



**APPROVED MINUTES FOR THE REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF VAL QUENTIN  
Wednesday, July 15, 2026  
ELECTRONICALLY VIA ZOOM COMMENCING AT 7:00 P.M.  
[ZOOM LINK](#)**

**ATTENDANCE:**

Mayor Kathy Dion  
Deputy Mayor, Barrie Ronaldson  
Councillor, Kent Galusha  
CAO, Marlene Walsh  
Janice Christiansen, Regional DEM SVREMP  
Shantelle McDermid

**VIRTUALLY:**

Development Officer, Tony Sonleitner  
FRI Fire Chief, David Ives  
WQ2 Community Representative, Carolyn Jensen

**GALLERY:**

**Land Acknowledgement**

The Summer Village of Val Quentin respectfully acknowledges that we are gathered on **Treaty 6 territory**, the traditional meeting grounds and traveling route of the Siksika, Kainai, Piikani, Stoney Nakoda, and Cree peoples. We further acknowledge that we are within the **Métis Homeland**.

We recognize the profound significance of **Lac Ste. Anne—mânitow sâkahikan**, or Spirit Lake—as a sacred site of gathering and healing for the Alexis Nakota Sioux Nation, and the Cree and Métis communities. We pay our respects to the Elders, past and present, who have walked this land for generations. The Summer Village commits to walking forward in the spirit of reconciliation, ongoing learning, and mutual respect.

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|                                 | 1. | <b>Call to Order:</b> Mayor Kathy Dion called the meeting to order at 7:00 PM                                                                                                                                                                                                                                                                                                                                                 |
| Res. 355<br>26-07-15<br>CARRIED | 2. | <b>Approval of Agenda:</b><br>Deputy Mayor Barrie Ronaldson moved approval of the Agenda with the following additional item:<br><br><b>6. v) Speed Table Repair</b>                                                                                                                                                                                                                                                           |
| Res. 356<br>26-07-15<br>CARRIED | 3. | <b>Adoption of the Previous Minutes:</b><br>Clr Kent Galusha moved the <a href="#">June 17, 2026 Council Meeting Minutes</a> be approved as presented.                                                                                                                                                                                                                                                                        |
|                                 | 4. | <b>Public Hearings:</b> None                                                                                                                                                                                                                                                                                                                                                                                                  |
| Res. 357<br>26-07-15<br>CARRIED | 5. | <b>Delegations:</b><br><b>Chief Ives - Fire Rescue International (FRI)</b><br>1. 2025 Year-End Report <a href="https://canva.link/xbuqlgavj3n92nv">https://canva.link/xbuqlgavj3n92nv</a><br>2. 2025 FRI/EMS Report <a href="https://canva.link/e7z kf5bpqcadv03">https://canva.link/e7z kf5bpqcadv03</a><br>3. 2025 Dual Callout Report: <a href="https://canva.link/2cqp5zg5z7yjs5v">https://canva.link/2cqp5zg5z7yjs5v</a> |

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|  |    | <p>4. AB, VQ &amp; CI Report: <a href="https://canva.link/sttduvvm1j08pd2">https://canva.link/sttduvvm1j08pd2</a></p> <p>Carolyn Jensen, SV Val Quentin LILSA Steering Committee Member shared the details of the <a href="#">LILSA WQ<sup>2</sup> Update</a></p> <p><b>Resident Presentation: Stop Order</b></p> <p>Mayor Kathy Dion moved the presentations be received for information.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|  | 6. | <p><b>Business Arising</b></p> <p>i) <b>Grass Cutting Contract</b> (defer to August Meeting)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|  |    | <p>ii) <b>Bylaws &amp; Policies</b></p> <ul style="list-style-type: none"> <li>• POPA/ATIA - ongoing updates being implemented</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|  |    | <p>iii) <b>Community Standards</b></p> <ul style="list-style-type: none"> <li>• Boulevards - messaging shared with residents as per <a href="#">Policy P-6-2025</a></li> <li>• Council is assembling a list of properties where additional upkeep and maintenance is required. Council directed Administration to connect with the specific property owners and share Policy P-6-2025 with them, and also confirm the 2 week timeline that is in place for these residents to complete the work. Failure to comply will result in the Summer Village Contractor being engaged to complete the work, and the fees will be charges back to property owner tax rolls.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|  |    | <p>iv) <b>Water Application Shoreline Weed Bed</b></p> <ul style="list-style-type: none"> <li>• The Summer Village of Val Quentin has received Approval issued under the Alberta Water Act to permit aquatic vegetation control activities for the purpose of shoreline management. The Approval allows for a 4 m wide by 1 m deep swath to be cleared perpendicular to the resident shoreline from the lift/pier area out to open water. Any mechanical or manual removal of aquatic vegetation must be completed immediately as the vegetation is cut.</li> <li>• The Summer Village Administration and Council have had discussion with Aquatic Weed Harvesters Inc. regarding their weed-cutting services. Their equipment is capable of cutting and collecting aquatic vegetation as it is removed. Additional information will be available on the website at <a href="https://valquentin.ca/services-and-clubs/lake-stewardship/">https://valquentin.ca/services-and-clubs/lake-stewardship/</a>, on Social media and shared via eblast to residents who have provided email addresses for regular updates.</li> </ul> |

