



**MINUTES FOR THE REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF VAL QUENTIN  
Wednesday, September 17, 2025 COMMENCING AT 7:00 P.M.  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND  
ELECTRONICALLY VIA ZOOM**

**ATTENDANCE:  
GALLERY**

Kathy Dion, Mayor; Deputy Mayor, Barrie Ronaldson, Councillor, Kent Galusha  
Marlene Walsh, CAO; Shantelle McDermid, Administrative Assistant,  
Development Officer Tony Sonnleitner

**ATTENDANCE:  
VIRTUALLY**

Residents in Gallery: 1  
Residents Virtually: 1

**Land Acknowledgement**

The Summer Village of Val Quentin is honoured to acknowledge the land we work, play, and make our homes on as Treaty 6 territory, and the Métis Homeland. This is sacred land that holds the hearts, footsteps and spirits of many First Nation, Métis and Inuit Peoples, and in particular, Paul First Nation, Enoch Cree Nation, Alexis Nakota Sioux Nation, Michel First Nation, Alexander First Nation, the Lac Ste. Anne Métis, and Métis Nation of Alberta District 8.

We recognize and acknowledge Indigenous values, traditional teachings, ways of being, contributions, and historical inequities.

	1.	<b>Call to Order:</b> Mayor Kathy Dion called the meeting to order at 7:00 PM. Members of the public may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behaviour of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
Res. #215 25-09-17 CARRIED	2.	<b>Approval of Agenda:</b> Deputy Mayor Barrie Ronaldson moved approval of the Agenda with the addition of the following item: 7. (x) Request for extension for removal of derelict vehicles
Res. #216 25-09-17 CARRIED	3.	<b>Adoption of the Previous Minutes:</b> Mayor Kathy Dion moved the <a href="#">August 20, 2025 Council Meeting Minutes</a> be approved as presented.
	4.	<b>Public Hearings:</b> No Public Hearings
	5.	<b>Delegations:</b> None
	6.	<b>Business Arising</b> i) <b>Water Distribution Feasibility Study (WDFS)</b> Mike Andrews from MPE a division of ENGLOBE confirmed the team are working on Finalizing the Servicing Standards. This work will be followed by the compilation of the final memo and the final business case. The project is on schedule to be completed prior to December 31, 2025.

<p><b>Res. #217</b> <b>25-09-17</b> <b>CARRIED</b> <b>UNANAMIOUSLY</b></p>		<p><b>ii) Bylaws</b></p> <ul style="list-style-type: none"> <li>○ 300-27 Procedure Bylaw - Tabled, pending additional information from Municipal Affairs</li> <li>○ <a href="#"><u>300-30 Animal Control Bylaw</u></a> Council met with Alberta Beach Patrol Officer / Peace Officer and additional revisions were made to Bylaw No. 300-30, Val Quentin Animal Control Bylaw. Mayor Dion led Council through the changes in the Bylaw.  Mayor Kathy Dion moved the approval of Bylaw No. 300-30, Val Quentin Animal Control Bylaw. Upon the coming into force of this Bylaw, Bylaw #262-17 is repealed.</li> </ul>
		<ul style="list-style-type: none"> <li>○ <a href="#"><u>Land Use Bylaw Modernization and Update</u></a>  Administration has confirmed with Brad MacDonald that MPS continues to receive feedback from residents. The deadline for public engagement has been extended to Friday, September 19, 2025, to accommodate this ongoing input.  Resident feedback will be reviewed at the Council Meeting on October 15, 2025. A date for a Public Hearing will also be set and subsequently advertised to the public.</li> </ul>
		<p><b>iii) <a href="#"><u>ALMS Conference</u></a></b> Deputy Mayor Barrie Ronaldson is registered and will represent the municipality at the ALMS conference.</p>
		<p><b>iv) <a href="#"><u>ASVA Conference Registration</u></a></b> All members of Council are confirmed to attend the ASVA Conference in Edmonton, scheduled for October 16-17, 2025.</p>
<p><b>Res. #209</b> <b>25-08-20</b> <b>CARRIED</b></p> <p><b>Res. #209</b> <b>REVISED</b> <b>25-09-17</b> <b>CARRIED</b></p>		<p><b>v) No Name Park</b> An additional recommendation has been received for consideration: to name the <b>Walking Trail in Val Quentin as Montpelier Way</b>, rather than proceeding with the renaming of <b>No Name Park</b>.  <b>Res. #209 25-08-20 is revised to reflect this change</b>  Mayor Kathy Dion moved Administration proceed with obtaining a quote for the purchase of signage similar to the existing parks. Official renaming of the Walking Trail will be celebrated at a ceremony during Picnic in the Park in July 2026. Updates to Summer Village records, maps and digital materials will be completed in 2026 to reflect the name change.</p>
		<p><b>vi) Crosswalks</b> Administration advised Lac Ste County that Val Quentin Council is recommending crosswalk painting be rescheduled to 2026. Administration will confirm if this is an option, and if so that the work be completed prior to May 1, 2026.</p>

