

**AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE
OF VAL QUENTIN TO BE HELD WEDNESDAY, APRIL 16, 2025
AT THE ALBERTA BEACH COUNCIL CHAMBERS OFFICE
AND HELD ELECTRONICALLY VIA ZOOM
COMMENCING AT 7:00 P.M.
Land Acknowledgement**

The Summer Village of Val Quentin is honoured to acknowledge the land we work, play, and make our homes on as Treaty 6 territory, and the Métis Homeland. This is sacred land that holds the hearts, footsteps and spirits of many First Nation, Métis and Inuit Peoples, and in particular, Paul First Nation, Enoch Cree Nation, Alexis Nakota Sioux Nation, Michel First Nation, Alexander First Nation, the Lac Ste. Anne Métis, and Métis Nation of Alberta District 8. We recognize and acknowledge Indigenous values, traditional teachings, ways of being, contributions, and historical inequities.

- 1. Call to Order: Mayor Dion**
- 2. Acceptance of Agenda**
- 3. Adoption of the Previous Minutes:** MARCH 19, 2023 Council Meeting Minutes
- 4. Public Hearings: None Scheduled**
- 5. Delegations: None**
- 6. Business Arising**
 - i) 2025 Operating Budget + 3 Year Operating Plan
(motion to approve and adopt the 2025 Operating Budget and 3-year Operating Plan)
 - ii) Val Quentin 5 Year Capital Plan Worksheet
(motion to approve and adopt the 5 year Capital Plan)
 - iii) Water Distribution Feasibility Study Update
 - iv) Bylaws
 - o 300-29 2025 Tax Rate Bylaw (Consideration of all 3 readings)
 - o 300-27 Procedure Bylaw (Consideration of 2 and 3 readings)
 - o 300-28 Fees & Charges Bylaw (Consideration of 2 and 3 readings)
 - o 300-26 No Truck Route Bylaw - 2nd Reading
 - o 300-30 Animal Control Bylaw (1st reading)
 - o Land Use Bylaw Review Municipal Planning Services Update
 - v) Lac Ste Anne Road Remediation
 - Quotes
 - vi) Municipal Election 2025
 - Candidate Forum
 - ASVA Candidate Training
- 7. New Business**
 - i) Police Funding Model
 - ii) Asset Management and GIS ACP Grant
 - iii) Speed Table Review
- 8. Financial Reports**
 - i) March 2025 Financials
 - ii) 2024 Audited Financial Statements - Meeting April 29, 2025 at 10:00 AM
- 9. Correspondence:**
 - Summary of Bill 50 - Municipal Statutes Amendment Act, 2025
 - Voter Assist Terminals
 - Alberta Municipal Affairs: Honourable Ric McIver, Minister: Voter Assist Terminal
 - Provincial Priorities Act
- 10. Reports:**
 - Emergency Management** - Janice Christiansen
 - Yellowhead East Regional Roundtable focused on Small Business Continuity and Disaster Recovery in the Yellowhead East Region - April 25, 2025 Whitecourt

Val Quentin Public Works Report - Roger Montpellier/Alan Christiansen

Mayor Kathy Dion Report

Deputy Mayor Alan Christiansen Report

Councillor Roger Montpellier Report

Administration - Marlene Walsh

Land and Property Rights Tribunal Certification

Request for approval to register and complete training

September 2025

Connect Mobility

Information Mailout to Val Quentin Residents completed

Connect Mobility will reimburse the Summer Village for the mailout costs

Financial

- 2024 Audit
- 2025 Budget
- Establishment of Tax Levy
- Tax Bylaw 2025
- Tax Recovery

Ongoing

- Bylaw Review
- Asset Management - ASVA will proceed with a membership
- 2025 Election
- Water Feasibility Distribution Study

Training

- Municipal Affairs MAATI Training (10 modules - 4 completed)

