



**MINUTES FOR THE REGULAR MEETING OF COUNCIL
 SUMMER VILLAGE OF VAL QUENTIN
 Wednesday, March 18, 2026 COMMENCING AT 7:00 P.M.
 In Person at Alberta Beach Council Chambers
 And Virtually via [Zoom](#)**

ATTENDANCE:	Mayor Kathy Dion Councillor, Kent Galusha CAO, Marlene Walsh DEM, Janice Christiansen
VIRTUALLY:	Deputy Mayor, Barrie Ronaldson Tony Sonnleitner, Development Officer
GALLERY:	2 residents

Land Acknowledgement

The Summer Village of Val Quentin respectfully acknowledges that we are gathered on **Treaty 6 territory**, the traditional meeting grounds and traveling route of the Siksika, Kainai, Piikani, Stoney Nakoda, and Cree peoples. We further acknowledge that we are within the **Métis Homeland**.

We recognize the profound significance of **Lac Ste. Anne—mânitow sâkahikan**, or Spirit Lake—as a sacred site of gathering and healing for the Alexis Nakota Sioux Nation, and the Cree and Métis communities. We pay our respects to the Elders, past and present, who have walked this land for generations. The Summer Village commits to walking forward in the spirit of reconciliation, ongoing learning, and mutual respect.

	1.	Call to Order: Mayor Kathy Dion called the meeting to order at 7:03 pm
Res. 301 26-03-18 CARRIED	2.	Approval of Agenda: Deputy Mayor Barrie Ronaldson moved approval of the Agenda with the following additional item: Delegation Kelly Gallivan
Res. 302 26-03-18 CARRIED	3.	Adoption of the Previous Minutes: Councillor Kent Galusha moved the February 18, 2026 Council Meeting Minutes be approved as presented.
	4.	Public Hearings: None
	5.	Delegations: Resident Kelly Gallivan - Untidy Unsightly Property
	6.	Business Arising i) Water Distribution Feasibility Study Update The Servicing Standards were reviewed and the additional workplan for the WFDS were discussed.

Res. 303
26-03-18
CARRIED

ii) Animal Control - Violation Tickets
[Land Use Bylaw No. 300-34 , Keeping of Animals](#)

Mayor Kathy Dion advised that Council has sought legal counsel regarding the keeping of animals within the Summer Village. Council discussed potential approaches for addressing situations that may arise within the municipality, including the option of issuing an Enforcement Order pursuant to Section 545 of the Municipal Government Act.

Mayor Dion moved that Administration collaborate with the Community Peace Officer (CPO) to determine the next steps in the process.

iii) Signage

Walking Trail – Deputy Mayor Ronaldson advised that additional information will be received later in the week and will be shared at the April Council Meeting.

Cantin Park Power and Electronic Message Board – Administration is currently working on obtaining a cost estimate.

Council discussed the potential installation of power at the Cantin Park gazebo to support community gatherings and the annual Christmas tree light-up. It was noted that any power source would be secured and not readily accessible for public use.

Electronic Message Board – Council discussed the previous decision recorded in the August 21, 2024 minutes, wherein it was confirmed that lighting installation at Cantin Park would not proceed at that time.

Further discussion was held regarding the potential installation of an electronic message board at the main entrance to Val Quentin, where a power source is located closer than at Cantin Park. Council noted that, to minimize light pollution, the sign could be programmed to operate only during specified hours.

Council directed Administration to prepare a draft survey for Council’s review and subsequent distribution to residents.

Res. 304
26-03-18
CARRIED

iv) Bylaws & Policies

i. [Asset Management Policy](#)

Moved by Deputy Mayor Barrie Ronaldson that the Asset Management Policy be approved as presented.

ii. [P-9-2026 Use of Artificial Intelligence \(AI\)](#)