Res. #218 25-09-17 CARRIED	7.	<b>NEW BUSINESS</b>  <b>i) LILSA</b> Water Quality and Water Quantity Project <a href="#">Request for Steering Committee Member Appointment</a> Message sent to residents who have expressed interest in this appointment.  <b>ii) Boulevard Damages and Repairs</b> Discussion and decision on how to manage these types of incidents This item will be brought forward for discussion on October 8, 2025 at the Committee of the Whole Meeting being held virtually starting at 7 PM.
Res. #219 25-09-17 CARRIED		<b>iii) <a href="#">TVRSSC Grant Application</a></b>  Moved by Councillor Kent Galusha, that the Summer Village of Val Quentin agrees to be a supporting partner for the application for the ACP grant with Alberta Beach as the managing partner. Administration will prepare and send a letter of support to TVRSSC.
Res. #220 25-09-17 CARRIED		<b>iv) Mutual Aid Fire Agreement Lac Ste Anne County</b> Moved by Mayor Dion the Summer Village of Val Quentin Council approve the MUTUAL AID FIRE AGREEMENT ADDENDUM for the Summer Village of Val Quentin.
		<b>v) <a href="#">School Board Elections</a></b> - Information shared via email and social media
		<b>vi) Winter Festival</b> Administration reported positive feedback on the 2024 Winter Festival, with strong participation in the Light Up Contest and prize support from sponsors. Administration will contact the 2024 Committee to thank them, and invite their assistance with organizing the 2025 Community Event.
		<b>vii) Transition to Google Workspace / Business Cards</b> Transition to Google Workspace is being managed by Beyond Graphics. Deputy Mayor and Councillor Business Cards have been ordered.
		<b>viii) Council Honorariums</b> To be reviewed and revisited during budget deliberations. Administration will research comparatives for discussion at Committee of the Whole meeting being held on Wednesday October 8, 2025.
		<b>ix) Weed Harvesting Permit Application</b> Administration has initiated discussion with the Summer Villages of Gull Lake and West Cove. A copy of the 25-year permit for the Summer Village of Gull Lake will be obtained for review. A meeting will be scheduled with Alberta Environment to discuss our objectives and project goals prior to proceeding with the application process.
Res. #221 25-09-17 CARRIED		<b>x) Request for extension for removal of derelict vehicles</b> Deputy Mayor Ronaldson moved the request for extension of derelict vehicles removal be extended to September 30, 2025. Administration will advise resident of extension approval.

