



**APPROVED MINUTES FOR THE REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF VAL QUENTIN**

**Wednesday, June 17, 2026 AT THE ALBERTA BEACH COUNCIL CHAMBERS OFFICE
ELECTRONICALLY VIA ZOOM COMMENCING AT 7:00 P.M.**

[**ZOOM LINK**](#)

ATTENDANCE:

Mayor Kathy Dion
Deputy Mayor, Barrie Ronaldson
Councillor, Kent Galusha
CAO, Marlene Walsh
Janice Christiansen, Regional DEM SVREMP
Shantelle McDermid

VIRTUALLY:

Development Officer arrived at 6:58 PM
1 resident arrived virtually at 7:30 PM - 8:20 PM
1 resident arrived virtually at 7:48 PM

GALLERY:

Land Acknowledgement

The Summer Village of Val Quentin respectfully acknowledges that we are gathered on **Treaty 6 territory**, the traditional meeting grounds and traveling route of the Siksika, Kainai, Piikani, Stoney Nakoda, and Cree peoples. We further acknowledge that we are within the **Métis Homeland**.

We recognize the profound significance of **Lac Ste. Anne—mânitow sâkahikan**, (MAH-nih-toh sah-KAH-hih-gun) or Spirit Lake—as a sacred site of gathering and healing for the Alexis Nakota Sioux Nation, and the Cree and Métis communities. We pay our respects to the Elders, past and present, who have walked this land for generations. The Summer Village commits to walking forward in the spirit of reconciliation, ongoing learning, and mutual respect

	1.	Call to Order: Mayor Kathy Dion called the meeting to order at 7:02 PM
Res. 338 26-06-17 CARRIED	2.	Approval of Agenda: Deputy Mayor Barrie Ronaldson moved approval of the Agenda as presented
Res. 339 26-06-17 CARRIED	3.	Adoption of the Previous Minutes: Clr Kent Galusha moved the <u>May 20, 2026 Council Meeting Minutes</u> be approved as presented.
	4.	Public Hearings: None
	5.	Delegations: James Hill - JR Wilson Grass Cutting Contract Discussion James provided an overview of the current service levels, including the areas identified for mowing and the established cutting cycles. The current contract was for a three year term from May 1, 2024 through September 30, 2026. James indicated his interest in continuing to provide grass cutting services for an additional three-year term.

		Administration was directed to review the Purchasing Policy and bring forward a recommendation for Council's consideration at the July 15, 2026 meeting.
Res. 340 26-06-17 CARRIED	6.	Business Arising i) Yellowhead Regional Library Levy Resolution Mayor Kathy Dion moved that in accordance with Resolution 340, passed on Wednesday, June 17, 2026 the Summer Village of Val Quentin agrees to Schedule C of the Yellowhead Regional Library Master Membership Agreement to allow for a municipal levy increase from \$4.85 per capita to \$5.60 per capita effective January 1, 2027.
		Yellowhead Regional Library - Bill 28 Mayor Dion shared an update on some potential impacts of Bill 28 on rural libraries, as outlined by Yellowhead Regional Library (YRL). Concerns include increased compliance and administrative costs, reduced local decision-making authority, potential privacy implications, and operational challenges for small rural libraries. The legislation could place financial pressures on regional library systems and may result in resources being redirected away from core library services and community programming that could result in closure of some rural libraries. There will be a more indepth presentation from YRL at the SVLSACE meeting being held on Saturday, June 27, 2026.
Res. 341 26-06-17 CARRIED Res. 342 26-06-17 CARRIED Res. 343 26-06-17 CARRIED Res. 344 26-06-17 CARRIED		ii) Bylaws & Policies 1. <u>Bylaw 300-35 Access to Information Bylaw</u> 2. First Reading: moved by Deputy Mayor Barrie Ronaldson that Bylaw No. 300-35, being a Bylaw for the purposes of Access to Information Act and Set Fees be given First Reading this 17th day of June 2026 3. Second Reading: moved by Mayor Kathy Dion that Bylaw No. 300-35, being a Bylaw for the purposes of Access to Information Act and Set Fees be given Second Reading this 17th day of June 2026 4. Moved by Councillor Galusha that Council unanimously agrees to proceed with Third and Final Reading of Bylaw No. 300-35 5. Third and Final Reading: moved by Mayor Kathy Dion that Bylaw No. 300-35, being a Bylaw for the purposes of Access to Information Act and Set Fees be given Third and Final Reading and be duly passed this 17th day of June 2026

