



**MINUTES FOR THE REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF VAL QUENTIN
Wednesday, August 20, 2025 COMMENCING AT 7:30 P.M.
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND
ELECTRONICALLY VIA ZOOM**

**ATTENDANCE:
GALLERY**

Kathy Dion, Mayor; Deputy Mayor, Barrie Ronaldson, Councillor, Kent Galusha
Marlene Walsh, CAO; Shantelle McDermid, Administrative Assistant

Residents in Gallery: 1

**ATTENDANCE:
VIRTUALLY**

Development Officer Tony Sonleitner
Residents Virtually: 1

Land Acknowledgement

The Summer Village of Val Quentin is honoured to acknowledge the land we work, play, and make our homes on as Treaty 6 territory, and the Métis Homeland. This is sacred land that holds the hearts, footsteps and spirits of many First Nation, Métis and Inuit Peoples, and in particular, Paul First Nation, Enoch Cree Nation, Alexis Nakota Sioux Nation, Michel First Nation, Alexander First Nation, the Lac Ste. Anne Métis, and Métis Nation of Alberta District 8.

We recognize and acknowledge Indigenous values, traditional teachings, ways of being, contributions, and historical inequities.

	1.	Call to Order: Mayor Kathy Dion called the meeting to order at 7:30 PM.
Res. #199 25-08-20 CARRIED	2.	Approval of Agenda: Deputy Mayor Barrie Ronaldson moved approval of the Agenda with the addition of the following item: 6. iii) SDAB - Summer Village of Val Quentin Appeal No. 01SDAB2025
Res. #200 25-08-20 CARRIED	3.	Adoption of the Previous Minutes: Mayor Kathy Dion moved the July 16, 2025 Council Meeting Minutes be approved as presented.
	4.	Public Hearings: No Public Hearings
	5.	Delegations: None
	6.	Business Arising i) Water Distribution Feasibility Study (WDFS) Mike Andrews from MPE a division of ENGLOBE shared Memo 2 of the WFDS at a virtual meeting with the WDFS Committee members. Memo 2: Water Demand Projections This memo focuses on estimating the future water needs of the Tri Region communities to determine sizing for the new infrastructure. <ul style="list-style-type: none"> • Population Forecast: Uses demographic data and growth models to project future population for the next 20 to 50 years.

		<ul style="list-style-type: none"> ● Water Usage Analysis: Breaks down current and projected water use into categories like residential, commercial, industrial, and institutional. It may also include non-revenue water (leaks, unauthorized use). ● Demand Projections: Calculates the average day demand (ADD), maximum day demand (MDD), and peak hour demand (PHD) based on population and usage forecasts. <p>MPE is proceeding with the following work:</p> <ul style="list-style-type: none"> ● Memo 3 - Servicing Standards ● Memo 4 - System Alternatives Analysis ● Memo 5 - Recommended Plan and Implementation
Res. #201 25-08-20 CARRIED		<p>ii) Development Permit 25DP06-35</p> <p>A revised plan for a 1,000-square-foot dwelling has been submitted for Development Permit Application 25DP06-35.</p> <p>This Discretionary Use application requires a variance for a front yard setback of 3.74 metres.</p> <p>Submission of a Site Lot Grading Plan for approval by Safety Codes is imperative to ensure surface water drainage is directed away from the proposed dwelling and flows toward the road allowance to the north. The existing structure must comply with the current Safety Codes Act.</p> <p>Mayor Kathy Dion moved the Development Permit, including the variance, be approved, subject to standard conditions and the submission of an acceptable Site Lot Grading Plan.</p> <p>iii) SDAB - Summer Village of Val Quentin Appeal No. 01SDAB2025</p> <p>Scheduled for August 28, 2025 - the SV of Val Quentin has no additional comments to add.</p>
Res. #202 25-08-20 CARRIED		<p>iii) Bylaws</p> <ul style="list-style-type: none"> ○ 300-27 Procedure Bylaw - Tabled ○ 300-30 Animal Control Bylaw <p>Moved by Kathy Dion that Bylaw No. 300-30, Animal Control Bylaw be given second reading.</p>
Res. #203 25-08-20 CARRIED		<p>Upon completion of 2nd reading, and additional discussion, Mayor Kathy Dion moved Administration arrange a meeting with Alberta Beach Patrol to further review and clarify numerous clauses (highlighted) in the draft Bylaw prior to third reading.</p>