Development Officer Report

11. Next Meeting Date & Location

Wednesday, May , 2025 at 7:00 PM at the Alberta Beach Council Chambers Office

12. Adjournment

SUMMER VILLAGE OF VAL QUENTIN
OPERATING BUDGET
JANUARY 1, 2025 to DECEMBER 31, 2025

	2025 Budgeted	2026 Projected	2027 Projected	2028 Projected
REVENUE:				
PROPERTY TAXES	\$308,687.21	\$314,840.55	\$321,137.37	\$327,560.11
IMPROVEMENTS/REVITALIZATION SEWER	\$55,500.00	\$55,500.00	\$55,500.00	\$55,500.00
UTILITY LEVY	\$79,644.00	\$81,236.88	\$82,861.62	\$84,518.85
SCHOOL TAXES	\$149,428.21	\$152,416.77	\$155,465.11	\$158,574.41
A.S.F.F.	-\$149,428.21	-\$152,416.77	-\$155,465.11	-\$158,574.41
LAC STE ANNE FOUNDATION	\$13,209.87	\$13,474.07	\$13,743.55	\$14,018.42
LAC STE ANNE FOUNDATION REQ.	-\$13,209.87	-\$13,474.07	-\$13,743.55	-\$14,018.42
GRANTS	\$87,626.68	\$85,876.11	\$84,158.58	\$82,475.41
BANK & INVESTMENT INTEREST	\$10,000.00	\$10,200.00	\$10,404.00	\$10,612.08
DEVELOPMENT & PLANNING	\$2,500.00	\$2,550.00	\$2,601.00	\$2,653.02
SALES: TAX CERT., MAPS, ETC.	\$400.00	\$408.00	\$416.16	\$424.48
FINES, PENALTIES	\$15,000.00	\$15,300.00	\$15,606.00	\$15,918.12
SERVICES & OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFER BACK FROM RESERVE FUND	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFER BACK FROM ACCUM SURPLUS	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL REVENUE: \$559,339.89 \$565,911.54 \$572,684.73 \$579,662.08

	2025 Projected	2026 Projected	2027 Projected	2028 Projected
EXPENSES:				
COUNCIL				
COUNCIL REMUNERATION	\$0.00	\$0.00	\$0.00	\$0.00
COUNCIL EDUCATION	\$4,500.00	\$4,590.00	\$4,681.80	\$4,775.44
COUNCIL MILEAGE & SUBSISTANCE	\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62
COUNCIL PUBLIC WORK	\$4,000.00	\$4,080.00	\$4,161.60	\$4,244.83
SUBTOTAL COUNCIL	\$11,500.00	\$11,730.00	\$11,964.60	\$12,203.89
ADMINISTRATION				
AMORTIZATION				
ADMINISTRATOR FEE	\$60,000.00	\$60,000.00	\$61,200.00	\$62,424.00
ADVERTISING & SUBSCRIPTIONS	\$400.00	\$400.00	\$408.00	\$416.16
MUNICIPAL MEMBERSHIPS	\$6,000.00	\$5,100.00	\$5,202.00	\$5,306.04
PROFESSIONAL FEES	\$5,000.00	\$6,000.00	\$6,120.00	\$6,242.40
LAND USE BY-LAW (REWRITE)	\$40,000.00	\$0.00	\$0.00	\$0.00
INSURANCE	\$5,500.00	\$5,610.00	\$5,722.20	\$5,836.64
OFFICE EXPENSES & MISC EXPENSES	\$3,600.00	\$3,570.00	\$3,641.40	\$3,714.23
BANK CHARGES	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21
ELECTIONS	\$3,500.00	\$0.00	\$0.00	\$0.00
PENALTY REVERSAL - PRIOR YEARS	\$0.00	\$0.00		
SUBTOTAL ADMINISTRATION	\$123,900.00	\$81,700.00	\$83,334.00	\$85,006.68
ROADS, WALKWAYS & LIGHTING				
EQUIPMENT REPAIRS & SUPPLIES	\$5,000.00	\$5,100.00	\$5,202.00	\$5,306.04
ROAD REPAIRS	\$27,000.00	\$25,000.00	\$25,500.00	\$26,010.00
SNOW REMOVAL	\$20,000.00	\$20,400.00	\$20,808.00	\$21,224.16
UTILITIES	\$20,000.00	\$20,400.00	\$20,808.00	\$21,224.16
EAST END BUS SERVICE	\$375.00	\$382.50	\$390.15	\$397.95
SUBTOTAL ROADS, WALKWAYS & LIGHTING	\$72,375.00	\$71,282.50	\$72,708.15	\$74,162.31
	\$0.00	\$0.00		