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| <b>Res. 358</b><br><b>26-07-15</b><br><b>CARRIED</b> | <p><b>v) Speed Table Repair</b></p> <p>Deputy Mayor Barrie Ronaldson moved that Council approve Border Paving Bid No. 26-2207 in the amount of \$1,900.00 for repairs to the speed table located at Ste. Anne Trail and 63 Street.</p> <p>Administration will confirm the project details with the contractor and coordinate the work to be completed when it can be incorporated into the contractor and public works schedules.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Res. 359</b><br><b>26-07-15</b><br><b>CARRIED</b> | <p><b>vi) Asset Management - Matthewson &amp; Co.</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Asset Management Plan Draft SVVQ</a></li> <li>• Joint Presentation with Matthewson &amp; Co. at IAMA October 25, 26, 2026 in Edmonton</li> <li>• Mayor Kathy Dion moved that the registration fee of \$315.00 be approved for Administration to attend the conference. Administration will also confirm with the Alberta Summer Villages Association (ASVA) whether the registration fee is eligible for co-sponsorship by that organization.</li> </ul>                                                                                                                                                                                                                                                                                                              |
|                                                      | <p><b>vii) Climate Ready Infrastructure Service Project (Federal Grant Funding)</b></p> <p>MPE a division of Englobe will be working with the Summer Village of Val Quentin on the CRIS Project. The kickoff for this project will be held a little later this summer.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                      | <p><b>viii) Val Quentin Website Update</b></p> <p>Administration and the website provider are creating a draft refreshed website, including the realigned taxonomy. The draft version may be available for review at the August 15, 2026 Council meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                                      | <p><b>ix) Events</b></p> <p><b>July 17, 2026 Picnic in the Park</b></p> <p>Review of feedback received for the Picnic in the Park event. Despite inclement weather, the event feedback was very positive. Attendees enjoyed family-friendly activities, entertainment and the community vibes.</p> <p>Suggestions for future events include</p> <ul style="list-style-type: none"> <li>• confirmation of volunteer responsibilities</li> <li>• adequate garbage bins setup and available prior to the event.</li> </ul> <p><b>August 1, 2026 Polynesian Days Parade Entry</b></p> <p>Administration has invited Volunteers on Social Media, and will forward the contact information to Mayor Dion for followup and coordination. Due to prior and personal commitments, Council members have limited availability to assist with coordination and participation for this event.</p> |

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|                                          | <b>7.</b>  | <b>NEW BUSINESS</b><br><br><b>i) ICF Discussion</b> <ul style="list-style-type: none"> <li>Administration has prepared two working drafts for Council discussion and review. Mayor Dion will share an overview of ICF Workbook and process requirements at the upcoming working meeting.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                          |            | <b>ii) Willows near residence</b> <ul style="list-style-type: none"> <li>Administration will confirm if the trees are on private or municipal lands to determine responsibility for maintenance</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                          |            | <b>iii) Tri Village Sewer Bylaw</b> <ul style="list-style-type: none"> <li>Councillor Kent Galusha, the Summer Village of Val Quentin's representative on the TVRSSC, provided an update regarding proposed amendments to the draft Sewer Bylaw for Council's review and approval. The proposed amendments include escalating penalties for subsequent violations, with each penalty doubling the previous amount, and a 90-day period for property owners to correct identified issues before an additional penalty may be imposed.</li> <li>Council reviewed the proposed amendments and approval of the changes for inclusion in the amended Sewer Bylaw. The amended bylaw will be circulated to the member municipalities in accordance with the Bylaw Review and 2027 Inspection Program Timeline and Communication Plan.</li> </ul> |
| <b>Res. 360<br/>26-07-15<br/>CARRIED</b> | <b>8.</b>  | <b>Financial Reports</b><br><b>i) June 2026 Financials</b><br><b>ii) GIC Renewal</b><br><p>Council approved reinvestment of the \$523,750.00 at a rate of 3.1% which is the same as the 2025 rate.</p> <p>The Interest in the amount of \$16,236.25 has been deposited into the SVVQ Operating Account.</p> <p>Mayor Kathy Dion moved the June 2026 Financial Reports be received for information.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                          | <b>9.</b>  | <b>Correspondence:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                          | <b>10.</b> | <b>REPORTS</b><br><b>Development Officer Tony Sonnleitner</b> <ul style="list-style-type: none"> <li>Administration to complete additional research in preparation for Discussion on Stop order at a meeting on Monday, July 20, 2026</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                          |            | <ul style="list-style-type: none"> <li><b>Emergency Management</b> - provided by Marlene Walsh for <b>Janice Christiansen</b> <ul style="list-style-type: none"> <li>Regional Functional Exercise Planning is underway - meeting to be attended by RDEM and RDDEM with Counsultant, LSAC and SVREMP.</li> <li>Website updates underway</li> <li>RCMP Dispatch Tour scheduled for August 11, 2026</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                          |            | <b>Mayor Kathy Dion July 2026 Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