		<ul style="list-style-type: none"> ○ Land Use Bylaw Modernization and Update Municipal Planning Services Public Engagement Session Thursday, August 28, 2025 5 PM - 8 PM Alberta Beach Chamber Office <p>The event is advertised via Email/ALLNET/Website/Social Media/Bulletin and delivery of door to door handouts.</p>
Res. #204 25-08-20 CARRIED		iv) Lac Ste Anne Trail Road Remediation <p>Mayor Kathy Dion moved the Reconsideration of the following Res. #145 25-04-16</p> <p>The Alberta Beach Public Works team submitted a quote to manage the Lac Ste Anne Trail road remediation project. Due to medical issues and staffing shortages, the Alberta Beach Public Works Team were unable to complete this work this season.</p> <p>Councillor Kent Galusha moved TYSCHUK CONSTRUCTION LTD (TCL) proceed with the completion of the Ste Anne Trail Road Remediation project.</p> <p>The work has been completed to a satisfactory standard. Invoice 6877 in the amount of \$12,715.50 has been submitted and approved for payment processing.</p>
Res. #205 25-08-20 CARRIED		v) Crack Sealing/Pothole Repair/Line Painting <p>Crack Sealing, line painting and pothole repair has been completed. Administration will confirm the anticipated dates for completion of crosswalk painting for the 3 crosswalks in Val Quentin.</p>
		vi) Polynesian Days <p>Thank you to Dave and Cathy McLennan and all Volunteers who participated in building another award winning float! Special thanks to the Parade Marshalls, Judy Muir and Sylvia McGinley, and the Alberta Beach & District Agricultural Society for all the efforts to organize this wonderful annual community event.</p>
Res. #206 25-08-20 CARRIED	7.	NEW BUSINESS <ul style="list-style-type: none"> i) ASVA Conference Registration Moved by Mayor Kathy Dion Administration proceed with registrations upon confirmation of availability from Council members. ii) ALMS Conference (Registration \$200.00 per person) Moved by Mayor Kathy Dion that Administration proceed with registration upon confirmation of availability from Council members. iii) The AB Munis annual Convention and Trade Show Val Quentin Council members are unavailable to attend the 2025 Conference this year. iv) Asset Management Conference Conflicts with the Regional Mock Emergency Exercise. Administration will confirm if an alternate ASVA Member may be available to attend.
Res. #207 25-08-20 CARRIED		

Res. #208
25-08-20
CARRIED

v) WEIR/Water Levels

Moved by Councillor Kent Galusha that Administration process the following LILSA Letter of Endorsement:

That the Summer Village of Val Quentin Council endorse the Lake Isle/Lac Ste. Anne Stewardship Society (LILSA)—an established non-profit organization with a focus on lake stewardship, water quality, and wetland/riparian health—to take the lead in investigating and developing a comprehensive Lake Management Plan for Lac Ste. Anne, Lake Isle, and the surrounding watersheds, including Devils Lake, Big Lake, and other applicable tributaries.

Further, that Council recommend the plan include, at a minimum:

- Strategies for protecting and improving water quality and quantity;
- An assessment of historical and current lake levels; and
- Consideration of the potential need for, and implications of, a water control structure.

And further, that all work undertaken through this initiative be conducted in alignment with applicable provincial regulatory requirements and environmental approval processes.

vi) No Name Park

A recommendation was received from residents of the Summer Village of Val Quentin to rename **No Name Park to Montpellier Park**. This proposed renaming is to honor and recognize the dedicated service and significant contributions of Mr. Roger Montpellier during his more than 17 years of service while on Council.