Res. 345 26-06-17 CARRIED Res. 346 26-06-17 CARRIED Res. 347 26-06-17 CARRIED Res. 348 26-06-17 CARRIED		6. <u>Bylaw 300-37 Protection of Privacy Bylaw</u> 7. First Reading: moved by Deputy Mayor Barrie Ronaldson that Bylaw No. 300-37, being a Bylaw for the purposes of the Protection of the Privacy Act to establish a directory of personal information banks and to establish a privacy management program be given First Reading this 17th day of June 2026. 8. Second Reading: moved by Mayor Kathy Dion that Bylaw No. 300-37, being a Bylaw for the purposes of the Protection of the Privacy Act to establish a directory of personal information banks and to establish a privacy management program be given Second Reading this 17th day of June 2026. 9. Moved by Councillor Galusha that Council unanimously agrees to proceed with Third and Final Reading of Bylaw No. 300-37 10. Third and Final Reading: moved by Mayor Kathy Dion that Bylaw No. 300-37, being a Bylaw for the purposes of the Protection of the Privacy Act to establish a directory of personal information banks and to establish a privacy management program and be duly passed this 17th day of June 2026
		iii) Community Standards • Derelict Vehicles - vehicle has been removed from property by resident. • Accessory Buildings - stop order issued by Development Officer • Animal Control - Administration issued letter to residents on May 4, 2026 and is awaiting a response from residents. Followup may be required.
		iv) Water Application Shoreline Weed Bed • DAPP0157885 – Shoreline and Aquatic Vegetation Management SV Val Quentin Approved • Administration is researching Weed Harvesting Companies. • Upon confirmation of a weed harvesting contractor to undertake the work, Administration will provide residents with information outlining the registration process, applicable fees, and available payment options for the service.
		• Boat Lift Placement - Council discussed concerns received from a Val Quentin resident. Council directed Administration to connect with AB Environment for further discussion, and to invite a representative from AB Public Lands and AB Environment to attend the July 15, 2026 if necessary, assuming they are available.

		Administration will also provide a response to the resident and share the Dock and Mooring information for reference.
		v) LILSA Water Quality and Water Quantity Project Deputy Mayor Ronaldson provided an update regarding the LILSA WQ² presentation being shared with member municipalities. He advised that this presentation has been provided to SVVQ Council for their review in preparation for the July 15, 2026 Council Meeting being provided by Carolyn Jensen
		vi) Asset Management - Matthewson & Co. Asset Management Plan Draft SVVQ shared with Council prior to the meeting. , Council will review the information and update the identified assets. Infrastructure Asset Management Alberta (IAMA) has invited Matthewson and Company and Administration to deliver a presentation on this project at the October IAMA Conference being held in Edmonton.
		vii) Climate Ready Infrastructure Service Project (Federal Grant Funding) Mayor Dion and Administration attended the Climate Ready Infrastructure Service (CRIS) and NAMS Canada. A meeting is being arranged to discuss the specifics of this Ste Anne Trail project.
		viii) FireSmart Community Cleanup Debrief • 8 residents dropped off items at the bin for disposal • 1 bin - filled twice was utilized during the cleanup event. • (14) residents utilized the trailer pickup service. • Cleanup activities along the walking trail highlighted the need to distinguish between private property and municipal property responsibilities. • The event received overwhelmingly positive feedback from residents. • Although the setup at Cantin Park, was functional, next year all activities will be setup at Burton Park. • Assistance provided by participating community representatives, Council members, and Fire Rescue International was exceptional and greatly contributed to the success of the event.
Res. 349 26-06-17 CARRIED		ix) Val Quentin Website Update Administration obtained quotes from three service providers and has also participated in a LOOP working session with ASVA. Administration recommends proceeding with the current website provider to enhance the website using the existing WordPress platform. Deputy Mayor Barrie Ronaldson moved approval of up to \$500.00 for this initial testing phase of website design. This project will be funded through LGFF Grant Funding.