### **Yellowhead Regional Library**

- Bill 28 Updates from Yellowhead Regional Libraries and Coalition of Alberta Public Libraries (presented at June council meeting), YRL Risk Management Procedures and Guidelines 2026 update

### **Climate Ready Infrastructure Service**

- MPE Engineering will be managing this project with Summer Village of Val Quentin

### **Library Privacy Legislation (POPA/ATIA) Training**

- Presentation for Library Board and Staff Members. Received an overview of the new process and requirements for libraries and a better understanding of our requirements as a municipality.

### **Summer Villages of Lac Ste Anne County - Attended by all of Council and CAO**

- Updates were provided on the **Highway 43 East Waste Commission, Lac Ste. Anne Seniors Foundation** (including exploration of expansion options), **Wild Water Commission**, and **Water Quality and Watershed initiatives (LILSA/NSWA)**. It was noted that summer students are managing and monitoring the spread of Flowering Rush in Lake Isle and Lac Ste. Anne Lake, and that the WQ2 Committee has successfully received grant funding.
- An update was also provided on **ASVA** and **Alberta Municipalities (ABmunis)** advocacy initiatives and matters affecting Summer Villages.
- Council received a presentation on **Cyber Security for Small Municipalities**.
- Council also received a presentation on the **Intermunicipal Collaboration Framework (ICF)**, with support expressed for advancing the next steps in the collaboration process with neighbouring municipalities.

### **Public Works Report - Deputy Mayor Barrie Ronaldson**

#### **June 16, 2026**

- Replaced four playground signs and two road signs with assistance from volunteer Alan Christiansen.

#### **June 18, 2026**

- Updated the municipal message board.
- Met with Lee from Fire Rescue International (FRI) to discuss cleaning Bob's Bridge. Lee will investigate cleaning options and provide a recommendation.

#### **June 19, 2026**

- Cut and harvested willows in Ronaldson Park and Burton Park with assistance from volunteers Alan Christiansen and Jim Stuart.
- Met with James Hill to discuss grass cutting at Cantin Park and Dutton Park. James identified grading concerns along the Cantin Park ditch and the Dutton Park walking trail and will provide cost estimates for regrading and reshaping these areas.

