

**MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL
SUMMER VILLAGE OF VAL QUENTIN IN THE PROVINCE OF ALBERTA**

**WEDNESDAY, AUGUST 20, 2025 AT ALBERTA BEACH COUNCIL CHAMBERS OFFICE IN
THE VILLAGE OF ALBERTA BEACH, AB COMMENCING AT 7:00 P.M.**

ATTENDANCE

Councillor Kathy Dion
Councillor Barrie Ronaldson
Councillor Kent Galusha
CAO Marlene Walsh
DEM Janice Christensen
Administrative Assistant Shantelle McDermid
Deputy Mayor Alan Christiansen
Councillor Roger Montpelier

Gallery: 1

Virtual: 1

CALL TO ORDER

The meeting was called to order at 7:00 PM by
CAO Marlene Walsh.

**ACCEPTANCE OF
AGENDA**

Res. O-01 2025-08-20

CARRIED

The Agenda for the meeting, was accepted as
presented by Councillor Kathy Dion.

Election of Mayor

Res. O-02 2025-08-20

CARRIED

Councillor Barrie Ronaldson nominated
Kathy Dion for the position of Mayor.
No other nominations were presented.
Nominations ceased.
Kathy Dion was declared Mayor of the
Summer Village of Val Quentin.

Election of Deputy Mayor

Res. O-03 2025-08-20

CARRIED

Councillor Kent Galusha nominated
Barrie Ronaldson for the position of Deputy-Mayor.
No other nominations were presented.
Nominations ceased.
Barrie Ronaldson was declared Deputy-Mayor
of the Summer Village of Val Quentin.

Oath Of Office

Swearing in of the Mayor, Deputy Mayor & Councillor

Mayor Kathy Dion assumed the chair.

COMMITTEE
APPOINTMENTS

- **Alberta Beach Library**
Mayor Kathy Dion
- **Alberta Summer Villages Association (ASVA)**
Deputy Mayor Barrie Ronaldson
- **Development Appeal Board**
All Council Members
- **East End Bus**
Mayor Kathy Dion
- **FCSS and Beachwave Park**
Mayor Kathy Dion
Alternate: Deputy Mayor Barrie Ronaldson
- **Highway 43 Regional Waste Commission**
Deputy-Mayor Barrie Ronaldson
Alternate: Mayor Kathy Dion
- **Joint Tri Village Regional Meetings**
All Council Members
- **Lake Isle & Lac Ste. Anne Stewardship Society (LILSA)**
Deputy-Mayor Barrie Ronaldson
- **Onoway Regional Medical Clinic**
Mayor Kathy Dion
Alternate: Deputy Mayor Barrie Ronaldson
- **Public Works / Parks**
Deputy-Mayor Barrie Ronaldson
Alternate: Kent Galusha
- **Summer Villages Lac Ste Anne County East (SVLSACE)**
All Council Members
- **SVREMP / Ste Anne Regional Emergency Management**
Regional Director of Emergency Management &
Director of Emergency Management - Val Quentin
Janice Christiansen
- **SVREMP / Ste Anne Regional Emergency Management**
Regional Deputy Director of Emergency Management & and
Deputy Director of Emergency Management - Val Quentin
Marlene Walsh
- **SVREMP / Ste Anne Regional Emergency Management
Advisory Committee**
Councillor Kent Galusha
Alternate: Deputy Mayor Barrie Ronaldson
- **Tri Village Regional Sewer Services Commission**
Councillor Kent Galusha
Deputy-Mayor Barrie Ronaldson
Alternate: Mayor Kathy Dion

- **Water Feasibility Distribution Committee**
Mayor Kathy Dion
Councillor Kent Galusha
- **West Inter Lake District Regional Water Commission (WILD)**
Councillor Kent Galusha
Alternate: Mayor Kathy Dion
- **Yellowhead Regional Library Appointee**
Mayor Kathy Dion

Res. O-04 2025-08-20
CARRIED

Moved by Mayor Kathy Dion that Council accept and approve the appointments as presented.

APPOINTMENT OF
DEVELOPMENT OFFICER
Res. O-05 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint Tony Sonnleitner as the Development Officer for the Summer Village of Val Quentin.

APPOINTMENT OF
MUNICIPAL AUDITOR
Res. O-06 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint the accounting firm of Seniuk & Marcato Chartered Professional Accountants as the Municipal Auditor.

APPOINTMENT OF
CHIEF ADMINISTRATIVE
OFFICER (CAO)
Res. O-07 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint Marlene Walsh as Chief Administrative Officer and Designated Officer of the Municipality.