PARKS/REC FACILITIES & PROGRAMS				
FCSS/ RECREATION PROGRAMS	\$12,000.00	\$12,240.00	\$12,484.80	\$12,734.50
AB BEACH/YELLOWHEAD LIBRARY	\$8,500.00	\$4,000.00	\$4,080.00	\$4,161.60
PARK EQUIPMENT	\$2,550.00	\$2,550.00	\$2,601.00	\$2,653.02
TREE REMOVAL/PARKS	\$4,080.00	\$4,080.00	\$4,161.60	\$4,244.83
WEED CONTROL	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21
SUBTOTAL PARKS/REC FACILITIES & PROGRAMS	\$28,080.00	\$23,890.00	\$24,367.80	\$24,855.16
GARBAGE COLLECTION & DISPOSAL				
GARBAGE DISPOSAL (HIGHWAY 43)	\$6,500.00	\$6,630.00	\$6,762.60	\$6,897.85
GARBAGE COLLECTION	\$32,000.00	\$32,640.00	\$33,292.80	\$33,958.66
SUBTOTAL GARBAGE COLLECTION & DISPOSAL	\$38,500.00	\$39,270.00	\$40,055.40	\$40,856.51
MUNICIPAL DEVELOPMENT & ASSESSMENT				
MUNICIPAL ASSESSMENT SERVICES	\$7,500.00	\$7,650.00	\$7,803.00	\$7,959.06
DEVELOPMENT SERVICES	\$9,500.00	\$9,690.00	\$9,883.80	\$10,081.48
SUBTOTAL DEVELOPMENT & ASSESSMENT	\$17,000.00	\$17,340.00	\$17,686.80	\$18,040.54
CONTRACTED SERVICES				
EMERGENCY MANAGEMENT	\$12,000.00	\$12,240.00	\$12,484.80	\$12,734.50
MUNICIPAL SERVICES	\$65,000.00	\$66,300.00	\$67,626.00	\$68,978.52
GRASS CUTTING & EXTRA CLEAN UP	\$0.00	\$0.00	\$0.00	\$0.00
TRI VILLAGE REGIONAL SEWAGE	\$135,144.00	\$137,846.88	\$140,603.82	\$143,415.89
WILD WATER COMMISSION	\$9,000.00	\$9,180.00	\$9,363.60	\$9,550.87
SUBTOTAL CONTRACTED SERVICES	\$221,144.00	\$225,566.88	\$230,078.22	\$234,679.78

TOTAL EXPENSES: \$512,419.89 \$470,779.38 \$480,194.97 \$489,798.87

March 31, 2025

Ms. Marlene Walsh
Chief Administrative Officer
Summer Village of Val Quentin
Box 3115, Spruce Grove, AB T7X3A4

REVISED

Dear Ms. Walsh:

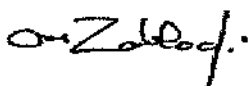
This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2024-25. Total revenue generated is estimated to be \$67,144,010 and will be reinvested in Alberta policing initiatives. For fiscal year 2025-26 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Public Security Division

March 31, 2025

Ms. Marlene Walsh
Chief Administrative Officer
Summer Village of Val Quentin
Box 3115, Spruce Grove, AB T7X3A4

Dear Ms. Walsh:

This letter is to inform you that an error was discovered in the total equalized assessment used to calculate the 2024-25 Police Funding Model share of front-line policing costs.

Equalized Assessment *Previous* Total: \$359,176,224,029

Equalized Assessment *Revised* Total: \$347,369,936,418

Reconciliation of the Summer Village of Val Quentin 2024-25 amount:

Original amount (sent):	\$11,339	
Add: adjustment to original amount:	\$169	System generated invoice to follow
Total revised amount:	\$11,508	See attached

You will note that for this year (2024-25) your share of front-line policing costs is **\$11,508**. This is \$4,854 less than the \$16,362 share of costs invoiced for 2023-24.

Please remit the amount due within 45-days from the date of the invoice, made payable to the Government of Alberta at the address shown on the invoice.