#### **June 23, 2026**

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|  |  | <ul style="list-style-type: none"> <li>Lowered and raised the flag at Burton Park in observance of the National Day of Remembrance for Victims of Terrorism. A new flag was installed at a cost of \$68.25.</li> </ul> <p><b>June 24, 2026</b></p> <ul style="list-style-type: none"> <li>Installed posts for the Montpelier Way trail sign with assistance from Volunteer Jim Stuart.</li> </ul> <p><b>June 25, 2026</b></p> <ul style="list-style-type: none"> <li>Completed cutting and harvesting of the remaining willows on the east side of Burton Park with assistance from volunteers Alan Christiansen and Jim Stuart.</li> </ul> <p><b>July 7, 2026</b></p> <ul style="list-style-type: none"> <li>Purchased lag bolts from Timber-Mart for the Montpelier Way trail sign (\$19.24) and pre-mounted the sign and trimmed the posts (42 km travel).</li> <li>Attended a meeting at RBC with CAO, Marlene Walsh to complete the GIC renewal documentation (84 km travel).</li> </ul> <p><b>July 8, 2026</b></p> <ul style="list-style-type: none"> <li>Participated in a teleconference with Chris Vierath from Alberta Environment regarding the No Name Park pier and boat lift proximity issue. Photos and a site map were provided, and a potential site meeting date was discussed.</li> <li>Met with Jayme Hann of Aquatic Weed Harvesters Inc. to discuss the 2026 aquatic weed harvesting program for the Summer Village of Val Quentin.</li> </ul> |
|  |  | <p><b>Deputy Mayor Barrie Ronaldson Report</b></p> <ul style="list-style-type: none"> <li><a href="#">June 23 - LILSA Board Meeting</a></li> <li><b>June 27, 2026</b> - SVLSACE Meeting</li> <li><b>July 7, 2026</b> - RBC Spruce Grove GIC Renewal Signing</li> <li><b>July 11, 2026</b> - Val Quentin Picnic in the Park</li> <li><b>July 14, 2026</b> - Chris Vierath - AB Environment Public Lands Onsite Meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|  |  | <p><b>Councillor Kent Galusha Report</b></p> <p><b>June 27, 2026</b></p> <ul style="list-style-type: none"> <li>Attended the SVLSACE meeting. Discussed Hwy 43 Waste Commission, Lac Ste Anne Foundation, East End Bus, WILD, LILSA, AB Munis, ASVA, Cyber Security, YRL and ICF.</li> </ul> <p><b>July 9, 2026</b></p> <ul style="list-style-type: none"> <li>Attended Tri-Village Sewer Commission Meeting. Updated us on costs of the flood prevention from the rains we had. Updated us on the line capacity during that event. Approved action to deal with line obstructions. Talked about VFD life cycles and</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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|                                          |  | <p>adding them to the budget as a preventative maintenance. Talked about fence issues at the Lagoon and what direction to take. Discussed updating standby generator costs and getting new quotes. Discussed the Westcove and Darwell Lagoons. Brought forward to council that the Tri-Village Sewer Commission is looking at updating bylaws and asked me to present the fine scale for approval.</p> <p><b>July 11, 2026</b></p> <ul style="list-style-type: none"> <li>• Attended Picnic In The Park. Assisted with cooking and prep, and met more community members. I talked with sponsors and learned more about them. I also assisted with setup and teardown. Assisted Mayor Dion and Deputy Mayor Ronaldson with the Montpelier Way ceremony and presentation of the new sign.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                          |  | <p><b>Administration - Marlene Walsh</b></p> <p><b>AB Blue Cross Community Wellness Grant Opportunity</b></p> <ul style="list-style-type: none"> <li>• Draft Grant Application shared for review</li> <li>• <b>ASVA</b> <ul style="list-style-type: none"> <li>◦ Conference Planning ongoing</li> </ul> </li> <li>• <b>Asset Management</b> <ul style="list-style-type: none"> <li>◦ Attendance at Conference in October</li> </ul> </li> <li>• <b>Financial Update</b> <ul style="list-style-type: none"> <li>◦ 2026 Combined Property Tax and Assessment Payment processing</li> </ul> </li> <li>• <b>Good Guest Guidebook</b> <ul style="list-style-type: none"> <li>◦ Ongoing editing underway</li> </ul> </li> <li>• <b>ICF Draft Report</b> <ul style="list-style-type: none"> <li>◦ Creation of draft for Council Review</li> </ul> </li> <li>• <b>Picnic in the Park</b> <ul style="list-style-type: none"> <li>◦ Letters of appreciation to Sponsors</li> </ul> </li> <li>• <b>Signage Order</b> <ul style="list-style-type: none"> <li>◦ LJH Park sign completed and delivered.</li> </ul> </li> <li>• <b>Water Feasibility Distribution Study (WFDS)</b> <ul style="list-style-type: none"> <li>◦ Additional technical work, including detailed modeling and reporting as presented by MPE Engineering Ltd. This work is intended to improve project cost certainty, support future capital planning, and strengthen future grant funding applications.</li> </ul> </li> <li>• <b>Watershed Management</b> <ul style="list-style-type: none"> <li>◦ Work with Val Quentin residents and CAO from Ross Haven to ensure we have 20 properties enrolled for weed harvesting project.</li> </ul> </li> </ul> |
| <b>Res. 361<br/>26-07-15<br/>CARRIED</b> |  | Mayor Kathy Dion moved the reports be received for information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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|  | 11. | <b>Next Meeting Date &amp; Location</b> <ul style="list-style-type: none"> <li>• <b>Committee of the Whole Meeting Wednesday, August 5, 2026</b><br/>Virtual at 7 PM.</li> <li>• <b>Regular Council Meeting Wednesday, August 19, 2026 at 7:00 PM</b><br/>Alberta Beach Council Chambers Office</li> </ul> |
|  | 12. | <b>ADJOURNMENT:</b> As all matters were addressed, Mayor Kathy Dion adjourned the meeting at 9:15 PM.                                                                                                                                                                                                      |

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Mayor Kathy Dion

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CAO, Marlene Walsh



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Personal information collected by the Summer Village of Val Quentin is managed in accordance with Alberta's Protection of Privacy Act (POPA) and is collected only for authorized municipal purposes. Questions regarding the collection of personal information may be directed to the Privacy Officer at [cao@valquentin.ca](mailto:cao@valquentin.ca)