APPOINTMENT OF
INTEGRITY COMMISSIONER
Res. O-08 2025-08-20
CARRIED

Mayor Kathy Dion moved that the Appointment of Integrity Commissioner remain vacant. ASVA, with the support of the Alternative Dispute Resolution Institute of Alberta (ADRIA), has developed a [roster](#) of individuals who have the skills to act as an Integrity Commissioner for summer villages on an as needed basis.

APPOINTMENT OF
PERSONAL INFORMATION
PROTECTION ACT (PIPA)
COORDINATOR
Res. O-09 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint the Chief Administrative Officer as the Designated PIPA Coordinator of the Municipality.

APPOINTMENT OF
MUNICIPAL
LEGAL COUNCIL
Res. O-10 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint the law firm of Patriot Law as the Municipal Legal Council of the Municipality.

**APPOINTMENT OF
MUNICIPAL ASSESSOR AND
DESIGNATED OFFICER OF THE
MUNICIPALITY**
Res. O-11 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint Travis Horne - Municipal Assessment Services Group as Municipal Assessor and Designated Officer of the Municipality.

**APPOINTMENT OF
ASSESSMENT REVIEW
BOARD**
Res. O-12 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council appoint Capital Region Assessment Services Commission as the Assessment Review Board for the Municipality and Designated Officers of the Municipality. Gerryl Amorin is appointed as certified Assessment Review Board Clerk of the Municipality.

**APPOINTMENT OF
THE SUBDIVISION AND
DEVELOPMENT APPEAL
BOARD AND DESIGNATED
OFFICER OF THE
MUNICIPALITY**
Res. O-13 2025-08-20
CARRIED

Review Board Clerk and Designated Officer of the Municipality. Mayor Kathy Dion moved that Council designate Lac Ste. Anne County being:
Stacey Wagner, Jane Holman, Cindy Suter and Trinity Hindes, per SDAB Contract, as Clerks of the Subdivision and Appeal Board and Designated Officers of the Municipality.

**APPOINTMENT OF
WEED INSPECTOR AND
DESIGNATED OFFICER OF
THE MUNICIPALITY**
Res. O-14 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council designate Jackie Gamblin as Weed Inspector and Designated Officer for the Municipality.

OFFICIAL OFFICE
Res. O-15 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council designate

91 Waverley Crescent,
Spruce Grove, AB T7X 1P3
as the Official Municipal Office.

**REGULAR MEETINGS
OF COUNCIL**
Res. O-16 2025-08-20
CARRIED

Mayor Kathy Dion moved that Council Meetings be held the 3rd Wednesday of the month at 7 PM
at the Alberta Beach Council Chambers Office located at 4935 – 50 Avenue, Alberta Beach and electronically via ZOOM.

SIGNING AUTHORITY
Res. O-17 2025-08-20
CARRIED

Signing Authority to be all of the Council and the Chief Administrative Officer. Two signatures are required. One signature to be any member of Council. One signature to be the Chief Administrative Officer.

BANKING AUTHORITY
Res. O-18 2025-08-20
CARRIED

Royal Bank of Canada
4 McLeod Ave,
Spruce Grove, AB T7X 4B8

**ACKNOWLEDGEMENT OF
COUNCIL'S LEGISLATIVE
RESPONSIBILITIES**
Res. O-19 2025-08-20
CARRIED

Pursuant to the Municipal Government Act outlining Council's legislative responsibilities be acknowledged as received.

In Alberta, the Municipal Government Act (MGA) outlines the legislative responsibilities of a municipal council. The MGA states that the council is the governing body of the municipal corporation and holds its legislative and administrative powers. These powers can only be exercised through a bylaw or resolution.

- **Overall Mandate:** The MGA's main purpose is to empower municipalities to shape their communities. Councils are responsible for "good government," providing necessary or desirable services, and developing "safe and viable communities."
- **Bylaw and Policy Creation:** Councils have the authority to pass bylaws that regulate, prohibit, or provide for specific matters, such as land use, development, and licensing. They are also responsible for developing and evaluating the municipality's overall policies and programs.
- **Financial Oversight:** Legislative duties include financial management, such as setting the municipal budget, authorizing expenditures, and overseeing borrowing and assessment for taxation.
- **General Councillor Duties:** Each individual councillor, as per the MGA, has a duty to consider the welfare and interests of the municipality as a whole.

ADJOURNMENT

As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 7:27 PM.

Mayor, Kathy Dion

CAO, Marlene Walsh