		x) Events Council debriefed the June 13, 2026 Meet & Greet organized by Alberta Beach and attended by SVVQ Council and Administration. This well organized event provided an excellent opportunity for networking and information sharing. Some suggestions to increase resident attendance included: • an indoor/outdoor event • a BBQ • consider alternate dates - including for a Sunday event when the market is on • July 17, 2026 Picnic in the Park - review of plans and assignment of some outstanding items for for completion • August 1, 2026 Polynesian Days Parade Administration will prepare and share a message for Volunteers to assist with building a float for the parade. Form to be completed and submitted by Mayor Dion.
Res. 350 26-06-17 CARRIED	7.	NEW BUSINESS i) FCSS Home Agreement Mayor Dion moved the Summer Village of Val Quentin proceed with the Contract with Lac Ste Anne County. • Discontinuation of FCSS Administration Services Effective January 1, 2027 received for information
		ii) ASVA Conference Registration • Online Registration is now available for those planning to attend this conference.
		iii) ABMunis Conference September 2026 • Online Registration is now available for those planning to attend this conference.
		iv) Safety Codes Council 2025 Annual Internal Review Reports have been completed and submitted. 2025 AIR will be shared with Council when received. The annual internal review has been received and registered with the Administrator of Accreditation. SVVQ has satisfied the requirements related to AIR submission under the Quality Management Plan (QMP).
		v) Playground Inspection - Deputy Mayor Ronaldson Deputy Mayor Ronaldson confirmed the deficiencies identified in the recent Playground Inspection are being resolved.

		vi) Inter Municipal Collaborative Framework (ICF) Administration provided Council with the first draft of the overarching Intermunicipal Collaboration Framework (ICF) in preparation for upcoming discussions with the Village of Alberta Beach and Lac Ste. Anne County. Council was advised that the document remains a working draft and will continue to be refined as edits are made. Intermunicipal meetings will be coordinated alongside the review of the regional Asset Management documents
Res. 351 26-06-17 CARRIED		vii) Council Honorariums • Policy P-7-2025 Honorarium & Remuneration Policy • Mayor Kathy Dion moved that Policy P-7-2025 be amended to include the new Virtual Webinars category at a rate of \$25.00 per hour, as discussed.
		viii) Willows near residence The responsibility for tree maintenance depends on the ownership of the land on which the trees are located. Administration will confirm If the trees are situated on Municipal Reserve or other municipal lands, the Summer Village is responsible for assessing and managing pruning or removal. If the trees are located on private property, responsibility rests with the property owner. The Summer Village will review the location and condition of the trees before determining the appropriate course of action.
Res. 352 26-06-17 CARRIED		ix) Moved by Mayor Kathy Dion that the Council of the Summer Village of Val Quentin hereby approves the use of remaining funds available under ACP Grant Project No. 2223-IC-50 to complete additional technical work, including detailed modeling and reporting as presented by MPE Engineering Ltd. This work is intended to improve project cost certainty, support future capital planning, and strengthen future grant funding applications.
Res. 353 26-06-17 CARRIED	8.	Financial Reports i) May 2026 Financials ii) Budget Report moved the May 2026 Financial Statements be received for information.
	9.	Correspondence:
	10.	REPORTS Development Officer Tony Sonnleitner • AB Environment - Weir and Ross Haven - tour - chat • Val Quentin concerns • Accessory Buildings BLK 13 Lot 3 - Stop Order issued • Development DP lapsed • New stop order issued • Corner - accessory building in front of lot - development without a permit - double fronting property