Tabled for review at the Working Committee Meeting on Wednesday, April 1,2026

v) Water Application Status Update

Administration Update - mapping underway

	<p>vi) LILSA Water Quality and Water Quantity Project</p> <p>LILSA WQ² Update - Steering Committee</p> <p>Adopted for pre reading Workbook for Developing Lake Watershed Management Plans in AB as a framework. Voted and approved to Whitestone - research, investigate and apply for grants on behalf of the steering committee on behalf of LILSA by the end of May</p>
	<p>vii) Asset Management - Matthewson & Co.</p> <ul style="list-style-type: none"> • February Progress Report Val Quentin
<p>Res. 305 26-03-18 CARRIED</p>	<p>viii) 2026 Operating Budget (Draft 2)</p> <p>Scenarios provided for discussion and review at the Working Committee Meeting Mayor Dion moved the \$2,000 budget line item for Beachwave Park will be approved.</p> <p>Police Funding Model</p> <ul style="list-style-type: none"> • 2025 CPO Agreement - Fee for Service \$21,483 • 2026 CPO Agreement - Fee for Service \$21,483
	<p>ix) 2025 Audit Update</p> <p>Administration reported that assembly and submission of the required documentation to Seniuk and Marcato is underway to facilitate the 2025 audit process. The presentation date for the Financial Report will be confirmed, and a meeting will be scheduled accordingly.</p>
	<p>x) 2026 Spring Municipal Leaders Caucus - March 26-27, 2026</p> <p>Council was advised that confirmation has been received that the WQ² briefing will not proceed at the Spring Caucus Meeting; however, there may be an opportunity to meet with the Minister at a later date.</p> <p>It was further reported that Mayor Ray Hutschal met with MP Michael Cooper, and Mayor Bernie Poulin met with MLA Shane Getson to discuss matters related to WQ².</p>
<p>Res. 306 26-03-18 CARRIED</p>	<p>xi) Climate Ready Infrastructure Service Project</p> <p>SCOPE OF WORK</p> <p>Mayor Kathy Dion moved the Summer Village of Val Quentin proceed with this CRIS grant funded opportunity.</p>
	<p>xii) Emergency Awareness Week - Community Event</p> <p>i. Resilience Building Network (RBN) representatives have been invited to attend the 2026 Picnic in the Park.</p> <p>FireSmart Community Cleanup - Administration will discuss potential dates for a Community Cleanup with FRI, including the 2nd Saturday in July in conjunction with Picnic in the Park.</p>

		<p>xiii) Land Use Bylaw</p> <p>i) Accessory buildings Administration will draft educational information for sharing with residents for review by Council. Mayor Dion moved this item be tabled to a future meeting for further discussion.</p>
<p>Res. 307 26-03-18 CARRIED</p>		<p>xiv) Waste Management Contract Standstone Mayor Kathy Dion moved acceptance of the contract as provided.</p>
		<p>xv) FCM Membership Administration reviewed the benefits of membership in Federation of Canadian Municipalities in consultation with other Summer Villages and recommends the municipality not proceed with membership this year.</p>
	7.	<p>New Business</p> <p>i) Hazard & Risk Assessment The Val Quentin Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP) Hazard and Risk Assessment is tentatively scheduled for Saturday, March 21, 2026 following the SVLSACE Meeting.</p>
		<p>ii) Val Quentin Website Update (Grant Funding) Administration advised that grant funding for the Val Quentin website has been approved. One proposal has been received and shared with Council for review. Administration will obtain two additional quotes for Council consideration. Following review, the successful contract will be awarded and the project will proceed.</p>
<p>Res. 308 26-03-18 CARRIED</p>		<p>iii) Altalis Annual Subscription for Mapping Councillor Kent Galusha moved approval for payment of the Altalis subscription.</p>
		<p>iv) Alberta Blue Cross - Community Wellbeing Grant Program Administration shared the link for consideration for grant funding through the Alberta Blue Cross Community Wellbeing Grant Program which supports local initiatives that promote health, wellness, and community engagement across Alberta.</p>
<p>Res. 309 26-03-18 CARRIED</p>	8.	<p>Financial Reports</p> <p>i) February 2026 Financials Mayor Kathy Dion moved the February 2026 financials be received for information</p>
	9.	<p>Correspondence Mayor Kathy Dion shared the letter and acknowledged the receipt of portfolio gifts provided to councillors by the Alberta Urban Municipalities Association (AUMA).</p>
	10.	<p>REPORTS</p> <p>Development Officer - Tony Sonnleitner</p>