We sincerely apologize for any inconvenience this may have caused. For questions related to the financial details of the invoice, please contact Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the Police Funding Model may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Yours truly,

Cost Breakdown

The provincial payment generating \$67,144,010 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2024-25 after modifiers	Total Municipal Affairs Population (2023)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,144,010	834,259	347,369,936,418	\$69,800,000

Municipal Data

Summer Village of Val Quentin	Data/Cost Breakdown
2023 Population	158
2025 Equalized Assessment	\$54,792,988
Equalized Assessment per capita	\$346,791
Population % of total for PFM	0.01894%
Equalized Assessment % of total for PFM	0.01577%
Amount based on 50% Population (A)	\$6,610
Amount based on 50% Equalized Assessment (B)	\$5,504
Total share policing cost C = (A + B)	\$12,114
Less modifiers:	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$0
Subsidy from Shadow Population (variable) (Note 2)	
5% for No Detachment Subsidy (Note 3)	\$606
Total share with modifiers D= C-note 1- note 2 -note 3	\$11,508

Notes

Population estimate is based on 2023 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.

Summary of Bill 50: Municipal Affairs Statutes Amendment Act, 2025

On April 8, 2025, the Government of Alberta released Bill 50: the Municipal Affairs Statutes Amendment Act, 2025, which proposes amendments to the Local Authorities Election Act (LAEA), Municipal Government Act (MGA), the New Home Buyer Protection Act (NHBPA) and the Safety Codes Act.

While Alberta Municipalities is in the process of conducting our analysis of Bill 50, this document will help inform CAOs about the proposed changes.

Intermunicipal Collaboration Frameworks (ICFs)

List of Mandatory Services for ICFs

Add provision that all ICFs must address the following services: (section 708.29(1.1))

- Transportation
- Water and wastewater
- Solid waste
- Emergency services
- Recreation

Option for Non-Mandatory Services

If all municipalities party to an ICF agree, then additional (non-mandatory) services may be included in an ICF, except for third-party services.

(section 708.29(1.2))

Capital Costs for a New Facility

Capital costs for a new facility can only be included in an ICF if all municipalities have participated in the design and decision to construct the facility. This requires a prior agreement detailing the nature of participation by each municipality. (section 708.29(1.7)) This provision only applies to ICFs entered into after Bill 50 comes into force.

Regulations Related to Capital Costs

Adds a provision that the Minister may make regulations relating to the treatment of capital costs in ICFs. (section 708.29(1.91))

Cost Calculation Model

Municipalities may establish a cost calculation model within their ICF. (section 708.29(1.4))

Sharing of Data

Municipalities must disclose all information, data, or assumptions used for its proposal for cost calculation. (section 708.29(1.5))

Definition of costs

A definition of "costs for intermunicipal services" is added to the MGA. (section 708.29(0.1)(a))

Third-Party Services

A definition of "third party services" is added to the MGA. (section 708.29(0.1)(b))

Definition of "Act in Good Faith"

A definition of "act in good faith" is added to the MGA relating to ICFs. (section 708.33(0.1))

Exceptions for Municipal Districts and Counties

Municipal districts and counties that share a common boundary may opt out of an ICF by mutual agreement.

(section 708.28(1.1))

Arbitration of Intermunicipal Collaboration Frameworks

Services Out of Scope of Arbitration

Services that are not in the mandatory list of ICF services will not be subject to arbitration.

Responsibility and Timeline for an Arbitrated ICF

If an arbitrator makes an award, the arbitrator must prepare the ICF within 30 days and the municipalities are bound by the award and have 60 days to adopt the ICF. (section 708.4(1))

Payment of the Arbitrator's Costs

If a municipality fails to pay its proportion of the arbitrator's costs, the Minister may order the municipality to pay its proportion. (section 708.41(3))

Force Compliance with an Arbitrator's Award

Update section 708.43(2) to clarify that the Minister may take necessary action if a municipality does not comply with an arbitrator's award or does not adopt an ICF that reflects the arbitrator's award.

Limitations of an Arbitrator

An arbitrator may not make an award that:

- negates a matter that the municipalities have agreed to, unless that matter is beyond the municipalities' jurisdiction. (section 708.36(7)(d.1))
- addresses a matter not previously discussed by the municipalities. (section 708.36(7)(d.2))

Councillor Code of Conduct and Council Meeting Procedures

Elimination of Code of Conduct Bylaws

Any municipal bylaw or portion of a bylaw or resolution that provides for a code of conduct or addresses the behaviour of conduct of a councillor(s) is repealed. (section 145(10))

Termination of Current Complaints or Sanctions

Any existing complaint or imposed sanctions related to a code of conduct bylaw are terminated.