		Property - work being done without permit - confirmed - no structural - assessor - photos of building prior to work - determined work being done was non structural - internal - no development permit required - safety code permit, electrical and plumbing in place - building is compliant
		Emergency Management - Janice Christiansen - Approved Ministerial Order
		Mayor Kathy Dion Report Tri-Village Open House - Attended by all of Council and CAO. Alberta Beach Library Board Meeting - Will be open on Fridays for July and August - Full-time Summer Student, - Approved the new POPA and ATIA Policy. - Staff and Board members will be attending the Stronger Together Conference. Tri-Village FCSS Meeting - Reviewed Round 2 applications. - Worked with Onoway Administration to explore ways to support applicants to meet the new application Process. Tri-Village Municipal Meeting - Presentation from Municipal Affairs on “Making ICF’s Work in Rural-Urban Partnerships, looked at next steps to move new ICF agreements forward, - Updates from LILSA and WQ2, - Made a decision for use of the remaining Water Feasibility Study Grants Funds with MPE.
		Public Works Report - Deputy Mayor Barrie Ronaldson - Playground inspections - Bobs Bridge - Structurally fine - Refresh - Staining - Pressure Washing / FRI - Community Cleanup - Awesome Success - DRAS Application - Fence Repair - Burton Park - Playground and Road Sign replacement - 4 playground and 2 road sign replacements - volunteer Alan Christiansen
		Deputy Mayor Barrie Ronaldson Report - LILSA - WQ2 Carolyn Jensen - Tri Village Meet and Greet
		Councillor Kent Galusha Report FireSmart Community Cleanup - very excellent

- Parks Planning - Lori Jeffery Heaney Park

Administration - Marlene Walsh

AB Meet and Greet

- Created and shared marketing material to promote the event on Social Media and via eblast to residents
- Created and printed material for setup and handout at the event
- Attended event

AB Blue Cross Community Wellness Grant Opportunity

- Draft Grant Application shared for review

- **ASVA**

- Conference Planning ongoing

- **Asset Management**

- Reviewed 1st Draft and shared with Council for review

- **Bylaw and Policy Review and Updates**

- ATIA/POPA created
- Additional updates are ongoing

- **Committee of the Whole Meeting**

- Organized and created and shared Agenda on Social Media
- Attended June 11, 2026 Meeting
- Minutes shared for review and approval

- **Emergency Management**

- Created and shared [May 2026 Workplan Update](#)
- Ministerial Order approved
- Hazard and Risk Assessment for Alberta Beach to be completed

- **FireSmart Community Cleanup**

- Liased with Committee
- Marketing and Promotion created and shared on Social Media and Eblast
- Organization of Bins with Standstone
- Attended onsite event

- **Financial Update**

- 2026 Property Tax and Assessment Payment processing underway

- **Good Guest Guidebook**

- Ongoing editing underway

- **Joint Tri Village Hybrid Meeting - June 4, 2026**

- Created Agenda for approval by Tri Region Councils
- Liased with Municipal Affairs and organized presentation for ICF Discussion

		○ Liased with MPE Engineering and organized presentation for WFDS ● Picnic in the Park ○ Planning underway ● Signage Order ○ Councillor Kent Galusha proceed with LJH ● Water Feasibility Distribution Study (WFDS) ○ Resolution (Water Feasibility Study): ○ The Council of the Summer Village of Val Quentin hereby approves the use of remaining funds available under ACP Grant Project No. 2223-IC-50 to complete additional technical work, including detailed modeling and reporting as presented by MPE Engineering Ltd. This work is intended to improve project cost certainty, support future capital planning, and strengthen future grant funding applications. ● Watershed Management ○ Application submitted: Technical review; public posting prior to approval
Res. 354 26-06-17 CARRIED		Mayor Kathy Dion moved the reports be received for information
	11.	Next Meeting Date & Location ● Regular Council Meeting Wednesday, July 15, 2026 at 7:00 PM Virtual Meeting ● Saturday, June 27, 2026 - 9:00 AM SVLSACE Meeting
	12.	ADJOURNMENT: As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 9:42 PM.

Mayor Kathy Dion

CAO, Marlene Walsh

Personal information collected by the Summer Village of Val Quentin is managed in accordance with Alberta's Protection of Privacy Act (POPA) and is collected only for authorized municipal purposes. Questions regarding the collection of personal information may be directed to the Privacy Officer at cao@valquentin.ca