<p>Res. 310 26-03-18 CARRIED</p>	<p>Tony advised a quiet start for 2026 development in Summer Village of Val Quentin. This has provided a good opportunity to become familiar with the recently approved Land Use Bylaw 300-34.</p> <p>Development Permits: NONE Letters of Compliance: NONE Enforcements: NONE</p> <p>Deputy Mayor Barrie Ronaldson moved that Administration seek legal counsel regarding an outstanding enforcement order issued in 2023 and provide an update at the April 15, 2026 Council Meeting.</p>
	<p>Emergency Management Marlene Walsh, DDEM Val Quentin for Janice Christiansen, DEM</p> <ul style="list-style-type: none"> • Hazard and Risk Assessments are underway for all SVREMP municipalities. Council; DEM; DDEM; Public Works representatives invited to participate • March 17, 2026 Mock Emergency Training being held at East End Boardroom. • Revision to Ministerial Order for SVREMP is underway. <p>Kent Galusha - Advisory Committee Representative Val Quentin</p> <ul style="list-style-type: none"> • February 2026 SVREMP Workplan Advisory Committee Update
	<p>Val Quentin Public Works Report - Deputy Mayor Barrie Ronaldson</p> <ul style="list-style-type: none"> • Lowered Burton Park flag to honour Tumbler Ridge tragedy • Repaired Summer Village message board • Communications with Robbie Herron @ PM Signs for signage quotes for <ul style="list-style-type: none"> i) Walking Trail ii) Summer Village electronic message board (quotes are forthcoming) • Conversations with SV snow removal contractor (requested they hold off on any further blading/ sanding activity this spring- unless absolutely necessary)
	<p>Mayor Kathy Dion Report</p> <p>AB Munis Analysis of Alberta's 2026 Budget Report</p> <ul style="list-style-type: none"> • Budget impacts for municipalities <p>Tri-Village Municipal Meeting - Kathy, Barrie, Kent and Marlene attended</p> <ul style="list-style-type: none"> • Beachwave Park funding • Northern Alberta Lemonade Day June 13 • Firesmart Home Assessment community awareness <p>Tri-Village FCSS Meeting</p> <ul style="list-style-type: none"> • FCSS has released a new funding model and will require many of our applicants to review their projects to ensure that they continue to meet the criteria. Our FCSS staff person will be supporting all applicants.

Yellowhead Regional Library

- Levy Increase for 2027: \$0.075 per capita. YRL delivers comprehensive services across 54 municipalities and three school divisions.
- YRL serves approximately 301,000 residents through 44 public libraries and 42 school libraries.
- Municipal rate has been frozen for 11 years while the cost of business increases each year (e.g., the cost of books increased 18–25%). Membership offers an affordable option for individual libraries to purchase items. To deal with these pressures, the YRL Board has recommended that councils consider a \$0.75 per capita increase, raising the rate from \$4.85 to \$5.60. (Parkland Library rate is \$9.81)
- Continue to promote increased Provincial funding for Libraries

Potable Water Distribution Feasibility Meeting

- Approval of extension to use remaining funding for line placement analysis
- Approval of Tri-Village Servicing Standards

Alberta Ombudsman Municipal Webinar - When Bylaw Chooses not to Enforce

- Know your procedural options
- Important to be consistent
- Be clear on your reasons to enforce or not enforce

Emergency Management Table Top Exercise

FireSmart:

- Fire Risk: Root cause due the protection of our forests better understanding that fire is a natural process for a healthy forest.
- 150 years of not allowing natural process evolve
- Human caused fires are manageable. Natural fires not easy to manage and need to find a way to plan better for the future.
- Multi billion dollar problem with fire control, insurance claims, and loss of life and industry
- Alberta Wildfire Mitigation Strategy - Homeowners have to be on board to FireSmart their own yards
- Coming soon Wildfire Hazard Assessment Tool WHAT App
- Things to consider: FireSmart Score Community for VG and FireSmart Signs that can be shared amongst the members

Canadian Red Cross

- Can provide a Personal Disaster Assistance Teams (PDAT) small scale if required
- Disaster Risk Reduction - Supporting Community Preparedness Programs
- Things to consider: Red Cross Ready Rating Program