Behaviour of Councillors or Committee Members

A council may not make a bylaw or a resolution that addresses the behaviour of a councillor(s) or members of council committees. (section 145(9))

Meeting Standards

Add provisions for the Minister to set standard meeting procedures for council meetings and council committee meetings. (section 145)

Accountability of the Chief Administrative Officer (CAO)

Number of CAOs

A municipality may only appoint one CAO. (section 205(2))

Appointment of a CAO

Council decisions to appoint, suspend, or revoke the appointment of a CAO must be by simple majority only. (section 206(1))

Use of Natural Person Powers

Add provision that when the municipality exercises its natural person powers, the CAO must notify council in writing within 72 hours. (section 208(3))

Duty to Provide Information to a Councillor

Add provision that a CAO will be responsible for providing information to council as soon as practicable when requested by a councillor (when the request is specific to the operation or administration of the municipality). (section 208.1(1))

Refusal to Share Information with Council

The CAO may decline to provide information in specific circumstances (e.g. personal information) but the CAO must provide the reason for the refusal to all councillors. (section 208.1(4))

Sharing Information with all of Council

Information shared with one councillor must be shared with all councillors within 72 hours. (section 208.1(3))

Authority of Official Administrators

Notification of Meetings

An Official Administrator must be notified of any council meeting and may be present for any meeting of council that is closed to the public except in cases of legal privilege. (section 575(2)(c)(i) and 575(2)(c)(ii))

Request for Information

Provide authority for the Official Administrator to direct the municipality to provide a copy of any records, except records that are subject to legal privilege. (section 575(2)(c)(iii))

Approval

An Official Administrator must sign or authorize agreements, cheques, and other negotiable instruments of the municipality in addition to the person authorizing. (section 575(2)(c)(iv))

Defining "Public Interest" and "Policy of Government"

Public Interest

Add authority for the Lieutenant Governor in Council to make regulations that define the term "public interest". (section 179.2)

Policy of the Government

Add authority for the Lieutenant Governor in Council to make a regulation that defines the term "policy of the government". (section 603.02)

Summary of Proposed Changes to the Municipal Affairs Statutes Amendment Act

Election Voting, Recounts, and Withdrawal by Candidates

Candidate Withdrawal
A candidate may withdraw their name during the nomination period or within 24 hours after the closing of nominations, regardless of whether there is a sufficient number of nominations for council. (section 32)
Displaced Residents of Jasper
Add provisions to allow residents of Jasper who remain temporarily displaced to vote and run in the upcoming local election, provided they intend to return to the community. (section 48.1 and 53.03)
Permanent Electors Register
Add and amend provisions for how a permanent elector register may be used. (section 49(7.1) and 49(8))
Voter Assistance Terminals
Allow municipalities to use elector assistance terminals so voters with visual or physical impairment can mark their election ballot independently. (section 78.1 and 84.1)
Recount Process
Split up the provisions of the current recount processes into separate sections. (section 98)
School Board Use of Electors Register
Provide authority for a school board to request a permanent electors register from the relevant municipality. (section 49.1)

Campaign Finances (the following amendments are only applicable to Calgary and Edmonton)

Definition of Campaign Expense
Update the definition of "campaign expense" to include references to a local political party or slate. (section 147.1(1)(a))
Definition of Contribution
Update the definition of "contribution" to include references to a local political party. (section 147.1(1)(c))
Advising of Prospective Contributors
Clarify that local political parties are required to advise prospective contributors of the rules relating to contributions. (section 147.13(2))
Transfers Between Local Political Parties and Candidates
Add provisions for transfers between local political parties and their endorsed candidates. (section 147.25)

The initial legislation, passed in 2014, made home warranty coverage mandatory for new homes in Alberta. The *New Home Buyer Protection Act* applies to single-family homes, multi-family homes, duplexes, condominiums, manufactured homes and recreational properties where permits were pulled starting February 1, 2014. All new homes must have minimum warranty coverage of one year on labour and materials, two years on delivery and distribution systems, five years for building envelope, and ten years for major structural components. The proposed changes in Bill 50 are focused on owner-builders and would come into force on proclamation. Engagement is anticipated later in 2025 on builder competencies and claims dispute resolution.

