Meeting - Wednesday, May 28, 2025 at 7:00 PM at the Alberta Beach Council Chambers Office.

Mayor Kathy Dion

Municipal Administrator Marlene Walsh