<b>Res. #222</b> <b>25-09-17</b> <b>CARRIED</b>	<b>8.</b>	<b>Financial Reports</b> i) <a href="#">August 2025 Financials</a> ii) <a href="#">2025 Capital Plan Update</a>  Mayor Kathy Dion moved the financials be received for information
	<b>9.</b>	<b>Correspondence</b> Letter from Town of Onoway: Full and Final Settlement of Onoway Regional Fire Services. Cheque in the amount of \$164.89 deposited to General Operating Account.
<b>Res. #223</b> <b>25-09-17</b> <b>CARRIED</b>	<b>10.</b>	<b>REPORTS</b> <a href="#">Development Officer - Tony Sonnleitner</a> Mayor Kathy Dion moved the approval of 25DP09-35.
		<b>Emergency Management</b> - Janice Christiansen Advisory Committee Meeting will follow the Emergency Management Training  <b>Elected Official Training for Emergency Management</b> Completion of training is mandated by the Alberta Government for elected officials to complete within 3 months  AEMA - Field Officers - Alignment EO Training Sessions for all Existing and New Council. <b>September 27, 2025 at 9 AM - 5 PM</b> Lunch to be served / Location Alberta Beach Seniors. CAOs will be invited to attend  <b>LSAC - Full Scale Mock Emergency</b> <b>Mandatory Training October 6 - 9, 2025</b> Aware the event is going on. Council to be available in the event that a SOLE is to be declared for the Summer Village
		<b>Val Quentin Public Works Report - Deputy Mayor Barrie Ronaldson</b> <ul style="list-style-type: none"> <li>Completed playground inspections Sept 2 &amp; 9, 2025 - tightened some of the Cantin Park kids rides</li> <li>Repaired cracked board on Burton park bench, tightened wooden picnic table boards at Cantin park</li> <li>Repaired non- functioning east main gate at Cantin park</li> <li>Repaired damaged resident boulevard with black dirt and grass seed</li> </ul>
		<b>Mayor's Report September 2025</b>  <b>Attended <a href="#">Alberta Beach Library</a> meeting</b> <ul style="list-style-type: none"> <li>Assisting with interviews for the Library and Program Assistant Positions</li> <li>Sandy will be back to provide backup support during the interview process</li> <li>Library staff and board members will be attending YRL Stronger Together Conference</li> <li>The fully government funded Library Summer Student placement was successful</li> </ul> <b>Attended Tri-Village Patrol Supervisor / Peace Officers meeting</b> <ul style="list-style-type: none"> <li>Barrie, Kathy and Marlene met with Peace Officers Bruce and Andrew to review the Animal Control Bylaw 300-30</li> </ul> <b>Attended: AB Munis Elected Training, EOEP Munis 101 Workshop, SV Elector Training</b>