Mayor Kathy Dion moved Administration proceed with obtaining a quote for the purchase of signage similar to the existing parks. Official renaming of this park will be celebrated at a ceremony during Picnic in the Park in July 2026. Updates to Summer Village records, maps and digital materials will be completed in 2026 to reflect the name change.

vii) Onoway Medical Clinic

Lac Ste Anne County will be scheduling a meeting to discuss Regional collaboration including funding and physician recruitment in September. Date to be confirmed.

viii) Form 26: Campaign Disclosure Statement and Financial Statement

In accordance with Local Authorities Election Act, Section 147.3, 147.4 Administration provided copies of Form 26 for completion and signature by each candidate.

ix) Vehicles Parked in Parks - To deter unauthorized vehicular traffic access on the green space at Burton Park, posts have been installed. Where access is required and pre-authorized, keys may be obtained from any Council member. 6 additional No Parking Signs, with directional arrows and showing the Bylaw Name and Number will be ordered by Administration for installation.

Res. #209
25-08-20
CARRIED

<p>Res. #210 25-08-20 CARRIED</p>		<p>x) Playground Inspections Quantum Recreation Ltd, is a Sponsor at the ASVA Conference in October, 2025. Administration encourages Council Members to visit the Quantum booth to gain a better understanding of the Annual Playground Inspection Services they provide.</p> <p>xi) Stars Air Ambulance At a recent SVLSACE meeting, STARS Air Ambulance outlined their essential services, focusing on support for rural and remote communities. The briefing included key statistics for the County of Lac Ste. Anne and their funding model.</p> <p>Summer Villages are invited to provide financial support to STARS. The proposed contribution model, following the precedent set by Lac Ste. Anne County, would be based on a per capita or per-property basis to help maintain service levels.</p> <p>Deputy Mayor Barrie Ronaldson moved the Summer Village of Val Quentin support STARS Air Ambulance for the 2025 year with a financial contribution in the amount of \$2.00 per parcel (based on 188 parcels) for a total of \$376.00 annually to be funded through FCSS if applicable, or otherwise, through the Summer Village of Val Quentin annual operating budget.</p> <p>xii) Stop Order Requests - RVS on Residential Property Section 9.22.1 of the Summer Village of Val Quentin Land Use Bylaw 218-08 As amended by Bylaw 243-12 – and consolidated – July 18, 2012</p> <p>9.22.1 On a lot with a developed principal dwelling, a maximum of one (1) recreational vehicle may be placed on a lot without a development permit.</p> <p>9.22.2 In no instance shall a recreational vehicle be stored or occupied on an undeveloped lot.</p> <p>9.22.3 Recreational Vehicles shall adhere to the front, rear, and side yard requirements for accessory buildings identified in the applicable Land Use Districts.</p> <p>9.22.4 Recreational Vehicles shall not be located within a front yard of a lakefront lot.</p> <p>9.22.5 Recreational vehicles (and vehicles used for the towing of the recreational vehicle) must be located entirely within the boundaries of the lot.</p> <p>9.22.6 Recreational Vehicles shall not be permitted to dispose of any wastewater other than in approved containment tanks.</p> <p>Mayor Kathy Dion moved Administration direct the Development Officer to proceed with Stop Orders for all vacant properties that have recreational vehicles parked on them within the Summer Village of Val Quentin. Compliance Date: September 28, 2025</p>
<p>Res. #211 25-08-20 CARRIED</p>		
<p>Res. #212 25-08-20 CARRIED</p>	<p>8.</p>	<p>Financial Reports i) August 2025 Financials ii) 2025 Capital Plan Update</p> <p>Deputy Mayor Barrie Ronaldson moved the financials be received for information</p>
	<p>9.</p>	<p>Correspondence N/A</p>
	<p>10.</p>	<p>REPORTS Development Officer - Tony Sonnleitner</p>