Alberta Emergency Management Agency

- Presentations, Training, Incident support, Emergency Management Support

Alberta Beach Library meeting

Deputy Mayor Barrie Ronaldson Report

- Attended monthly LILSA Board of Directors meeting

- Attended joint TriVillage meeting (representatives Val Quentin, Alberta Beach & Sunset Point in attendance)
- Attended emergency LILSA Board of Directors meeting (voted on funding for WQ2 steering committee)
- Attended bi-monthly TVRSSC meeting (2026 Budget resolution)

Councillor Kent Galusha Report

- Feb 23, 2026 Returned the flag to full mast after recognizing the Tumbler Ridge Tragedy
- Mar 2, 2026 Attended the Joint Tri-Village Meeting
- Mar 4, 2026 Attended Committee of the Whole
- Mar 9, 2026 Attended the Water Feasibility Meeting
- Mar 11, 2026 Attended the Tri-Village Sewer Commission Meeting
- Mar 17, 2026 Attended a Virtual Meeting to discuss WFDS levels of service

Administration - Marlene Walsh

- **AI for Municipal Management**
 - Registered and attended 10 Ways Municipal Administrators Can Use AI
- **AI for Professionals with Grant Writing Case Study**
 - Attending 3 part course over a 3 week period
 - Creation of AI Policy
- **Annual Audit Preparation**
- **Asset Management**
 - Submission of required documents
 - Draft Asset Management Policy
- **ASVA - March 10, 2026**
 - Conference Organizing Committee Meeting
- **Budget 2026- Draft 2 reviewed at Working Committee Meeting. Additional updates completed. Awaiting DI Requisition Tax Levy as per Ministerial Order**
- **Committee of the Whole: Wednesday, March 4, 2026**
 - Organized and attended; Minutes uploaded to website
- **Emergency Management**
 - Scheduling of Hazard & Risk Assessments
 - West Cove & Ross Haven completed
 - Preparation and submission of documents for LAEMR Audit
 - Workplan for SVREMP
 - SVREMP Website Updates
 - Organize Mock Emergency Event
- **Grants and Your Municipality: Meeting Grant Agencies**
 - Presented by AB Munis
- **Joint Tri Village Meeting**
 - Attended Virtually
- **MAATI Property Tax Refresher Training**
 - Attended 2 ½ day training sessions
- **Resilient Roads Information Session**
 - Climate Ready Infrastructure Service (CRIS) Val Quentin Presentation
- **Water Feasibility Distribution Study Group**

		<ul style="list-style-type: none"> ○ Organize and attend online meeting ● Watershed Management <ul style="list-style-type: none"> ○ Discussions underway with Aboriginal Consultation Office ○ Fulfillment of Mapping requirements in preparation for submission ● WCB Return <ul style="list-style-type: none"> ○ Discussion on 2026 rates; completed and filed ● Wind Storm <ul style="list-style-type: none"> ○ Manage communications - liaise with Council and resident to manage downed trees
Res. 311 26-03-18 CARRIED		Kathy Dion moved the reports be received for information
Res. 312 26-03-18 CARRIED		Mayor Kathy Dion moved Council go into closed session at 9:25 pm pursuant to Section 197(2) of the Municipal Government Act to discuss human resources as permitted under Section 23 of the Freedom of Information and Protection of Privacy Act (FOIP)."
Res. 313 26-03-18 CARRIED		Deputy Mayor Barrie Ronaldson moved that Council move out of closed session at 9:30 pm and reconvene in public session.
Res. 314 26-03-18 CARRIED		Mayor Kathy Dion moved that, pursuant to discussions held in closed session, Council approve and authorize the Mayor and Chief Administrative Officer to execute the Development Officer contract for services to be provided by Mr. Tony Sonnleitner for a one-year term, as presented.
	11.	Next Meeting Date & Location Wednesday, April 1, 2026 at 7:00 PM Committee of the Whole Wednesday, April 15, 2026 at 7:00 PM Regular Council Meeting - at the Alberta Beach Council Chambers Office or Virtual
	12.	ADJOURNMENT: As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 9:34 PM.

Mayor Kathy Dion

CAO, Marlene Walsh