		<b>Attended: Tri-Village Regional Sewer Commission Meeting (Guest)</b>
		<p><b>Deputy Mayor Barrie Ronaldson Report</b></p> <p><b>Training</b></p> <ul style="list-style-type: none"> <li>• Attended eoep Munis 101, Elected Officials Parts 1 &amp; 2 training sessions</li> </ul> <p><u><a href="#">Lake Isle and Lac Ste Anne Stewardship Society (LILSA)</a></u></p> <ul style="list-style-type: none"> <li>• Attended Lac Ste Anne Water levels information session - discussing weir options</li> <li>• Attended LILSA directors organizational and monthly meeting - discussed lake management plan development (WQ2) and on-boarding surrounding municipalities</li> </ul> <p><u><a href="#">Tri Village Regional Sewer Services Commission (TVRSS)</a></u></p> <ul style="list-style-type: none"> <li>• Attended TVRSSC meeting with Clr Kent Galusha - received overview from Clr Gwen Jones and Jason Madge</li> <li>• Toured Clr Galusha around the Summer Village to show him the current hotspots, as well as the burn pile/ sea can site</li> <li>• Lowered flag in recognition of Firefighters' National Memorial Day, held on the second Sunday in September.</li> </ul>
		<p><b>Councillor Kent Galusha Report</b></p> <p><b>Training</b></p> <ul style="list-style-type: none"> <li>• Aug 27, 2025-Attended the councilor training/orientation at the Alberta Beach Seniors center</li> <li>• Aug 28, 2025-Attended the Land Use Bylaw Public Participation open house to hear resident concerns and meet with residents.</li> <li>• Sept 10, 2025-Attended the Tri-Village Sewer meeting. We reviewed the history, the challenges and the budget</li> <li>• Sept 13, 2025-Attended Munis 101: The Essentials of Municipal Governance</li> </ul>
		<p><b>Administration - Marlene Walsh</b></p> <ul style="list-style-type: none"> <li>• Aug 27, 2025 Elected Official Training - Part One Virtual</li> <li>• Aug 28, 2025 Land Use Bylaw Public Engagement - Alberta Beach</li> <li>• Aug 29, 2025 Key Messages for Lac Ste Anne Lake Management Plan</li> <li>• Sept 10, 2025 Council/Ab Peace Officers/Patrol Supervisor Meeting</li> <li>• Sept 13, 2025 Munis 101: The Essentials of Municipal Governance Training</li> <li>• Sept 15, 2025 Elected Official Training - Part Two Virtual</li> <li>• <b>Creation of Council Information Document</b></li> <li>• <b>ASVA</b> <ul style="list-style-type: none"> <li>◦ Sept 16, 2025 Regular Board Meeting</li> <li>◦ Conference Organizing Committee assisting with Sponsorships and Donations, and formatting of the ASVA AGM Report.</li> </ul> </li> <li>• <b>Asset Management - presentation for SVLSACE</b> <ul style="list-style-type: none"> <li>◦ Additional discussion will proceed with Matthewson &amp; Co. and SVLSACE</li> <li>◦ Research on small municipalities AMP.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>● <b>Bylaw Review</b> <ul style="list-style-type: none"> <li>○ Meeting with Alberta Beach Patrol / Peace Officers to discuss Bylaw 300-30 Summer Village of Val Quentin Animal Control Bylaw</li> <li>○ <a href="#">Bylaw 300-33 Chief Administrative Officer Bylaw</a> shared for review and reading at the October 15, 2025 meeting.</li> </ul> </li> <li>● <b>Development</b> <ul style="list-style-type: none"> <li>○ Extension Request for derelict vehicle removal received and shared with Council</li> </ul> </li> <li>● <b>Emergency Management</b> <ul style="list-style-type: none"> <li>○ Regional Mock Emergency Planning October 2025</li> <li>○ Sept 27, 2025 Elected Officials Training</li> <li>○ Recruitment - RDEM underway</li> </ul> </li> <li>● <b>Fortis Franchise Fee</b> <ul style="list-style-type: none"> <li>○ Fortis Delegation at the October Meeting</li> </ul> </li> <li>● <b>Land Use Bylaw Modernization &amp; Update</b> <ul style="list-style-type: none"> <li>○ Public Engagement Session - Alberta Beach</li> </ul> </li> <li>● <b>Policy Review and Updates</b> - Public Participation; Communication &amp; Strategic Planning</li> <li>● <b>Untidy/Unsightly Properties</b> <ul style="list-style-type: none"> <li>○ Untidy/unsightly properties</li> <li>○ Derelict Vehicles</li> <li>○ Scentless Chamomile - Weed Inspector</li> <li>○ Ditches grass cutting</li> </ul> </li> <li>● <b>Watershed Management</b> <ul style="list-style-type: none"> <li>○ Watershed Management - Regional Initiatives</li> <li>○ Application for DRAS - Cantin Park</li> <li>○ Application for Weed Harvesting Permit</li> </ul> </li> <li>● <b>Document Management System</b> <ul style="list-style-type: none"> <li>○ Working with provider on the transition to Google Workspace</li> </ul> </li> </ul>
<b>Res. #224</b> <b>25-09-17</b> <b>CARRIED</b>		<b>Mayor Kathy Dion</b> moved the reports be received for information
	<b>12.</b>	<b>Next Meeting Date &amp; Location</b> Regular Council Meeting October 15, 2025 at 7:00 PM at the Alberta Beach Council Chambers Office
	<b>13.</b>	<b>ADJOURNMENT:</b> As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 8:30 PM .

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Mayor, Kathy Dion

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CAO, Marlene Walsh