		<p>Emergency Management - Janice Christiansen</p> <p>FireSmart - property inspection completed by FRI - some recommendations were shared. Working with FRI to confirm details for a Community Event that would include the Walking Trail</p> <p>Elected Official Training for Emergency Management Completion of training is mandated by the Alberta Government for elected officials to complete within 3 months AEMA - Field Officers - Alignment EO Training Sessions for all Existing and New Council. September 27, 2025 at 9 AM - 5 PM Lunch to be served / Location to be confirmed. CAOs will be invited to attend</p> <p>LSAC - Full Scale Mock Emergency Mandatory Training October 6 - 9, 2025 Council to be available in the event that a SOLE is to be declared for the Summer Village</p>
Res. #213 25-08-20 CARRIED		<p>Val Quentin Public Works Report</p> <ul style="list-style-type: none"> • Installed Signs at Burton Park • 6 more No Parking signs depicting arrows in both directions, and the Bylaw Name and Number will be ordered for installation. 4 of these signs will be installed in the boat launch area. • Playground inspection completed • Raked Pea Gravel • Sprayed chamomile <p>Mayor Kathy Dion moved the purchase of 6 additional No Parking Signs that include the Bylaw Number for enforcement purposes.</p>
		<p>Mayor Kathy Dion Report</p> <p>Attended: Alberta Beach Library Meeting</p> <ul style="list-style-type: none"> • Successful Book Sale (\$4000.00) • Jakob is transitioning from Summer staff to a permanent role • Recruitment is underway for a Library and Programmer Assistant <p>Summer Programming:</p> <ul style="list-style-type: none"> • Outdoor Children's Activities attended by 30-40 children • Movie nights 20-30 children typically attended and were supported by LSAC Summer Students, AB Library Summer Student and FRI Fire Department • Stay Home Alone Course and Soap Stone Carving. <p>Attended: Weir Meetings, LUB Open House, and Water Feasibility Meeting</p>
		<p>Deputy Mayor Alan Christiansen Report</p> <ul style="list-style-type: none"> • Refer to Public Works Report • IPAD Cleaned and returned • Speed Gun returned • Keys returned • Mugs, Volunteer T Shirts given to Mayor Dion

		Councillor Roger Montpellier Report <ul style="list-style-type: none"> • Refer to Public Works Report • IPAD Cleaned and returned • Keys returned • Boat Tags returned
		Administration - Marlene Walsh <ul style="list-style-type: none"> • Access to Information Act & Protection of Privacy Act (PIPA) <ul style="list-style-type: none"> ○ Attended a presentation to support the implementation of Alberta's new Access to Information Act (ATIA) and Protection of Privacy Act (POPA). A high-level overview of the new legislations and regulations • ASVA <ul style="list-style-type: none"> ○ Meeting - Wyndham Tour Facility for Conference Facility ○ Conference Organizing Committee Meetings and assisting with Sponsorships and Donations, and formatting of the ASVA AGM Report. • Asset Management - presentation for SVLSACE <ul style="list-style-type: none"> ○ Additional discussion will proceed with Matthewson & Co. and SVLSACE ○ Research on small municipalities AMP. • Bylaw Review - ongoing • Development <ul style="list-style-type: none"> ○ Stop Order/Development Permit Meeting with Council ○ Stop Order/Development Permit Meeting with Property Owner • Emergency Management <ul style="list-style-type: none"> ○ Meeting with Kim Bancroft - Athabasca County municipalities • Land Use Bylaw Modernization & Update <ul style="list-style-type: none"> ○ Public Engagement Session - Alberta Beach - August 6, 2025 • Policy Review and Updates - ongoing • Risk Management <ul style="list-style-type: none"> ○ AB Munis Training - Contractual Risk Transfer - Indemnity Clauses • Untidy/Unsightly Properties <ul style="list-style-type: none"> ○ Untidy/unsightly properties ○ Derelict Vehicles ○ Scentless Chamomile - Weed Inspector ○ Ditches grass cutting - invoicing • Watershed Management <ul style="list-style-type: none"> ○ Watershed Management Discussion ○ Watershed - Regional Initiatives ○ Application for DRAS - Cantin Park • Document Management System <ul style="list-style-type: none"> ○ Research and Discussion regarding which system to use. Preference is to migrate to Google.
Res. #214 25-08-20 CARRIED		Mayor Kathy Dion moved the reports be received for information

	12.	Next Meeting Date & Location Regular Council Meeting September 17, 2025 at 7:00 PM at the Alberta Beach Council Chambers Office
	13.	ADJOURNMENT: As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 9:57 PM.

Mayor, Kathy Dion

CAO, Marlene Walsh