Simplified digital confirmation in place of notarized statutory declarations.

Replaces the requirement for a statutory declaration with a simple confirmation for owner-builders. (section 5(1))

Exemptions to selling a new home without warranty coverage.

Allows owners who have been granted an exemption to sell a home provided they provide the prospective owner with a disclosure notice, in a form satisfactory to the Registrar. (section 3.01(1))

Exemptions to require obtaining a warranty.

Adds financial hardship as grounds for receiving an exemption. (section 3.01(2))

Caveat against certificate

Adds responsibility for the Registrar to register a caveat against the certificate of title to the land on which the new home is the subject of the warranty exemption. (section 3.04(4))

Ability to appeal

Reinstates a mechanism to allow a person to appeal a Registrar decision related to definition, exemptions, and rental use designations. (section 17(1)(d))

Safety Codes Council Advice

Establishes areas the Minister may seek advice from the council on. (section 8.01(2))

Persons Appointed to the Safety Codes Council

Adds a provision that persons appointed to the Safety Codes Council include persons who are experts in or have experience with new home warranty coverage under the New Home Buyer Protection Act. (section 16(4))

Duties of the Safety Codes Council

Adds a provision that requires the Council to provide advice and recommendations to the Minister regarding New Home Buyer Protection Act if requested. (section 18(d.01))



April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: www.alberta.ca/modernizing-municipal-processes.

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I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to ma.engagement@gov.ab.ca. Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

A handwritten signature in black ink that reads 'Ric McIver'. The signature is written in a cursive, slightly slanted style.

Ric McIver
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister



Land and Property Rights Tribunal
1229 91 St. SW
Edmonton, Alberta T6X 1E9
Telephone 780-427-2444

From: Susan McRory
Chair, Land and Property Rights Tribunal

Our File Reference: AR118230

To: All Chief Administrative Officers

Date: April 3, 2025

Subject: New Fee Structure for Certification Training Courses

The Land and Property Rights Tribunal (LPRT) supports municipalities by providing certification training to members and clerks belonging to municipal assessment review boards (ARBs) and subdivision and development appeal boards (SDABs).

Prior to commencing duties with these boards, members and clerks are required to complete a training program required by the Matters Relating to Assessment Complaints Regulation and the Matters Related to Subdivision and Development Regulation. While the LPRT is the sole provider of training programs for ARB members and clerks, SDAB members and clerks can choose a training program offered by the LPRT or from other outside private providers. Following completion of a training program, members and clerks are required to complete refresher training every three years.

In 2024/25 and previous years the, LPRT provided this training at no charge. To recover costs associated with providing these services, under *Budget 2025*, the LPRT will begin charging fees of \$300.00 per course participant commencing September 1, 2025, as set out in Ministerial Order MA:001/25 (attached).

Should you have any questions or require information about certification training courses provided by the LPRT, please contact us at 780-427-2444 (toll-free by first dialing 310-0000), or at LPRT.Training@gov.ab.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Susan McRory".

Susan McRory
Chair

Attachment: Ministerial Order MA:001/25



ALBERTA
MUNICIPAL AFFAIRS


*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MA:001/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 579 of the *Municipal Government Act*, make the following order:

1. That a fee of \$300 be established for services provided through the Land and Property Rights Tribunal (LPRT), to provide training required under:
 - a) Part 5 of the Matters Relating to Assessment Complaints Regulation (AR 201/2017) for Assessment Review Board Members and Clerks, and
 - b) Part 1 of the Matters Related to Subdivision and Development Regulation (AR 84/2022) for Subdivision and Development Appeal Board Members and Clerks.
2. An invoice of the fees must be paid by the Municipality to the Government of Alberta within 30 days of the invoice date.
3. Despite section 1 and section 2 of this order, no fee shall be payable in respect of training:
 - a) provided by the LPRT to any person before September 1, 2025; or
 - b) provided by the LPRT at any time to members of the LPRT or to employees of the Government of Alberta, with permission of the Chair of the LPRT.
4. This order shall take effect on September 1, 2025.

Dated at Edmonton, Alberta, this 22 day of March, 2025.



Ric McIver
Minister of Municipal Affairs

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550